



SWARTLAND MUNICIPALITY

Swartland Municipality ensures the wellbeing of all communities within the Swartland region through economic growth, social wellbeing, community involvement and effective management within a safe and healthy environment. Women and persons with disabilities are encouraged to apply.

Swartland Municipality, with its head office in Malmesbury, services the towns of Malmesbury, Yzerfontein, Moorreesburg, Darling, Koringberg, Abbotsdale, Kalbaskraal, Chatsworth, Riverlands, Riebeek West and Riebeek Kasteel. The hub of the Swartland offers you the best of two worlds. You work and live in a tranquil, rural environment with all the modern amenities at hand. When you want to get away from it all, Cape Town is barely 60 km away, while various resorts along the picturesque West Coast are literally just around the corner.

The Municipality currently offers the following vacancy (ies) and awaits applications from competent persons who comply with the minimum job requirements.

VACANCY

APPLICATIONS FROM WITHIN THE SWARTLAND MUNICIPAL AREA WILL BE GIVEN PREFERENCE

JOB TITLE: INTERNSHIP: RISK MANAGEMENT (MALMESBURY)

Place of Work: Malmesbury

Vacancy reference number: C4/25

DIRECTORATE: OFFICE OF THE MUNICIPAL MANAGER

Requirements:	<ul style="list-style-type: none">• NQF 6 or higher qualification in Risk Management, Internal Auditing or equivalent qualification and must include subjects such as Internal Auditing and Risk Management• Computer literate in MS Excel, MS Word, MS PowerPoint, Outlook• Good interpersonal and communication skills• Good Afrikaans/English writing skills• Presentation skills• Valid Code B driver's license will serve as a recommendation
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A covering letter with at least two (2) contactable references (managers, subordinates or peers), must accompany the completed prescribed application form (available on request at Tel. 022 487 9400 or on the municipality's website www.swartland.org.za) with certified copies of the necessary qualification, certificates, ID document, driver's license and a Curriculum Vitae (Maximum of three (3) pages). Completed applications on which the post reference numbers are clearly indicated must be delivered to the **Municipal offices, 1 Kerk Street, Malmesbury or posted to Private Bag X52, Malmesbury, 7299 for the attention of Mrs R van Zyl (Human Resources Officer: Recruitment and Selection)** by no later than the closing date.

Salary:	R100 000 (pa) All Inclusive
Enquiries:	Mrs R van Zyl at 022 487 9400

NO FAXES OR ELECTRONIC APPLICATIONS WILL BE ACCEPTED.

CLOSING DATE: FRIDAY, 15 AUGUST 2025 AT 12:00

JJ SCHOLTZ
MUNICIPAL MANAGER
2 AUGUST 2025

1 KERK STREET
Private Bag X52
MALMESBURY
7299