

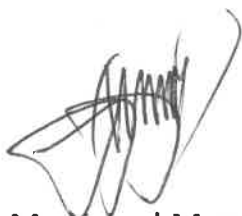


Supply Chain Management Implementation Report

For the period ended December 2024

To The Executive Mayor

In accordance with Regulation 6(3) of the Municipal Supply Chain Management Regulations, I submit the required report on the implementation of Swartland Municipality's Supply Chain Management Policy for the period: 1 October 2024 to 31 December 2024 for purposes of joint oversight.

A handwritten signature in black ink, consisting of a series of loops and a long horizontal stroke, positioned above the printed name and date.

Municipal Manager
3 January 2025

Executive Summary

Introduction

This report is a summary of the implementation of the Supply Chain Management Policy. It highlights the implementation of Supply Chain Management in the Swartland Municipality. Regulation 6(3) of the SCM Regulations requires the Accounting Officer to report quarterly on the implementation of the Supply Chain Management Policy to the Mayor, in order to strengthen oversight.

Implementation of Supply Chain Management Policy

The Supply Chain Management Policy was adopted by Council on 1 January 2006 to fully comply with the SCM Regulations communicated under National Treasury general notice 868, Gazette no. 27636. The Supply Chain Management Policy has been reviewed and approved by Council on 28 March 2024.

Committees

The below mentioned committees are established and are functioning fully according to Council's Supply Chain Management Policy and the Supply Chain Management Regulations. The committees are as listed below:

- Bid Specification Committee (BSC)
- Bid Evaluation Committee (BEC)
- Bid Adjudication Committee (BAC)

Tenders Awarded

During the quarter the BAC met **5 times**, and **7** tenders were awarded.

Attached as Annexure A (Formal Tenders) and Annexure B (Informal Tenders) is a list of all tenders awarded during this quarter by the Bid Adjudication Committee and Manager: Supply Chain Management respectively.

Herewith a summary of tenders awarded for the 2024/2025 financial year as it pertains to the specific quarter.

	Formal Tenders Awarded			Informal Tenders Awarded	
	Number of Tenders	Bid Committee Meetings	Tender Amount	Number of Tenders	Tender Amount
1 July 2024-30 September 2024	13	7	R 59 059 946.95	46	R 5 117 882.31
1 October 2024-31 December 2024	7	5	R 5 618 622.37	48	R 5 231 942.41
1 January 2025-31 March 2025	0		R 0.00	0	R 0.00
1 April 2025-30 June 2025	0		R 0.00	0	R 0.00
	20	12	R 64 678 569.32	94	R 10 349 824.72

Deviations Approved

In accordance with Paragraph 36 of the Supply Chain Management Policy, all deviations from the official procurement processes must be approved and recorded by the Accounting Officer, and reported to Council. The approval of emergency deviations with a transaction value of up to R30,000 (VAT included), has been delegated to the relevant director. The approval of all other

deviations with a transaction value of up to R30,000 (VAT included), has been delegated to the Manager: Supply Chain Management. The total value of deviations, up to a value of R30,000 (VAT included), approved for the period 1 October 2024 to 31 December 2024 amount to **R 277 633.41**. The list of approved deviations is attached as Annexure C.

Herewith a summary of deviations up to a value of R30 000 approved for the 2024/2025 financial year as it pertains to the specific quarter.

	Deviations ≤ R30 000			
	2024/2025		2023/2024	
	Number of Deviations	Deviations Amount	Number of Deviations	Deviations Amount
1 July-30 September	54	R 306 571.74	129	R 1 095 009.68
1 October-31 December	33	R 277 633.41	168	R 1 481 901.43
1 January-31 March	0	R 0.00	0	R 0.00
1 April-30 June	0	R 0.00	0	R 0.00
	87	R 584 205.15	297	R 2 576 911.11

Deviations with Reference to Exceptions from the Supply Chain Processes in terms of the Supply Chain Management Policy

In paragraph 2(6) of the Supply Chain Management Policy provision is made for exceptions from the supply chain processes regarding the procurement of certain services. These services include the servicing and repairs of vehicles at the vehicle agents, repair of equipment and accommodation and air travel bookings through the local travel agency. In these instances, only 1 quote needs to be obtained. In accordance with paragraph 36(2) of the Supply Chain Management Policy, these deviations must be reported to Council. Attached as "Annexure D", please find a summary of deviations with reference to exceptions from the supply chain processes for the period 1 October 2024 to 31 December 2024.

Staffing Issues

The staff complement of the Supply Chain Management unit is as follows:

- Senior Manager: Supply Chain Management,
- SCM Manager,
- SCM Head: Logistics and Disposal,
- Head: Demand, Acquisition and Evaluation
- Principal Clerk,
- Assistant Store Controller: Issues & Stocktake,
- Store Keeper: Stationery,
- Store Keeper: Purchase/Stock Levels and
- Four SCM Practitioners

Systems

- **Supplier Database**
 - The municipality is using National Treasury's Central Supplier Database with effect from 1 July 2016.

External Relations

- The SCM Unit works very closely with the Provincial Treasury on all the legislative requirements. A representative from the unit attended the virtual SCM Forum meeting, which were hosted by the Provincial Treasury on 18 October 2024, as well as the SCM Indaba which were hosted in Hermanus on 19-20 November 2024.

Reporting

All awards made above R300 000 have been registered on the National Treasury ePortal.

Conclusion

The Supply Chain Management Unit is continuously improving its processes and procedures in order to ensure that Council receives value for money in terms of demand and acquisitions management.

ANNEXURE A

FORMAL TENDERS (>R300,000) AWARDED: 1 OCTOBER 2024 - 31 DECEMBER 2024

DATE	CONTRACT NO	CONTRACT NAME	AMOUNT	COMPLETION/ DELIVERY PERIOD	CONTRACTOR	CONTRIBUTION LEVEL
2024-10-14	T09/24/25	Professional Land Surveyors, Town&Regional Planners	Rates	30-Jun-27	Panel	Various
2024-10-30	T07/24/25	Construction of Boundary Wall Riverlands Sportgrounds	R200 445.42	8 Weeks	BEAP Construction cc	2
2024-10-30	T08/24/25	High Velocity Crewcab Truck	R2 670 300.00	16-20 Weeks	Fuzion Motors t/a Perdeberg Commercial	2
2024-11-01	T19/24/25	Tourism Function & Destination Marketing	R1 619 613.00	30-Jun-25	Swartland Tourism NPC	4
2024-11-04	T12/24/25	Supply of Traffic & Law Enforcement Uniform	Rates	30-Jun-25	Sparks & Ellis (Pty) Ltd	1
2024-11-27	T21/24/25	Provision and Installation of a Fire Detection and Suppression System for the Records and Archive Office	R287 461.00	1-2 Weeks	Deteq Fire Technologies (Pty) Ltd	4
2024-11-27	T11/24/25	Provision of Adult Education and Training	Rates	31-Dec-26	Siphakame Skills Development	2
2024-11-27	T18/24/25	Supply and Delivery of Desktops and Notebooks	R840 802.95	4 Weeks	Technology Strategy Corp (Pty) Ltd	1
			R5 618 622.37			

ANNEXURE B

INFORMAL TENDERS (>R30,000≤R300,000) AWARDED: 1 OCTOBER 2024 - 31 DECEMBER 2024

Contract Description	Tender Number	Date Awarded	Approved Amount	Successful Bidder	Contribution Level
Supply and Delivery of Various Fire Fighting Equipment	SCM34.24.25	02.10.2024	R 97 885.75	F.E.S Manufacturing (Pty) Ltd	2
Supply and Install Erosion Control Blocks in Piketberg Road - Malmesbury	SCM61.24.25	02.10.2024	R 216 884.25	Britlow Construction CC	1
Supply and Delivery of Protective Clothing	SCM26.24.25	02.10.2024	R 59 443.50	Pienaar Brothers (Pty) Ltd	1
Printing of Refuse Removal Calendars	SCM65.24.25	03.10.2024	R 112 663.46	Ojiji (Pty) Ltd	1
Service of Compressors at Various WWTW Sites in the Swartland Municipal Area	SCM68.24.25	03.10.2024	R 52 681.50	SDK Compressors	4
Supply and Install New Chains for Front Rake Screen at Malmesbury Sewerage Works	SCM57.24.25	03.10.2024	R 103 715.05	Trautmann Trading	1
Manufacture, Supply, Delivery and Offloading of 5.5m³ Waste Skips	SCM67.24.25	03.10.2024	R 221 498.00	Johan Bester Ingenieurswerke	4
Manufacture and Install a Container with I-Beam and Crawler at Madeliefie Pump Station	SCM66.24.25	04.10.2024	R 237 994.72	Johan Bester Ingenieurswerke	4
Supply and Delivery of Jackets and Trousers for the Parks Department	SCM49.24.25	07.10.2024	R 116 798.60	Swartland Workwear Centre (Pty) Ltd	4
Supply and Delivery of Protective Clothing for the Parks Department	SCM31.24.25	08.10.2024	R 97 905.25	Swartland Workwear Centre (Pty) Ltd	4
Supply and Delivery of Soda Ash for Swimming Pools	SCM76.24.25	10.10.2024	R 74 623.50	Patco Manufacturing CC	2
Replace 2 x VSD's at Riebeek-Kasteel WWTW	SCM73.24.25	15.10.2024	R 199 251.30	M -Bond Engineering (Pty) Ltd	1
Supply and Delivery of Safety Boots for the Sewerage Department	SCM58.24.25	15.10.2024	R 50 094.00	Swartland Workwear Centre (Pty) Ltd	4
Provision and Printing of Grade 1 Writing Boards	SCM70.24.25	16.10.2024	R 213 243.60	C-Pact Enterprise (Pty) Ltd	1
Supply and Delivery of School Backpacks	SCM63.24.25	18.10.2025	R 69 420.00	Ndlovu And Co Investments	0
Supply and Delivery of Protective Clothing for the Streets Department	SCM20.24.25	18.10.2025	R 160 008.01	Swartland Workwear (Pty) Ltd	4
Installation of Network Points and Wireless Equipment for Law Enforcement Office Malmesbury	SCM74.24.25	28.10.2024	R 26 046.75	Bridging Technologies South Africa (Pty) Ltd t/a BTSA (Pty) Ltd	1
Provision of Life Savers for Yzerfontein Beach	SCM69.24.25	29.10.2024	R 55 200.00	Nasionale See en Sand Institute	0

Contract Description	Tender Number	Date Awarded	Approved Amount	Successful Bidder	Contribution Level
Supply and Delivery of Cricket Pitch Cover	SCM78.24.25	04.11.2024	R 39 790.00	Perfect Bounce Consultants	2
Supply and Fit 2x New Mechlift ML150 Bin Lifters with Weld-On Mounting Kits	SCM82.24.25	05.11.2024	R 158 500.00	Kai Ma Services	4
Supply and Install Stainless Steel Boom at Yzerfontein Caravan Park	SCM87.24.25	05.11.2024	R 43 700.00	Boland Automation Warehouse	0
Supply, Delivery and Planting of Trees	SCM85.24.25	07.11.2024	R 103 500.00	Silver Solutions 3108 CC	1
Supply and Install Chlorine Safety Door at Darling Pump Station	SCM81.24.25	13.11.2024	R 46 977.50	Maxal Projects SA (Pty) Ltd	3
Renewal of Trend Micro Enterprise Security Suite Licenses	SCM97.24.25	13.11.2024	R 193 044.75	Phandu Communications (Pty) Ltd	1
Removal of Gutters and Replacement of Facia Boards at Darling Museum	SCM95.24.25	15.11.2024	R 67 275.00	Britlow Construction CC	1
Rendering of Security Services at Wesbank Swimming Pool, Malmesbury	SCM88.24.25	15.11.2024	R 65 235.08	Skyewatch Security	1
Replace Roof Covering at Council House 14 Ixia Street, Darling	SCM96.24.25	21.11.2024	R 37 950.00	L and R Maintenance (Pty) Ltd	1
Removal of Trees in Darling and Malmesbury	SCM80.24.25	21.11.2024	R 48 700.00	Petersen Tuindienste	1
Supply and Delivery of Chemicals to Malmesbury WWTW	SCM84.24.25	21.11.2024	R 52 302.00	Agro - Smart Enterprises (Pty) Ltd	1
Construction of New Boundary Wall at Moorreesburg Swimming Pool	SCM79.24.25	21.11.2024	R 238 000.00	WLF Contractors (Pty) Ltd	1
Hiring of 1 Ton Pickup Truck	SCM89.24.25	21.11.2024	R 30 390.00	Kenings Car Van and Truck Hire (Pty) Ltd	1
Supply and Delivery of Photoelectric Smoke Detectors	SCM104.24.25	21.11.2024	R 287 385.00	Manyene Holdings (Pty) Ltd	0
Replace Cables and Rewire Complete Belt Press at Riebeek-Kasteel WWTW Dewatering Plant	SCM71.24.25	22.11.2024	R 199 525.00	Che Elec Eng (Pty) Ltd	1
Supply and Install Diamond Mesh Fence and Water Tanks in Illinge Lethu, Malmesbury	SCM94.24.25	22.11.2024	R 94 100.00	Wot Projects	1
Supply and Delivery of Rugged Smart Phones	SCM93.24.25	26.11.2024	R 268 075.00	Rosshi Group	1
Supply and Delivery of Cardiac Monitor Defibrillator	SCM102.24.25	28.11.2024	R 137 655.00	Gabriel and Michael Marketing (Pty) Ltd	1
Supply and Replace 2x Tyres of Volvo Wheel Loader	SCM91.24.25	29.11.2024	R 57 736.33	VWE Installations CC t/a VWE Bande	0
Construction of New Boundary Wall and Repairs to Fencing at Riebeek Kasteel Dumping Site	SCM101.24.25	02.12.2024	R 146 300.00	WLF Contractors (Pty) Ltd	1

Contract Description	Tender Number	Date Awarded	Approved Amount	Successful Bidder	Contribution Level
Supply and Delivery of IT Network Equipment for K9 Unit	SCM113.24.25	02.12.2024	R 31 438.75	Memotek Trading CC	1
Hire of Excavator and Truck for Transport of Reeds and Excavation Work in Moorreesburg	SCM106.24.25	04.12.2024	R 72 967.50	West Coast Skies Services	1
Supply, Delivery, Installation and Commissioning of Washing Machine and Tumble Dryer	SCM83.24.25	05.12.2024	R 95 772.00	Tullis Laundry Solutions Africa (Pty) Ltd	2
Supply and Install Screen and Washer Compactor - Platform to Accommodate the Installation at Darling WWTW	SCM92.24.25	10.12.2024	R 73 149.20	Hidro-Tech Systems (Pty) Ltd	0
Renewal of Trend Micro EDR/XDR and Attack Surface Risk Management	SCM111.24.25	10.12.2024	R 145 432.51	First Technology Western Cape (Pty) Ltd	1
Supply and Delivery of Fire Fighting Foam	SCM108.24.25	11.12.2024	R 66 240.00	Memotek Trading CC	1
Review Current and Write New Job Descriptions for Swartland Municipality	SCM110.24.25	17.12.2024	R 49 300.00	Human Capital Life Coaching and Consulting CC	0
Supply and Install Level Sensor at Malmesbury WWTW	SCM114.24.25	17.12.2024	R 49 665.05	N & Z Instruments Cape (Pty) Ltd	4
External and Internal Painting of Thusong Centre Illinge Lethu, Malmesbury	SCM107.24.25	19.12.2024	R 76 400.00	JB Von Wielligh Construction	1
Provision and Installation of Pull-Out Cradles for the Filing Cabinet in the Records and Archive Office	SCM112.24.25	19.12.2024	R 90 079.50	Office Tech	1
			R 5 231 942.41		

ANNEXURE C

**DEVIATIONS WITH A VALUE EQUAL TO OR LESS THAN R30 000.00 APPROVED FOR THE QUARTER 1 OCTOBER
2024 TO 31 DECEMBER 2024**

Supplier Name	Approval Date	Deviation Type	Department	Total
Johan Bester Ingenieurswerke BK	07.10.2024	Emergency	Civil Engineering Services	R 4 086.94
Swartland Joernaal	09.10.2024	Impractical	Corporate Services	R 3 220.00
Swartland Gazette	09.10.2024	Impractical	Corporate Services	R 3 162.50
Swartland Gazette	09.10.2024	Impractical	Corporate Services	R 3 912.30
Swartland Joernaal	09.10.2024	Impractical	Corporate Services	R 4 037.88
Boland Toilet Events (Pty) Ltd	10.10.2024	Emergency	Civil Engineering Services	R 7 770.09
Amandla Construction	10.10.2024	Emergency	Civil Engineering Services	R 6 175.89
Boland Toilet Events (Pty) Ltd	11.10.2024	Emergency	Civil Engineering Services	R 3 670.00
Swartland Gazette	17.10.2024	Impractical	Corporate Services	R 8 694.00
Swartland Gazette	18.10.2024	Impractical	Development Services	R 12 171.60
Swartland Joernaal	18.10.2024	Impractical	Corporate Services	R 6 800.64
Swartland Joernaal	18.10.2024	Impractical	Development Services	R 10 838.52
Dogs and All	18.10.2024	Emergency	Protection Services	R 2 760.00
Swartland Joernaal	21.10.2024	Impractical	Corporate Services	R 6 800.64
Boland Toilet Events (Pty) Ltd	24.10.2024	Emergency	Civil Engineering Services	R 5 586.79
Universal Trading	28.10.2024	Emergency	Civil Engineering Services	R 7 521.00
MA Power Cable Solutions	15.11.2024	Emergency	Electrical Engineering Services	R 7 000.00
Swartland Joernaal	21.11.2024	Impractical	Corporate Services	R 3 612.84
Swartland Gazette	25.11.2024	Impractical	Corporate Services	R 3 477.60
Swartland Gazette	25.11.2024	Impractical	Corporate Services	R 2 300.00
Kobus du Plessis	26.11.2024	Emergency	Civil Engineering Services	R 2 850.00
Swartland Gazette	26.11.2024	Impractical	Development Services	R 22 387.05
Graanland Ingenieurswerke	26.11.2024	Emergency	Civil Engineering Services	R 3 884.95
Swartland Joernaal	28.11.2024	Impractical	Development Services	R 20 826.96
Swartland Joernaal	02.12.2024	Impractical	Development Services	R 12 963.72
Swartland Gazette	02.12.2024	Impractical	Development Services	R 12 733.65
Swartland Joernaal	06.12.2024	Impractical	Corporate Services	R 12 075.00
Swartland Gazette	06.12.2024	Impractical	Corporate Services	R 9 200.00
Swartland Joernaal	13.12.2024	Impractical	Corporate Services	R 3 260.25
Swartland Joernaal	13.12.2024	Impractical	Development Services	R 17 639.16
Swartland Joernaal	13.12.2024	Impractical	Development Services	R 13 176.24
Swartland Gazette	13.12.2024	Impractical	Development Services	R 14 779.80
Swartland Gazette	13.12.2024	Impractical	Development Services	R 18 257.40
				R 277 633.41

ANNEXURE D

DEVIATIONS WITH REFERENCE TO PARAGRAPH 2(6) OF THE SUPPLY CHAIN MANAGEMENT POLICY (WHERE IT IS IMPRACTICAL TO TEST THE MARKET) FOR THE PERIOD 1 OCTOBER 2024 TO 31 DECEMBER 2024		
SERVICE PROVIDER	AMOUNT	TOTAL TRANSACTIONS
<u>Vehicles: Services & Repairs (Para 2(6)d)</u>		
600CT Manufacturing (Pty)Ltd	R 16 140.00	3
AFGRI	R 44 795.79	2
Babcock Equipment	R 22 418.13	1
Barloworld Equipment (Pty)Ltd	R 374 460.95	8
Bell Equipment Sales	R 74 652.42	3
Cape Truck and Van (Pty) Ltd	R 48 631.08	3
Compaction + Industrial Equipment	R 15 344.61	1
HD Transmissions (Pty)Ltd	R 24 088.48	2
Henrit Agri	R 5 987.64	2
JB's Nissan (Diens En Herstel)	R 38 749.97	7
JB's Trucks - UD Trucks Malmesbury	R 726 000.39	46
Kanu Equipment (Kemach)	R 28 025.21	2
Malmesbury Toyota	R 89 305.14	12
Perdeberg Motors	R 158 126.63	11
Rola VW Malmesbury	R 36 683.90	5
TFM Transtech	R 30 294.77	3
Van Breda Agri	R 24 498.88	4
Weskus Meganisasie	R 5 540.61	1
<u>Equipment: Repairs (Para 2(6)i)</u>		
AFGRI	R 30 566.78	4
CAW-Cape Armature Winders	R 34 568.20	2
Conradie Besproeiing	R 29 622.80	2
Darling Hersteldienste	R 23 523.30	1
DDD Electrical (Pty) Ltd	R 54 540.00	4
Demolition Technologies	R 12 258.09	1
Euraf Agencies	R 38 165.21	12
FES Manufacturing	R 8 645.94	1
Flo Specialized Product Solutions cc	R 13 587.56	1
Fremtac Fire and Rescue cc	R 32 131.40	7
GW Trautmann cc	R 58 870.06	3
Henrit Agri	R 9 283.50	2
JHL Ingenieurs Verskaffers	R 2 490.78	1
Jubilee Generators cc	R 3 909.50	1
Louwco Cooling Solutions	R 3 396.00	1
Lumber & Lawn (Pty)Ltd	R 23 216.50	4
Maxal Projects SA (Pty) Ltd	R 7 253.00	1
SDP Compressors	R 19 800.00	1
Tricom Africa	R 9 590.96	1

SERVICE PROVIDER	AMOUNT	TOTAL TRANSACTIONS
Turner Morris cc	R 6 110.51	1
VWE Installasies BK	R 1 844.00	1
<u>IT Software (Para 2(6)b)</u>		
Ignite Advisory Services	R 42 500.00	1
Payday Software Systems	R 143 040.31	1
R-Data (Pty) Ltd	R 24 000.00	1
Spectrum Communications	R 122 246.50	6
<u>Training, Courses, Seminars (Para 2(6)e)</u>		
CIGFARO	R 14 444.35	1
Ignite Advisory Services	R 8 000.00	1
Payday Software Systems (Pty) Ltd	R 28 514.78	1
<u>Machinery & Equipment-Agent (Para 2(6)g)</u>		
Fremtac Fire and Rescue cc	R 3 085.11	1
<u>Medical Specialists (Para 2(6)h)</u>		
WM van Niekerk	R 18 260.00	2
<u>Refresher Training Courses (Para 2(6)i)</u>		
He and She Driving Training Centre (Pty) Ltd	R 4 200.00	1
<u>Subscription & Membership Fees (Para 2(6)k)</u>		
Association of Municipal Electricity Utilities (Southern Africa)	R 8 626.09	1
South African Council for the Property Valuers Profession	R 3 156.52	1
Southern Africa Revenue Protections Association	R 6 965.22	1
The South African Institute of Chartered Accountants	R 7 777.97	1
<u>Travel Agencies (Para 2(6)l)</u>		
Swartland Travel Services	115 636.57	19
<u>Tyre Repairs (Para 2(6)m)</u>		
VWE Installasies BK	46 400.97	19
	R 2 783 973.09	226