



# Verslag ♦ Ingxelo ♦ Report

Kantoor van die Direkteur: Finansies  
22 Oktober 2020

7/1/2/2-2  
WYK: ALLE

**ITEM VAN DIE AGENDA VAN 'N RAADSVERGADERING WAT GEHOU SAL WORD OP 29 OKTOBER 2020.**

**ONDERWERP: KWARTAALVERSLAG (ARTIKEL 52 van MFMA) – JULIE - SEPTEMBER 2020**

**SUBJECT: QUARTERLY REPORT (ARTICLE 52 of MFMA) – JULY - SEPTEMBER 2020**

## **1. AGTERGROND / BACKGROUND**

Die doel van hierdie verslag is om te voldoen aan die vereistes van Artikel 52 (d) van die Wet op Munisipale Finansiële Bestuur, No. 56 van 2003, wat die algemene verantwoordelikhede van die Burgermeester voorskryf om aan die raad die finansiële posisie asook die finansiële vordering van die munisipaliteit voor te lê, gemeet teenoor die goedgekeurde begroting vir die 1ste kwartaal soos op 30 September 2020.

Hierdie verslag bevat ook die nie-finansiële inligting in die vorm van die munisipaliteit se prestasie gemeet teen die teikens soos uiteengesit in die Topvlak Dienslewering en Begroting Implementeringsplan van 2020/2021.

The purpose of this report is to comply with the requirements of Section 52 (d) of the Municipal Finance Management Act, No. 56 of 2003, which prescribes the general responsibilities of the Mayor to table to council the financial position as well as the financial progress of the municipality, measured against the approved budget for the 1st quarter as at 30 September 2020.

This report also includes the non-financial information in the form of the municipality's performance measured against the targets set out in the Top Level Service Delivery and Budget Implementation Plan 2020/2021.

## **2. WETGEWING / LEGISLATION**

2.1 Local Government: Municipal Systems Act 32 of 2000

2.2 Local Government: Municipal Finance Management Act 56 of 2003

## **3. KOPPELING AAN DIE GOP / LINK TO THE IDP**

The quarterly report links with Chapter 7 of the IDP - Strategic Goal 4 (Caring, Competent and Responsive Institutions, Organisations and Business) and more specifically with the following Strategic Objectives:

- 4.7 (Sound long-term financial planning including making the right investment decisions)
- 4.8 (Sound financial management, budgeting and expenditure control)
- 4.9 (Broaden the tax/ revenue base)

#### 4. FINANSIËLE IMPLIKASIE / *FINANCIAL IMPLICATION*

Not applicable.

##### **Grants and Subsidies received for July to September 2020:**

• Equitable Share	- R 45 988 000
• Municipal Infrastructure Grant	- R 14 304 000
• Human Settlements	- R 7 578 981
• Library Grant	- R 3 882 667
• Regional Socio-Economic Project	- R 3 000 000
• Integrated National Electrification Programme	- R 2 995 000
• Energy Efficiency Grant (EEDSM 2020)	- R 1 601 600
• Financial Management Grant	- R 1 550 000
• Fire Service Capacity Grant:Receipts	- R 732 000
• EPWP	- R 467 000

**NB:** Grants and Subsidies will only be recorded in the Operating Budget as Income in June 2021.

#### 5. AANBEVELING / *RECOMMENDATION*

Dat die raad kennis neem van die aangehegte kwartaalverslag, soos voorgeskryf deur Artikel 52 van die Wet op Munisipale Finansiële Bestuur, Wet 56 van 2003 ten opsigte van die implementering van die begroting sowel as die prestasie teenoor die Topvlak Dienslewering en Begroting Implementeringsplan van die munisipaliteit vir die periode 1 Julie 2020 tot 30 September 2020.

That Council takes cognisance of the attached quarterly report, as required by Section 52 of the Municipal Finance Management Act, Act 56 of 2003 in respect of the implementation of the budget as well as the performance against the Top Layer Service Delivery and Budget Implementation Plan of the municipality for the period 1 July 2020 to 30 September 2020.

(get) J J Scholtz

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**MUNICIPAL MANAGER**

# WC015 Swartland Municipality

## Section 52 Quarterly Report



**Quarter 1**  
**July 2020 - September 2020**

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# **PART 1 – IN-YEAR REPORT**

## **Section 1 – Mayor’s Report**

### **1.1 In -Year Report – Quarterly Budget Statement**

The quarterly budget statement for the period ended 30 September 2020 has been prepared to meet the legislative requirements of the Municipal Budget and Reporting Regulations and the MFMA.

### **1.2 Financial problems or risks facing the municipality**

The COVID-19 pandemic is undoubtedly having a negative economic impact. Revenue sources such as actual payments for service charges in the main are being impacted due to the negative impact the lockdown had on the ordinary consumer, etc. The municipality is acutely aware of this and will do everything within its power to manage resources responsibly by questioning the status quo as it cannot be business as usual.

## **Section 2 - Resolutions**

### **RECOMMENDATION:**

That Council takes cognisance of the quarterly budget statement and supporting documentation for the quarter ended 30 September 2020.

## **Section 3 – Executive Summary**

### **3.1 Introduction**

It is required by Section 52(d) of the Municipal Finance Management Act that the Mayor of the Municipality, must within 30 days of the end of each quarter, submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality.

### 3.2 Consolidated performance

The following table summarises the overall position on the Capital and Operating Budgets as per the C-Schedule.

	Original Budget	Adjustment Budget	YTD Budget	YTD Actual	YTD Budget vs YTD Actual Variance	YTD Budget vs YTD Actual Variance %
Operating Revenue	R 870 034 875	R 877 515 365	R 192 340 918	R 211 200 919	R 18 860 001	10%
Operating Expenditure	R 797 918 541	R 798 281 541	R 142 649 859	R 138 164 907	R -4 484 952	-3%
Capital	R 212 435 837	R 213 132 732	R 49 163 598	R 21 314 799	R -27 848 799	-57%

**IMPORTANT NOTE:** *The figures in the SDBIP report will differ considerably from the figures in the prescribed Budget Schedules, due to the fact that departmental charges are accounted for differently.*

### 3.2.1 Actual vs Planned - Capital, Operational Expenditure and Revenue per directorate (SDBIP – 2020/21)

SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN		JULY			AUGUST			SEPTEMBER			QUARTER 1		
		Planned	Actual	%	Planned	Actual	%	Planned	Actual	%	Planned	Actual	%
<b>2020/21</b>											<b>Q1</b>		
<b>CIVIL SERVICES</b>	Expenditure	10 216 954	7 623 873	75%	12 645 708	10 302 371	81%	13 441 771	11 643 723	87%	36 304 433	29 569 967	81%
	Revenue	34 229 873	36 602 171	107%	9 967 131	15 459 755	155%	10 815 919	10 232 031	95%	55 012 923	62 293 957	113%
	Capital	3 088 333	280 419	9%	3 093 333	1 143 988	37%	9 329 860	2 292 910	25%	15 511 526	3 717 317	24%
<b>CORPORATE SERVICES</b>	Expenditure	2 342 864	1 815 221	77%	2 380 078	2 262 833	95%	2 538 956	2 687 670	106%	7 261 898	6 765 724	93%
	Revenue	46 762	(13 180)	-28%	52 770	1 129	2%	56 293	6 803	12%	155 825	(5 248)	-3%
	Capital	12 670 000	-	0%	33 000	5 945 835	18018%	6 000 000	61 520	1%	18 703 000	6 007 354	32%
<b>COUNCIL SERVICES</b>	Expenditure	1 062 814	990 214	93%	1 283 411	1 291 376	101%	3 416 965	3 080 905	90%	5 763 190	5 362 496	93%
	Revenue	32 214	11 089	34%	19 682	1 486	8%	17 786	38 357	216%	69 682	50 932	73%
	Capital	2 000	-	0%	-	-	0%	-	-	0%	2 000	-	0%
<b>ELECTRICITY SERVICES</b>	Expenditure	13 207 235	8 031 352	61%	25 361 856	32 589 415	128%	30 024 697	31 163 792	104%	68 593 788	71 784 558	105%
	Revenue	26 277 523	29 633 260	113%	27 754 313	32 423 575	117%	27 656 937	27 624 363	100%	81 688 773	89 681 198	110%
	Capital	214 000	238 191	111%	427 000	619 246	145%	907 000	1 061 130	117%	1 548 000	1 918 567	124%
<b>FINANCIAL SERVICES</b>	Expenditure	2 626 121	2 798 031	107%	2 782 386	3 254 375	117%	3 314 785	3 515 881	106%	8 723 292	9 568 288	110%
	Revenue	28 708 142	30 951 350	108%	13 507 308	14 800 040	110%	12 540 167	11 678 809	93%	54 755 617	57 430 198	105%
	Capital	-	-	#DIV/0!	2 000	21 001	1050%	3 000	5 483	183%	5 000	26 484	530%
<b>DEVELOPMENT SERVICES</b>	Expenditure	2 055 607	1 522 902	74%	2 088 052	1 552 358	74%	2 154 114	1 944 224	90%	6 297 773	5 019 484	80%
	Revenue	321 342	387 340	121%	514 520	306 760	60%	658 456	330 888	50%	1 494 318	1 024 989	69%
	Capital	1 786 293	914 470	51%	5 215 212	1 801	0%	6 355 567	8 703 253	137%	13 357 072	9 619 525	72%
<b>MUNICIPAL MANAGER</b>	Expenditure	555 993	541 266	97%	571 324	490 772	86%	574 711	528 681	92%	1 702 028	1 560 719	92%
	Revenue	-	-	#DIV/0!	-	-	#DIV/0!	-	-	#DIV/0!	-	-	#DIV/0!
	Capital	-	-	#DIV/0!	2 000	-	0%	-	1 152	#DIV/0!	2 000	1 152	58%
<b>PROTECTION SERVICES</b>	Expenditure	3 521 723	2 669 385	76%	3 806 783	4 419 170	116%	3 862 838	3 801 135	98%	11 191 344	10 889 690	97%
	Revenue	789 888	1 040 481	132%	808 518	901 082	111%	753 261	1 139 348	151%	2 351 667	3 080 911	131%
	Capital	-	-	#DIV/0!	-	-	#DIV/0!	35 000	24 400	70%	35 000	24 400	70%
<b>TOTAL</b>	Expenditure	35 589 311	25 992 244	73%	50 919 598	56 162 670	110%	59 328 837	58 366 010	98%	145 837 746	140 520 925	96%
	Revenue	90 405 744	98 612 511	109%	52 624 242	63 893 828	121%	52 498 819	51 050 598	97%	195 528 805	213 556 937	109%
	Capital	17 760 626	1 433 080	8%	8 772 545	7 731 871	88%	22 630 427	12 149 849	54%	49 163 598	21 314 799	43%

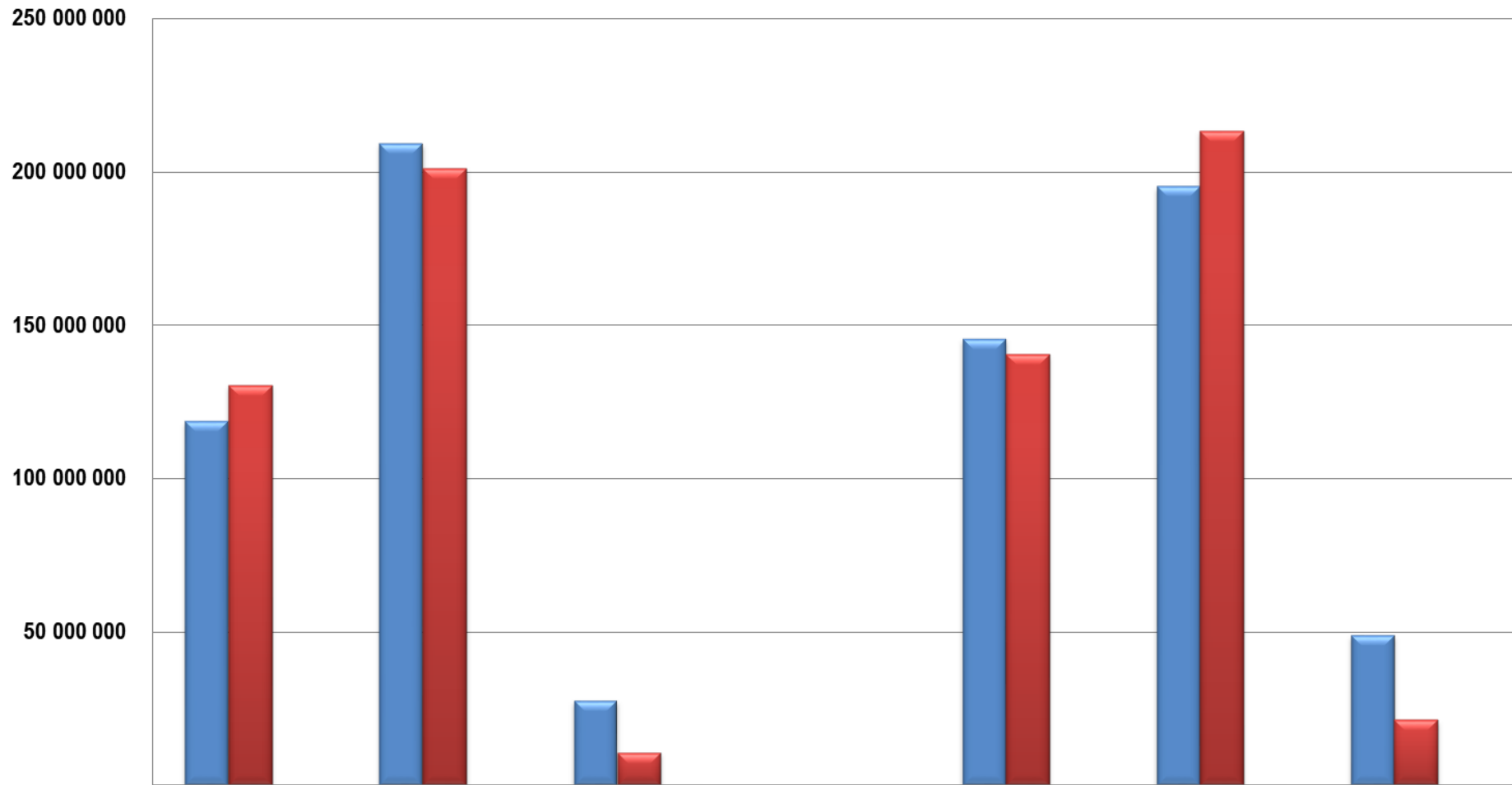
- The revenue under-performance for Corporate Services is due to the municipal halls which are no longer rented out during the covid19 pandemic and the deposits being refunded.
- The capital under-performance is noted compared to the planning for the first quarter. The planned cash flows of the revised spending performance of the directorates will be adjusted with the mid-year adjustments budget.
- Other variances are explained under point 3.2.3 up until point 3.2.5.

## Actual vs Planned - Capital, Operational Expenditure and Revenue per directorate (SDBIP – 2019/20)

SWARTLAND MUNICIPALITY		JULY			AUGUST			SEPTEMBER			QUARTER 1		
SERVICE DELIVERY AND BUDGET		Planned	Actual	%	Planned	Actual	%	Planned	Actual	%	Planned	Actual	%
IMPLEMENTATION PLAN 2019/20											Q1		
CIVIL SERVICES	Expenditure	8 866 319	7 364 551	83%	10 850 395	10 300 095	95%	11 413 885	10 211 662	89%	31 130 599	27 876 308	90%
	Revenue	34 683 357	32 596 284	94%	10 885 866	10 898 378	100%	16 475 311	11 030 894	67%	62 044 534	54 525 556	88%
	Capital	2 816 271	335 387	12%	4 049 071	359 607	9%	10 117 821	3 042 532	30%	16 983 163	3 737 525	22%
CORPORATE SERVICES	Expenditure	2 011 700	2 011 011	100%	2 482 433	2 207 983	89%	2 320 584	2 128 796	92%	6 814 717	6 347 790	93%
	Revenue	52 840	53 202	101%	61 824	50 660	82%	3 505 925	65 182	2%	3 620 589	169 045	5%
	Capital	-	-	0%	33 000	-	0%	32 000	8 539	27%	65 000	8 539	13%
COUNCIL SERVICES	Expenditure	980 495	967 367	99%	1 580 389	1 186 382	75%	1 251 938	3 016 719	241%	3 812 822	5 170 468	136%
	Revenue	3 796	111 237	2930%	24 633	42 327	172%	1 808	887	49%	30 237	154 452	511%
	Capital	-	-	0%	2 000	-	0%	2 000	-	0%	4 000	-	
ELECTRICITY SERVICES	Expenditure	2 547 942	6 120 853	240%	25 661 960	32 339 244	126%	26 263 983	29 087 159	111%	54 473 885	67 547 255	124%
	Revenue	28 223 891	26 654 682	94%	26 777 657	28 189 397	105%	25 420 043	26 687 023	105%	80 421 591	81 531 102	101%
	Capital	1 050 000	730 772	70%	1 092 000	3 858 861	353%	1 558 900	2 182 393	140%	3 700 900	6 772 026	183%
FINANCIAL SERVICES	Expenditure	2 052 937	2 697 964	131%	2 419 886	2 879 633	119%	2 435 415	3 723 083	153%	6 908 238	9 300 680	135%
	Revenue	26 536 515	27 326 178	103%	13 858 372	21 831 939	158%	11 142 907	11 911 023	107%	51 537 794	61 069 140	118%
	Capital	-	-	0%	2 000	522	26%	3 000	-	0%	5 000	522	10%
DEVELOPMENT SERVICES	Expenditure	1 568 483	1 386 672	88%	1 563 781	1 438 778	92%	1 584 310	1 482 681	94%	4 716 574	4 308 131	91%
	Revenue	395 401	339 460	86%	8 663 230	539 903	6%	558 948	763 680	137%	9 617 579	1 643 042	17%
	Capital	1 455 500	86 489	6%	2 505 500	10 474	0%	2 790 500	136 609	5%	6 751 500	233 572	3%
MUNICIPAL MANAGER	Expenditure	497 080	491 297	99%	545 821	525 986	96%	510 701	582 260	114%	1 553 602	1 599 543	103%
	Revenue	-	-	0%	-	-	0%	-	-	0%	-	-	
	Capital	-	-	0%	2 000	-	0%	2 000	-	0%	4 000	-	
PROTECTION SERVICES	Expenditure	2 955 560	2 426 176	82%	3 304 000	3 051 064	92%	3 228 837	3 047 087	94%	9 488 397	8 524 327	90%
	Revenue	729 484	830 776	114%	763 801	804 719	105%	719 490	725 218	101%	2 212 775	2 360 713	107%
	Capital	-	-	0%	-	2 317	0%	367 850	-	0%	367 850	2 317	1%
TOTAL	Expenditure	21 480 516	23 465 890	109%	48 408 665	53 929 166	111%	49 009 653	53 279 447	109%	118 898 834	130 674 503	110%
	Revenue	90 625 284	87 911 820	97%	61 035 383	62 357 323	102%	57 824 432	51 183 907	89%	209 485 099	201 453 049	96%
	Capital	5 321 771	1 152 648	22%	7 685 571	4 231 780	55%	14 874 071	5 370 073	36%	27 881 413	10 754 500	39%



## SDBIP - QUARTER 1 COMPARISON



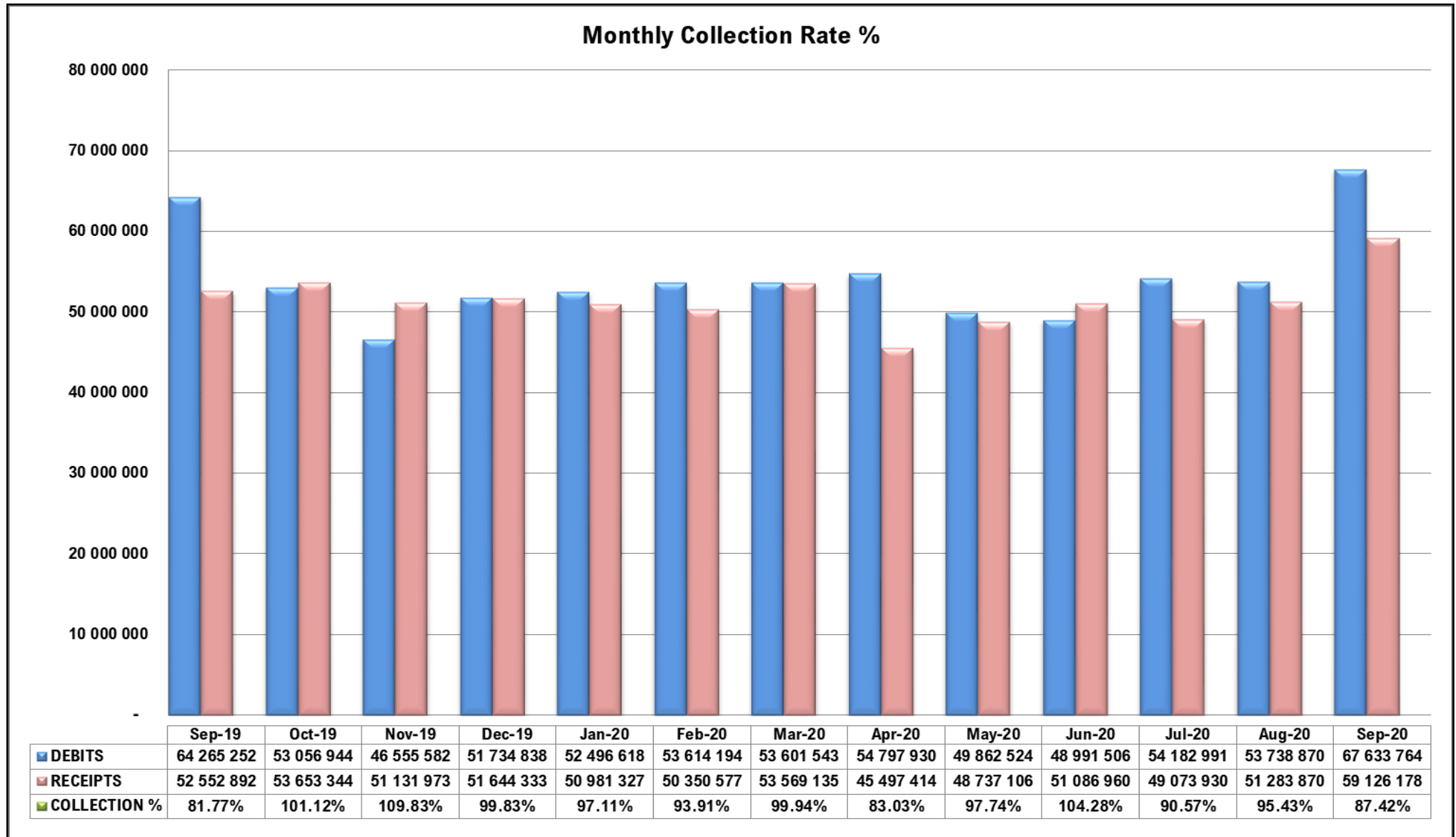
	Expenditure 2019/20	Revenue 2019/20	Capital 2019/20		Expenditure 2020/21	Revenue 2020/21	Capital 2020/21
Planned	118 898 834	209 485 099	27 881 413		145 837 746	195 528 805	49 163 598
Actual	130 674 503	201 453 049	10 754 500		140 520 925	213 556 937	21 314 799
Variance	110%	96%	39%		96%	109%	43%

### 3.2.2 OPERATING REVENUE – ACTUAL RECEIPTS VERSUS BILLING PER SERVICE

2020/21		Jul-20		Aug-20		Sep-20		Quarter 1		%
		Debtors Raised	Actual Payments	Debtors Raised	Actual Payments	Debtors Raised	Actual Payments	Debtors Raised	Actual Payments	
ELECTRICITY	1	26 773 411	27 012 092	30 058 014	29 450 325	35 813 667	31 616 397	92 645 091	88 078 814	95.07%
RATES	2	9 881 241	9 678 912	11 133 224	9 858 947	14 201 885	14 335 213	35 216 350	33 873 072	96.19%
SEWERAGE	3	3 139 269	3 053 135	3 116 186	2 864 200	3 150 951	3 501 653	9 406 406	9 418 987	100.13%
AVAILABILITY	4	1 105 290	1 181 320	1 199 097	1 106 989	1 117 720	1 176 917	3 422 107	3 465 225	101.26%
HOUSING	5	31 684	27 404	28 950	24 554	33 334	28 680	93 969	80 639	85.81%
WATER	6	9 834 878	4 986 261	4 516 339	4 380 955	9 739 710	5 166 488	24 090 927	14 533 704	60.33%
REFUSE	7	2 245 652	2 181 651	2 229 371	2 066 010	2 308 158	2 192 957	6 783 181	6 440 618	94.95%
OTHER		1 171 566	953 156	1 456 869	1 531 892	1 268 339	1 107 873	3 896 775	3 592 920	92.20%
		R 54 182 991	R 49 073 930	R 53 738 050	R 51 283 870	R 67 633 764	R 59 126 178	R 175 554 806	R 159 483 979	90.85%
2019/20		Jul-19		Aug-19		Sep-19		Quarter 1		%
		Debtors Raised	Actual Payments	Debtors Raised	Actual Payments	Debtors Raised	Actual Payments	Debtors Raised	Actual Payments	
ELECTRICITY	1	26 066 195	28 004 752	27 556 035	27 199 491	30 948 724	29 823 311	84 570 954	85 027 553	100.54%
RATES	2	8 024 104	8 530 310	9 966 865	11 805 164	19 293 388	9 356 949	37 284 357	29 692 423	79.64%
SEWERAGE	3	2 776 549	2 783 508	2 974 321	3 294 691	2 973 204	2 763 174	8 724 075	8 841 372	101.34%
AVAILABILITY	4	719 772	992 828	1 127 935	1 079 735	1 204 249	977 173	3 051 956	3 049 736	99.93%
HOUSING	5	31 899	30 134	31 618	38 263	31 562	25 178	95 079	93 575	98.42%
WATER	6	5 518 706	5 157 696	5 161 328	4 745 255	5 351 374	4 273 635	16 031 408	14 176 586	88.43%
REFUSE	7	2 097 705	2 122 807	2 145 475	2 210 108	2 150 352	2 032 571	6 393 533	6 365 486	99.56%
OTHER		2 116 174	2 432 528	2 172 337	2 528 385	2 312 398	3 300 903	6 600 909	8 261 816	125.16%
		R 47 351 105	R 50 054 562	R 51 135 914	R 52 901 091	R 64 265 252	R 52 552 892	R 162 752 270	R 155 508 546	95.55%

The combined monthly service collection rate of **90.85%** for the first quarter of the 2020/21 financial year shows a decrease when compared to the previous financial year's rate of **95.55%**. The actual payments refer to amounts received for the previous month's debtors raised.

## AMOUNTS RECEIVED IN CURRENT MONTH FOR THE PREVIOUS MONTH'S DEBTORS RAISED



### 3.2.3 Revenue by source against Annual Budget

WC015 Swartland - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Q1 First Quarter								
Description	Budget Year 2020/21							
	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands								
<b>Revenue By Source</b>								
Property rates	128 928	128 928	11 076	36 347	33 296	3 051	9%	128 928
Service charges - electricity revenue	318 741	318 741	26 821	85 253	76 737	8 516	11%	318 741
Service charges - water revenue	56 975	56 975	3 556	18 388	12 722	5 666	45%	56 975
Service charges - sanitation revenue	42 218	42 218	3 935	10 983	9 625	1 357	14%	42 218
Service charges - refuse revenue	26 468	26 468	2 301	6 913	6 398	515	8%	26 468
Rental of facilities and equipment	1 495	1 495	81	333	368	(35)	-9%	1 495
Interest earned - external investments	30 712	30 712	247	728	1 091	(364)	-33%	30 712
Interest earned - outstanding debtors	4 585	4 585	187	547	971	(424)	-44%	4 585
Dividends received	-	-	-	-	-	-	-	-
Fines, penalties and forfeits	33 030	33 030	8	34	109	(75)	-69%	33 030
Licences and permits	3 759	3 759	398	1 162	913	249	27%	3 759
Agency services	4 876	4 876	695	1 800	1 264	536	42%	4 876
Transfers and subsidies	120 495	133 676	-	45 988	45 988	-	-	133 676
Other revenue	10 689	10 689	734	2 008	2 586	(578)	-22%	10 689
Gains	200	200	61	417	-	417	#DIV/0!	200
<b>Total Revenue (excluding capital transfers and contributions)</b>	<b>783 171</b>	<b>796 352</b>	<b>50 102</b>	<b>210 900</b>	<b>192 069</b>	<b>18 832</b>	<b>10%</b>	<b>796 352</b>

The statement of Financial Performance compares the expenditure and revenue against the budget for the period ended 30 September 2020.

- **All Service charges** – Variances are due to the reversal of the estimate consumptions billed during the lock-down period and adjustments still occur as consumers query their accounts due to the actual readings being billed again.
- **Interest earned – external investments** stands below the YTD budgeted projections due to the majority of cash that was invested and will only mature in January and June 2021.
- **Interest earned - outstanding debtors** stand below the YTD budgeted projections due to the interest for August 2020 that was billed in this month to accommodate the SASSA payment dates.
- **Fines, penalties and forfeits** stands at 69% below the YTD budgeted projections with the amount being insignificant from a material point of view.
- **Licenses and Permits, Agency services** stand above YTD budgeted projections due services that could not be rendered during the lock-down period and the backlog of services are now being rendered, positively influencing the income.
- Revenue received for the month of **September 2020** was **R 50.102 million** whilst the overall YTD performance excluding capital transfers stands at **10%** above the budgeted projections. Variances will be addressed in the mid-year adjustments budget.

### 3.2.4 Expenditure by source against Annual Budget

WC015 Swartland - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Q1 First Quarter								
Description	Budget Year 2020/21							
	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands								
<b>Expenditure By Type</b>								
Employee related costs	239 382	239 550	17 366	50 402	54 156	(3 754)	-7%	239 550
Remuneration of councillors	11 471	11 471	913	2 738	2 868	(130)	-5%	11 471
Debt impairment	43 915	43 915	(6)	(6)	-	(6)	#DIV/0!	43 915
Depreciation & asset impairment	92 755	92 755	-	-	-	-		92 755
Finance charges	11 934	11 934	-	117	-	117	#DIV/0!	11 934
Bulk purchases	251 000	251 000	28 573	62 969	58 489	4 481	8%	251 000
Other materials	33 242	33 295	1 250	3 623	4 815	(1 192)	-25%	33 295
Contracted services	57 512	57 653	5 590	10 000	13 012	(3 011)	-23%	57 653
Transfers and subsidies	3 223	3 223	332	831	1 044	(213)	-20%	3 223
Other expenditure	44 038	44 039	3 499	7 490	8 266	(776)	-9%	44 039
Losses	9 446	9 446	-	-	-	-		9 446
<b>Total Expenditure</b>	<b>797 919</b>	<b>798 282</b>	<b>57 516</b>	<b>138 165</b>	<b>142 650</b>	<b>(4 485)</b>	<b>-3%</b>	<b>798 282</b>
<b>Surplus/(Deficit)</b>	<b>(14 747)</b>	<b>(1 929)</b>	<b>(7 414)</b>	<b>72 736</b>	<b>49 419</b>	<b>23 317</b>	<b>0</b>	<b>(1 929)</b>
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)	85 723	79 881	-	-	-	-		79 881
Transfers and subsidies - capital (monetary allocations)	1 141	1 282	98	300	272	28	10%	1 282
Transfers and subsidies - capital (in-kind - all)			-	-	-	-		-
<b>Surplus/(Deficit) attributable to municipality</b>	<b>72 116</b>	<b>79 234</b>	<b>(7 315)</b>	<b>73 036</b>	<b>49 691</b>			<b>79 234</b>
Share of surplus/ (deficit) of associate								-
<b>Surplus/ (Deficit) for the year</b>	<b>72 116</b>	<b>79 234</b>	<b>(7 315)</b>	<b>73 036</b>	<b>49 691</b>			<b>79 234</b>

- **Finance charges** are paid bi-annually in December and June. In August 2020 an amount had to be paid to WCDM with regards to one of the loans that was taken over from them relating to the water infrastructure.
- **Other materials** stand at 25% below the YTD budgeted projections mainly due to underspending on various line items.
- **Contracted Services** stand at 23% below the YTD budgeted projections mainly due to underspending on various line items such as Housing: Riebeek Wes Top Structure and Sweeping of Streets of which the latter was awarded in September 2020.
- **Transfer and Subsidies** are paid out when beneficiaries submit audited financial statements as required, in order for SM to pay out these financial contributions.
- Expenditure for the month of **September 2020** was **R57.516 million** whilst the overall YTD performance stands at **3%** below the budgeted projections. Variances will be addressed in the mid-year adjustments budget.

### 3.2.5 Capital expenditure and graphs against Annual Budget

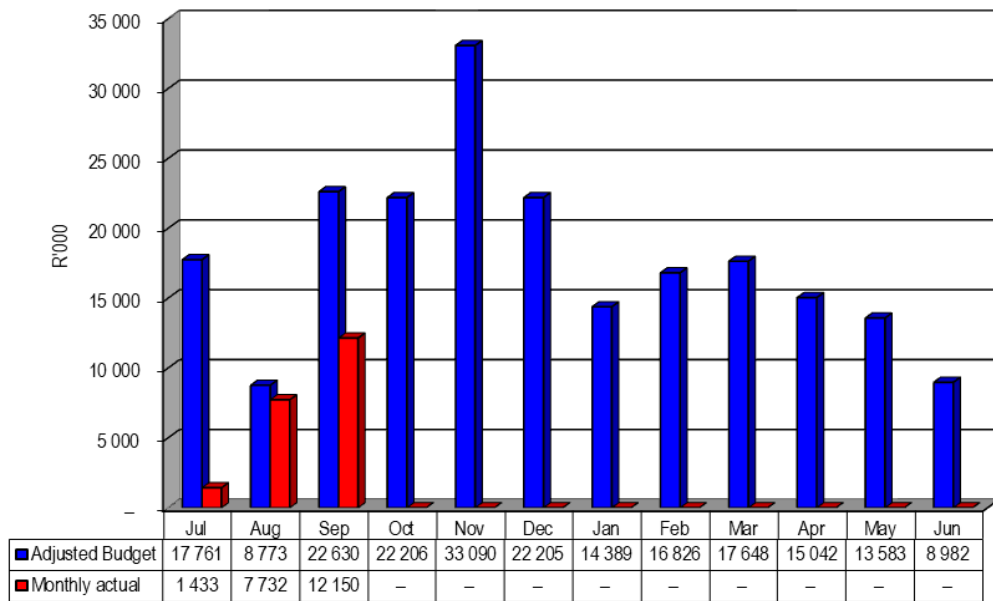
WC015 Swartland - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - Q1 First Quarter									
Vote Description	Ref	Budget Year 2020/21							
		Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1								
<b>Capital Expenditure - Functional Classification</b>									
<i>Governance and administration</i>		26 706	28 526	132	6 102	19 321	(13 219)	-68%	28 526
Executive and council		20	20	1	1	4	(3)	-71%	20
Finance and administration		26 686	28 506	131	6 101	19 317	(13 217)	-68%	28 506
<i>Community and public safety</i>		11 922	14 600	65	357	1 487	(1 131)	-76%	14 600
Community and social services		5 170	5 270	1	2	860	(858)	-100%	5 270
Sport and recreation		4 724	7 303	40	331	592	(262)	-44%	7 303
Public safety		2 028	2 028	24	24	35	(11)	-30%	2 028
<i>Economic and environmental services</i>		65 452	67 041	4 689	5 208	10 161	(4 953)	-49%	67 041
Planning and development		5 859	9 824	170	172	1 541	(1 369)	-89%	9 824
Road transport		59 593	57 216	4 519	5 036	8 620	(3 584)	-42%	57 216
Environmental protection		-	-	-	-	-	-		-
<i>Trading services</i>		108 356	102 966	7 263	9 648	18 194	(8 546)	-47%	102 966
Energy sources		20 606	18 206	1 029	1 882	1 454	428	29%	18 206
Water management		10 063	7 846	1 158	1 765	1 886	(121)	-6%	7 846
Waste water management		73 736	72 651	5 046	5 169	14 834	(9 664)	-65%	72 651
Waste management		3 950	4 262	31	831	20	811	4055%	4 262
<i>Other</i>		-	-	-	-	-	-		-
<b>Total Capital Expenditure - Functional Classification</b>	3	212 436	213 133	12 150	21 315	49 164	(27 849)	-57%	213 133
<b>Funded by:</b>									
National Government		32 835	30 435	2 052	2 430	4 500	(2 070)	-46%	30 435
Provincial Government		52 888	49 446	8 101	9 015	12 765	(3 749)	-29%	49 446
Transfers and subsidies - capital		-	141	-	-	-	-		141
<b>Transfers recognised - capital</b>		85 723	80 022	10 153	11 445	17 265	(5 819)	-34%	80 022
<b>Borrowing</b>	6	-	-	-	-	-	-		-
<b>Internally generated funds</b>		126 713	133 111	1 997	9 870	31 899	(22 029)	-69%	133 111
<b>Total Capital Funding</b>		212 436	213 133	12 150	21 315	49 164	(27 849)	-57%	213 133

- Capital expenditure for the month of **September 2020** amounts to **R12 149 849** and stands at **57%** below the projected YTD which is not aligned to the SDBIP and budget plan.
- The YTD actual is R21 314 799 (**10%**) compared to the total budget of R213 132 732.
- Commitments are **R 14 321 573**.

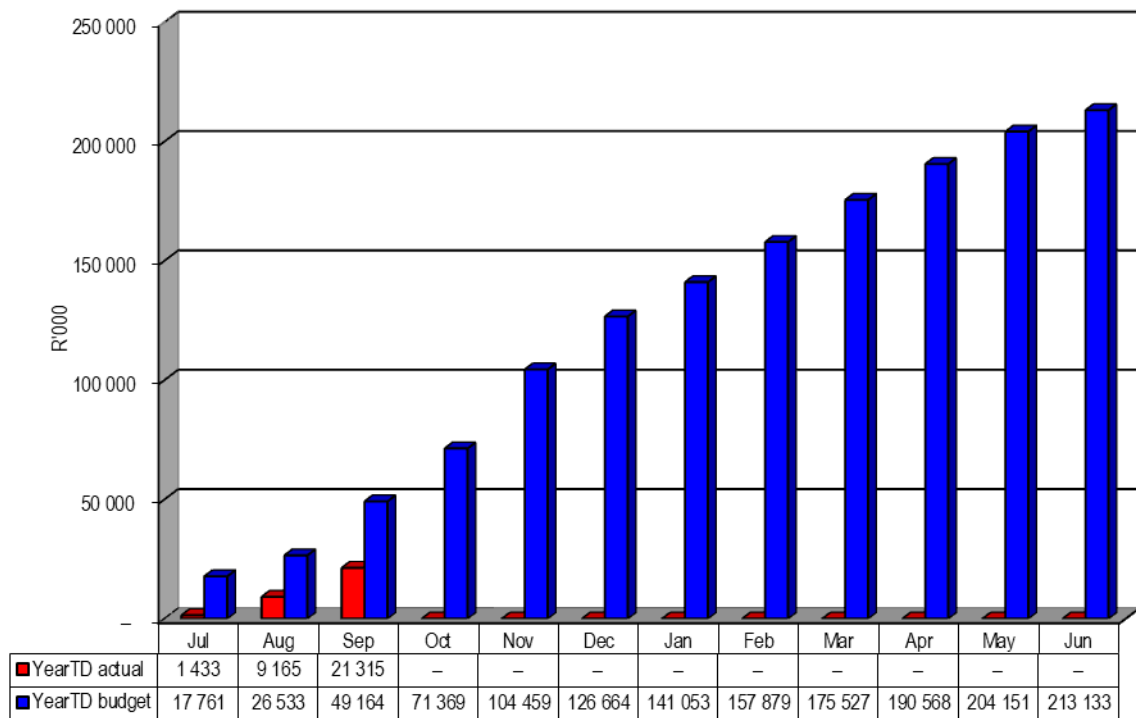
## Top 10 Capital Projects

No	PROJECT DESCRIPTION	Approved budget	Adjustments Budget	Month Actual	YTD Expenditure	YTD Budget	Variance R'000	% Variance	Status of the project	Project Location	At what stage is each project currently	Any challenges identified that is resulting in delays?
<b>CORPORATE SERVICES</b>												
1	Purchase of Erf 507, Malmesbury (office accommodation)	12 650 000	12 650 000	-	-	12 650 000	12 650 000	100%	Incomplete	Malmesbury	Deed finalised. Awaiting signed copy from Nedbank.	None
2	Purchase of Erf 512, Malmesbury (office accommodation)	5 000 000	6 000 000	59 361	5 999 361	6 000 000	639	0%	Complete	Malmesbury	Transfer effected on 22 September 2020	N/a
<b>SEWERAGE SERVICE</b>												
3	Sewerage Works: Darling	22 203 793	22 203 793	-	3 751	2 351 227	22 200 042	100%	Construction 2%	Darling	Construction 2%	No
4	Sewerage: Moorreesburg	40 642 207	40 642 207	2 014 331	2 018 701	9 000 000	38 623 506	95%	Construction 2%	Moorreesburg	Construction 2%	No
<b>ROADS</b>												
5	Roads Swartland: Resealing of Roads	18 898 000	18 898 000	-	219 643	2 000 000	18 678 357	99%	Tender awarded	Swartland	Tender awarded	No
6	Roads Swartland: New Roads	15 000 000	15 000 000	-	-	1 000 000	15 000 000	100%	Tender awarded	Swartland	Tender awarded	No
<b>HOUSING</b>												
7	Abbotsdale Social Economic Facility Project	5 000 000	5 000 000	-	-	800 000	5 000 000	100%	Planning	Abbotsdale	Project has been cancelled.	
8	Riebeek Kasteel Serviced Sites	18 460 985	11 174 795	3 817 143	3 817 143	4 086 590	7 357 652	66%	Construction	Riebeek Kasteel	Construction 90% completed	None
9	Malmesbury De Hoop	23 380 000	23 380 000	4 704 226	5 618 696	5 661 893	17 761 304	76%	Construction	Malmesbury	Construction 40% completed	None
<b>DEVELOPMENT SERVICES</b>												
10	Darling RSEP Project: Inter Cultural Space	-	5 247 148	-	-	520 000	5 247 148	100%	Tender	Darling	Tender approved on 30 September 2020	Tender implementation
<b>Totals</b>		<b>168 386 985</b>	<b>160 195 943</b>	<b>10 595 062</b>	<b>17 677 296</b>	<b>44 069 710</b>	<b>142 518 647</b>	<b>89%</b>				

**Chart C1 2020/21 Capital Expenditure Monthly Trend: actual v target**



**Chart C2 2020/21 Capital Expenditure: YTD actual v YTD target**





### 3.2.6 PERFORMANCE INDICATORS

WC015 Swartland - Supporting Table SC2 Monthly Budget Statement - performance indicators - Q1 First Quarter						
Description of financial indicator	Basis of calculation	Ref	Budget Year 2020/21			
			Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
<b><u>Borrowing Management</u></b>						
Capital Charges to Operating Expenditure	Interest & principal paid/Operating Expenditure		13.1%	13.1%	0.1%	13.1%
Borrowed funding of 'own' capital expenditure	Borrowings/Capital expenditure excl. transfers and grants		0.0%	0.0%	0.0%	0.0%
<b><u>Safety of Capital</u></b>						
Debt to Equity	Loans, Accounts Payable, Overdraft & Tax Provision/ Funds & Reserves		10.1%	10.3%	9.3%	10.3%
Gearing	Long Term Borrowing/ Funds & Reserves		52.4%	52.4%	58.6%	52.4%
<b><u>Liquidity</u></b>						
Current Ratio	Current assets/current liabilities	1	4:1	4:1	6:1	4:1
Liquidity Ratio	Monetary Assets/Current Liabilities		3:1	2:1	5:1	3:1
<b><u>Revenue Management</u></b>						
Annual Debtors Collection Rate (Payment Level %)	Last 12 Mths Receipts/ Last 12 Mths Billing		90.0%	90.0%	90.85%	90.0%
<b><u>Creditors Management</u></b>						
Creditors System Efficiency	% of Creditors Paid Within Terms (within MFMA s 65(e))		100.0%	100.0%	99.7%	100.0%
<b><u>Other Indicators</u></b>						
Electricity Distribution Losses	% Volume (units purchased and generated less units sold)/units purchased and generated	2	6.0%	6.0%	2.6%	6.0%
Water Distribution Losses	% Volume (units purchased and own source less units sold)/Total units purchased and own source	2	18.0%	18.0%	12.1%	18.0%
Employee costs	Employee costs/Total Revenue - capital revenue		30.6%	30.1%	23.9%	30.1%
Repairs & Maintenance	R&M/Total Revenue - capital revenue		6.6%	6.5%	5.2%	6.5%
Interest & Depreciation	I&D/Total Revenue - capital revenue		13.4%	13.1%	0.1%	13.1%
<b><u>IDP regulation financial viability indicators</u></b>						
i. Debt coverage	(Total Operating Revenue - Operating Grants)/Debt service payments due within financial year		13.1%	27.8%	37.8%	27.8%
ii. O/S Service Debtors to Revenue	Total outstanding service debtors/annual revenue received for services		37.2%	21.3%	6.1%	21.3%
iii. Cost coverage	(Available cash + Investments)/monthly fixed operational expenditure		8	8	9	8

**Note:** Ratios will improve more positively over the reporting period as the formula only provides that it calculates the year to date.

## Section 4 – In-year budget statement tables

### 4.1 Monthly budget statements

#### 4.1.1 Table C1: s71 Monthly Budget Statement Summary

WC015 Swartland - Table C1 Monthly Budget Statement Summary - Q1 First Quarter								
Description	Budget Year 2020/21							
	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>								
<b>Financial Performance</b>								
Property rates	128 928	128 928	11 076	36 347	33 296	3 051	9%	128 928
Service charges	444 403	444 403	36 614	121 537	105 482	16 054	15%	444 403
Investment revenue	30 712	30 712	247	728	1 091	(364)	-33%	30 712
Transfers and subsidies	120 495	133 676	–	45 988	45 988	–		133 676
Other own revenue	58 634	58 634	2 165	6 301	6 211	90	1%	58 634
<b>Total Revenue (excluding capital transfers and contributions)</b>	<b>783 171</b>	<b>796 352</b>	<b>50 102</b>	<b>210 900</b>	<b>192 069</b>	<b>18 832</b>	<b>10%</b>	<b>796 352</b>
Employee costs	239 382	239 550	17 366	50 402	54 156	(3 754)	-7%	239 550
Remuneration of Councillors	11 471	11 471	913	2 738	2 868	(130)	-5%	11 471
Depreciation & asset impairment	92 755	92 755	–	–	–	–		92 755
Finance charges	11 934	11 934	–	117	–	117	#DIV/0!	11 934
Materials and bulk purchases	284 242	284 295	29 822	66 593	63 304	3 289	5%	284 295
Transfers and subsidies	3 223	3 223	332	831	1 044	(213)	-20%	3 223
Other expenditure	154 911	155 054	9 083	17 484	21 278	(3 794)	-18%	155 054
<b>Total Expenditure</b>	<b>797 919</b>	<b>798 282</b>	<b>57 516</b>	<b>138 165</b>	<b>142 650</b>	<b>(4 485)</b>	<b>-3%</b>	<b>798 282</b>
<b>Surplus/(Deficit)</b>	<b>(14 747)</b>	<b>(1 929)</b>	<b>(7 414)</b>	<b>72 736</b>	<b>49 419</b>	<b>23 317</b>	<b>47%</b>	<b>(1 929)</b>
Transfers and subsidies - capital (monetary)	85 723	79 881	–	–	–	–		79 881
Transfers and subsidies - capital (monetary)	1 141	1 282	98	300	272	28	10%	1 282
<b>Surplus/(Deficit) after capital transfers &amp; contributions</b>	<b>72 116</b>	<b>79 234</b>	<b>(7 315)</b>	<b>73 036</b>	<b>49 691</b>	<b>23 345</b>	<b>47%</b>	<b>79 234</b>
Share of surplus/ (deficit) of associate	–	–	–	–	–	–		–
<b>Surplus/ (Deficit) for the year</b>	<b>72 116</b>	<b>79 234</b>	<b>(7 315)</b>	<b>73 036</b>	<b>49 691</b>	<b>23 345</b>	<b>47%</b>	<b>79 234</b>
<b>Capital expenditure &amp; funds sources</b>								
<b>Capital expenditure</b>	<b>212 436</b>	<b>213 133</b>	<b>12 150</b>	<b>21 315</b>	<b>49 164</b>	<b>(27 849)</b>	<b>-57%</b>	<b>213 133</b>
Capital transfers recognised	85 723	80 022	10 153	11 445	17 265	(5 819)	-34%	80 022
Borrowing	–	–	–	–	–	–		–
Internally generated funds	126 713	133 111	1 997	9 870	31 899	(22 029)	-69%	133 111
<b>Total sources of capital funds</b>	<b>212 436</b>	<b>213 133</b>	<b>12 150</b>	<b>21 315</b>	<b>49 164</b>	<b>(27 849)</b>	<b>-57%</b>	<b>213 133</b>
<b>Financial position</b>								
Total current assets	687 585	693 886		809 620				693 886
Total non current assets	2 135 414	2 136 111		2 012 232				2 136 111
Total current liabilities	179 125	184 895		129 876				184 895
Total non current liabilities	203 635	203 635		216 388				203 635
Community wealth/Equity	2 440 239	2 441 467		2 402 553				2 441 467
<b>Cash flows</b>								
Net cash from (used) operating	111 795	118 771	2 756	89 379	86 624	(2 756)	-3%	118 771
Net cash from (used) investing	(212 236)	(212 933)	10	(5 574)	(5 584)	(11)	0%	(212 933)
Net cash from (used) financing	(10 979)	(10 979)	(47)	(1 200)	(1 153)	47	-4%	(10 979)
<b>Cash/cash equivalents at the month/year end</b>	<b>453 588</b>	<b>459 868</b>	<b>–</b>	<b>542 474</b>	<b>644 894</b>	<b>102 421</b>	<b>16%</b>	<b>459 868</b>
<b>Debtors &amp; creditors analysis</b>	<b>31-60 Days</b>	<b>61-90 Days</b>	<b>91-120 Days</b>	<b>121-150 Dys</b>	<b>151-180 Dys</b>	<b>181 Dys-1 Yr</b>	<b>Over 1Yr</b>	<b>Total</b>
<b>Debtors Age Analysis</b>								
Total By Income Source	14 863	3 476	2 223	1 502	1 054	2 230	14 564	87 402
<b>Creditors Age Analysis</b>								
Total Creditors	–	–	–	61	–	–	–	30 597

## 4.1.2 Table C2: Monthly Budget Statement - Financial Performance (standard classification)

WC015 Swartland - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - Q1 First Quarter									
Description	Ref	Budget Year 2020/21							
		Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1								
<b>Revenue - Functional</b>									
<i><b>Governance and administration</b></i>		<b>211 633</b>	<b>217 544</b>	<b>11 785</b>	<b>57 693</b>	<b>55 056</b>	2 637	5%	<b>217 544</b>
Executive and council		290	290	38	51	70	(19)	-27%	290
Finance and administration		211 343	217 254	11 747	57 642	54 986	2 656	5%	217 254
Internal audit		-	-	-	-	-	-		-
<i><b>Community and public safety</b></i>		<b>104 687</b>	<b>100 359</b>	<b>202</b>	<b>494</b>	<b>776</b>	(282)	-36%	<b>100 359</b>
Community and social services		14 590	16 889	58	204	309	(105)	-34%	16 889
Sport and recreation		3 002	3 002	95	202	298	(95)	-32%	3 002
Public safety		36 201	36 201	36	44	121	(77)	-64%	36 201
Housing		50 894	44 266	15	44	48	(4)	-9%	44 266
Health		-	-	-	-	-	-		-
<i><b>Economic and environmental services</b></i>		<b>14 072</b>	<b>14 072</b>	<b>1 327</b>	<b>3 927</b>	<b>3 460</b>	466	13%	<b>14 072</b>
Planning and development		3 795	3 795	223	877	1 174	(297)	-25%	3 795
Road transport		10 276	10 276	1 104	3 049	2 286	764	33%	10 276
Environmental protection		-	-	-	-	-	-		-
<i><b>Trading services</b></i>		<b>539 613</b>	<b>545 512</b>	<b>36 883</b>	<b>149 088</b>	<b>133 042</b>	16 046	12%	<b>545 512</b>
Energy sources		335 512	333 794	26 837	87 516	78 993	8 523	11%	333 794
Water management		73 720	75 709	3 680	25 224	19 733	5 491	28%	75 709
Waste water management		87 291	90 843	3 936	22 443	20 894	1 550	7%	90 843
Waste management		43 090	45 165	2 431	13 904	13 423	482	4%	45 165
<i><b>Other</b></i>	4	<b>30</b>	<b>30</b>	<b>2</b>	<b>0</b>	<b>7</b>	<b>(7)</b>	<b>-99%</b>	<b>30</b>
<b>Total Revenue - Functional</b>	2	<b>870 035</b>	<b>877 515</b>	<b>50 200</b>	<b>211 201</b>	<b>192 341</b>	<b>18 860</b>	<b>10%</b>	<b>877 515</b>
<b>Expenditure - Functional</b>									
<i><b>Governance and administration</b></i>		<b>141 918</b>	<b>141 764</b>	<b>10 582</b>	<b>26 684</b>	<b>28 603</b>	(1 919)	-7%	<b>141 764</b>
Executive and council		22 026	22 026	3 317	6 063	6 515	(452)	-7%	22 026
Finance and administration		118 018	117 669	7 117	20 241	21 658	(1 417)	-7%	117 669
Internal audit		1 874	2 069	148	379	429	(50)	-12%	2 069
<i><b>Community and public safety</b></i>		<b>105 028</b>	<b>105 238</b>	<b>6 427</b>	<b>17 508</b>	<b>19 498</b>	(1 989)	-10%	<b>105 238</b>
Community and social services		21 828	21 828	1 469	4 084	4 453	(369)	-8%	21 828
Sport and recreation		24 964	25 090	1 826	4 536	5 282	(746)	-14%	25 090
Public safety		51 607	51 692	2 988	8 477	8 753	(276)	-3%	51 692
Housing		6 629	6 629	145	412	1 009	(597)	-59%	6 629
Health		-	-	-	-	-	-		-
<i><b>Economic and environmental services</b></i>		<b>60 741</b>	<b>60 845</b>	<b>2 500</b>	<b>6 280</b>	<b>7 036</b>	(756)	-11%	<b>60 845</b>
Planning and development		13 925	13 925	1 072	2 707	2 918	(211)	-7%	13 925
Road transport		46 817	46 920	1 428	3 572	4 118	(545)	-13%	46 920
Environmental protection		-	-	-	-	-	-		-
<i><b>Trading services</b></i>		<b>488 697</b>	<b>488 900</b>	<b>37 967</b>	<b>87 372</b>	<b>87 157</b>	215	0%	<b>488 900</b>
Energy sources		297 667	297 693	30 555	68 039	63 999	4 040	6%	297 693
Water management		78 984	79 016	1 620	4 403	6 433	(2 030)	-32%	79 016
Waste water management		68 701	68 764	2 935	7 509	8 403	(893)	-11%	68 764
Waste management		43 344	43 427	2 856	7 420	8 322	(902)	-11%	43 427
<i><b>Other</b></i>		<b>1 534</b>	<b>1 534</b>	<b>40</b>	<b>321</b>	<b>357</b>	<b>(36)</b>	<b>-10%</b>	<b>1 534</b>
<b>Total Expenditure - Functional</b>	3	<b>797 919</b>	<b>798 282</b>	<b>57 516</b>	<b>138 165</b>	<b>142 650</b>	<b>(4 485)</b>	<b>-3%</b>	<b>798 282</b>
<b>Surplus/ (Deficit) for the year</b>		<b>72 116</b>	<b>79 234</b>	<b>(7 315)</b>	<b>73 036</b>	<b>49 691</b>	<b>23 345</b>	<b>47%</b>	<b>79 234</b>

### 4.1.3 Table C3: Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote)

WC015 Swartland - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - Q1 First Quarter									
Vote Description	Ref	Budget Year 2020/21							
		Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>									
<b>Revenue by Vote</b>	1								
Vote 1 - Corporate Services		11 518	10 490	7	(5)	156	(161)	-103.4%	10 490
Vote 2 - Civil Services		208 567	216 183	10 169	62 103	54 521	7 582	13.9%	216 183
Vote 3 - Council		290	290	38	51	70	(19)	-26.9%	290
Vote 4 - Electricity Services		335 512	333 794	26 837	87 516	78 993	8 523	10.8%	333 794
Vote 5 - Financial Services		209 518	215 429	11 679	57 430	54 756	2 675	4.9%	215 429
Vote 6 - Development Services		59 684	56 384	331	1 025	1 494	(469)	-31.4%	56 384
Vote 7 - Municipal Manager		-	-	-	-	-	-		-
Vote 8 - Protection Services		44 945	44 945	1 139	3 081	2 352	729	31.0%	44 945
<b>Total Revenue by Vote</b>	2	<b>870 035</b>	<b>877 515</b>	<b>50 200</b>	<b>211 201</b>	<b>192 341</b>	<b>18 860</b>	<b>9.8%</b>	<b>877 515</b>
<b>Expenditure by Vote</b>	1								
Vote 1 - Corporate Services		35 380	35 380	2 670	6 712	7 146	(434)	-6.1%	35 380
Vote 2 - Civil Services		270 364	270 771	10 875	27 454	32 778	(5 324)	-16.2%	270 771
Vote 3 - Council		18 108	18 108	3 081	5 362	5 763	(401)	-7.0%	18 108
Vote 4 - Electricity Services		312 609	312 636	31 146	71 728	67 681	4 048	6.0%	312 636
Vote 5 - Financial Services		59 827	59 310	3 498	9 524	10 312	(788)	-7.6%	59 310
Vote 6 - Development Services		29 029	29 197	1 935	4 993	6 184	(1 191)	-19.3%	29 197
Vote 7 - Municipal Manager		8 092	8 287	529	1 561	1 702	(141)	-8.3%	8 287
Vote 8 - Protection Services		64 508	64 593	3 781	10 830	11 084	(254)	-2.3%	64 593
<b>Total Expenditure by Vote</b>	2	<b>797 919</b>	<b>798 282</b>	<b>57 516</b>	<b>138 165</b>	<b>142 650</b>	<b>(4 485)</b>	<b>-3.1%</b>	<b>798 282</b>
<b>Surplus/ (Deficit) for the year</b>	2	<b>72 116</b>	<b>79 234</b>	<b>(7 315)</b>	<b>73 036</b>	<b>49 691</b>	<b>23 345</b>	<b>47.0%</b>	<b>79 234</b>

#### 4.1.4 Table C4: Monthly Budget Statement - Financial Performance (revenue and expenditure)

WC015 Swartland - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Q1 First Quarter								
Description	Budget Year 2020/21							
	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>								
<b>Revenue By Source</b>								
Property rates	128 928	128 928	11 076	36 347	33 296	3 051	9%	128 928
Service charges - electricity revenue	318 741	318 741	26 821	85 253	76 737	8 516	11%	318 741
Service charges - water revenue	56 975	56 975	3 556	18 388	12 722	5 666	45%	56 975
Service charges - sanitation revenue	42 218	42 218	3 935	10 983	9 625	1 357	14%	42 218
Service charges - refuse revenue	26 468	26 468	2 301	6 913	6 398	515	8%	26 468
Rental of facilities and equipment	1 495	1 495	81	333	368	(35)	-9%	1 495
Interest earned - external investments	30 712	30 712	247	728	1 091	(364)	-33%	30 712
Interest earned - outstanding debtors	4 585	4 585	187	547	971	(424)	-44%	4 585
Dividends received	-	-	-	-	-	-	-	-
Fines, penalties and forfeits	33 030	33 030	8	34	109	(75)	-69%	33 030
Licences and permits	3 759	3 759	398	1 162	913	249	27%	3 759
Agency services	4 876	4 876	695	1 800	1 264	536	42%	4 876
Transfers and subsidies	120 495	133 676	-	45 988	45 988	-	-	133 676
Other revenue	10 689	10 689	734	2 008	2 586	(578)	-22%	10 689
Gains	200	200	61	417	-	417	#DIV/0!	200
<b>Total Revenue (excluding capital transfers and contributions)</b>	<b>783 171</b>	<b>796 352</b>	<b>50 102</b>	<b>210 900</b>	<b>192 069</b>	<b>18 832</b>	<b>10%</b>	<b>796 352</b>
<b>Expenditure By Type</b>								
Employee related costs	239 382	239 550	17 366	50 402	54 156	(3 754)	-7%	239 550
Remuneration of councillors	11 471	11 471	913	2 738	2 868	(130)	-5%	11 471
Debt impairment	43 915	43 915	(6)	(6)	-	(6)	#DIV/0!	43 915
Depreciation & asset impairment	92 755	92 755	-	-	-	-	-	92 755
Finance charges	11 934	11 934	-	117	-	117	#DIV/0!	11 934
Bulk purchases	251 000	251 000	28 573	62 969	58 489	4 481	8%	251 000
Other materials	33 242	33 295	1 250	3 623	4 815	(1 192)	-25%	33 295
Contracted services	57 512	57 653	5 590	10 000	13 012	(3 011)	-23%	57 653
Transfers and subsidies	3 223	3 223	332	831	1 044	(213)	-20%	3 223
Other expenditure	44 038	44 039	3 499	7 490	8 266	(776)	-9%	44 039
Losses	9 446	9 446	-	-	-	-	-	9 446
<b>Total Expenditure</b>	<b>797 919</b>	<b>798 282</b>	<b>57 516</b>	<b>138 165</b>	<b>142 650</b>	<b>(4 485)</b>	<b>-3%</b>	<b>798 282</b>
<b>Surplus/(Deficit)</b>	<b>(14 747)</b>	<b>(1 929)</b>	<b>(7 414)</b>	<b>72 736</b>	<b>49 419</b>	<b>23 317</b>	<b>0</b>	<b>(1 929)</b>
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)	85 723	79 881	-	-	-	-	-	79 881
Transfers and subsidies - capital (monetary allocations)	1 141	1 282	98	300	272	28	10%	1 282
Transfers and subsidies - capital (in-kind - all)	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) attributable to municipality</b>	<b>72 116</b>	<b>79 234</b>	<b>(7 315)</b>	<b>73 036</b>	<b>49 691</b>			<b>79 234</b>
Share of surplus/ (deficit) of associate								-
<b>Surplus/ (Deficit) for the year</b>	<b>72 116</b>	<b>79 234</b>	<b>(7 315)</b>	<b>73 036</b>	<b>49 691</b>			<b>79 234</b>

#### 4.1.5 Table C5: Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding)

WC015 Swartland - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - Q1 First Quarter									
Vote Description	Ref	Budget Year 2020/21							
		Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>	1								
<b>Multi-Year expenditure appropriation</b>	2								
Vote 1 - Corporate Services		-	-	-	-	-	-		-
Vote 2 - Civil Services		88 592	89 567	2 045	2 843	12 861	(10 018)	-78%	89 567
Vote 4 - Electricity Services		4 800	4 400	8	8	100	(92)	-92%	4 400
Vote 6 - Development Services		46 254	43 905	8 701	9 615	11 451	(1 836)	-16%	43 905
<b>Total Capital Multi-year expenditure</b>	4,7	<b>139 646</b>	<b>137 871</b>	<b>10 754</b>	<b>12 466</b>	<b>24 412</b>	<b>(11 946)</b>	<b>-49%</b>	<b>137 871</b>
<b>Single Year expenditure appropriation</b>	2								
Vote 1 - Corporate Services		18 980	19 980	62	6 007	18 703	(12 696)	-68%	19 980
Vote 2 - Civil Services		26 957	29 530	248	874	2 650	(1 776)	-67%	29 530
Vote 3 - Council		10	10	-	-	2	(2)	-100%	10
Vote 4 - Electricity Services		17 276	15 276	1 053	1 911	1 448	463	32%	15 276
Vote 5 - Financial Services		261	261	5	26	5	21	430%	261
Vote 6 - Development Services		7 268	8 167	2	4	1 906	(1 902)	-100%	8 167
Vote 7 - Municipal Manager		10	10	1	1	2	(1)	-42%	10
Vote 8 - Protection Services		2 028	2 028	24	24	35	(11)	-30%	2 028
<b>Total Capital single-year expenditure</b>	4	<b>72 790</b>	<b>75 262</b>	<b>1 396</b>	<b>8 848</b>	<b>24 751</b>	<b>(15 903)</b>	<b>-64%</b>	<b>75 262</b>
<b>Total Capital Expenditure</b>		<b>212 436</b>	<b>213 133</b>	<b>12 150</b>	<b>21 315</b>	<b>49 164</b>	<b>(27 849)</b>	<b>-57%</b>	<b>213 133</b>
<b>Capital Expenditure - Functional Classification</b>									
<b>Governance and administration</b>		<b>26 706</b>	<b>28 526</b>	<b>132</b>	<b>6 102</b>	<b>19 321</b>	<b>(13 219)</b>	<b>-68%</b>	<b>28 526</b>
Executive and council		20	20	1	1	4	(3)	-71%	20
Finance and administration		26 686	28 506	131	6 101	19 317	(13 217)	-68%	28 506
<b>Community and public safety</b>		<b>11 922</b>	<b>14 600</b>	<b>65</b>	<b>357</b>	<b>1 487</b>	<b>(1 131)</b>	<b>-76%</b>	<b>14 600</b>
Community and social services		5 170	5 270	1	2	860	(858)	-100%	5 270
Sport and recreation		4 724	7 303	40	331	592	(262)	-44%	7 303
Public safety		2 028	2 028	24	24	35	(11)	-30%	2 028
<b>Economic and environmental services</b>		<b>65 452</b>	<b>67 041</b>	<b>4 689</b>	<b>5 208</b>	<b>10 161</b>	<b>(4 953)</b>	<b>-49%</b>	<b>67 041</b>
Planning and development		5 859	9 824	170	172	1 541	(1 369)	-89%	9 824
Road transport		59 593	57 216	4 519	5 036	8 620	(3 584)	-42%	57 216
Environmental protection		-	-	-	-	-	-		-
<b>Trading services</b>		<b>108 356</b>	<b>102 966</b>	<b>7 263</b>	<b>9 648</b>	<b>18 194</b>	<b>(8 546)</b>	<b>-47%</b>	<b>102 966</b>
Energy sources		20 606	18 206	1 029	1 882	1 454	428	29%	18 206
Water management		10 063	7 846	1 158	1 765	1 886	(121)	-6%	7 846
Waste water management		73 736	72 651	5 046	5 169	14 834	(9 664)	-65%	72 651
Waste management		3 950	4 262	31	831	20	811	4055%	4 262
<b>Other</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>
<b>Total Capital Expenditure - Functional Classification</b>	3	<b>212 436</b>	<b>213 133</b>	<b>12 150</b>	<b>21 315</b>	<b>49 164</b>	<b>(27 849)</b>	<b>-57%</b>	<b>213 133</b>
<b>Funded by:</b>									
National Government		32 835	30 435	2 052	2 430	4 500	(2 070)	-46%	30 435
Provincial Government		52 888	49 446	8 101	9 015	12 765	(3 749)	-29%	49 446
Transfers and subsidies - capital		-	141	-	-	-	-		141
<b>Transfers recognised - capital</b>		<b>85 723</b>	<b>80 022</b>	<b>10 153</b>	<b>11 445</b>	<b>17 265</b>	<b>(5 819)</b>	<b>-34%</b>	<b>80 022</b>
<b>Borrowing</b>	6	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>
<b>Internally generated funds</b>		<b>126 713</b>	<b>133 111</b>	<b>1 997</b>	<b>9 870</b>	<b>31 899</b>	<b>(22 029)</b>	<b>-69%</b>	<b>133 111</b>
<b>Total Capital Funding</b>		<b>212 436</b>	<b>213 133</b>	<b>12 150</b>	<b>21 315</b>	<b>49 164</b>	<b>(27 849)</b>	<b>-57%</b>	<b>213 133</b>

#### 4.1.6 Table C6: Monthly Budget Statement - Financial Position

WC015 Swartland - Table C6 Monthly Budget Statement - Financial Position - Q1 First Quarter					
Description	Ref	Budget Year 2020/21			
		Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
<b>R thousands</b>	1				
<b><u>ASSETS</u></b>					
<b>Current assets</b>					
Cash		453 566	459 868	108 876	459 868
Call investment deposits		–	–	582 000	–
Consumer debtors		170 010	170 010	101 018	170 010
Other debtors		43 833	43 833	(1 119)	43 833
Current portion of long-term receivables		47	47	77	47
Inventory		20 129	20 129	18 768	20 129
<b>Total current assets</b>		<b>687 585</b>	<b>693 886</b>	<b>809 620</b>	<b>693 886</b>
<b>Non current assets</b>					
Long-term receivables		2	2	(14)	2
Investments		–	–	–	–
Investment property		44 220	44 220	35 412	44 220
Investments in Associate		–	–	–	–
Property, plant and equipment		2 089 771	2 090 468	1 974 773	2 090 468
Biological		–	–	–	–
Intangible		301	301	941	301
Other non-current assets		1 120	1 120	1 120	1 120
<b>Total non current assets</b>		<b>2 135 414</b>	<b>2 136 111</b>	<b>2 012 232</b>	<b>2 136 111</b>
<b>TOTAL ASSETS</b>		<b>2 822 999</b>	<b>2 829 998</b>	<b>2 821 852</b>	<b>2 829 998</b>
<b><u>LIABILITIES</u></b>					
<b>Current liabilities</b>					
Bank overdraft		–	–	–	–
Borrowing		11 846	11 846	–	11 846
Consumer deposits		15 314	16 181	14 057	16 181
Trade and other payables		139 343	144 246	107 153	144 246
Provisions		12 622	12 622	8 666	12 622
<b>Total current liabilities</b>		<b>179 125</b>	<b>184 895</b>	<b>129 876</b>	<b>184 895</b>
<b>Non current liabilities</b>					
Borrowing		96 138	96 138	116 918	96 138
Provisions		107 498	107 498	99 470	107 498
<b>Total non current liabilities</b>		<b>203 635</b>	<b>203 635</b>	<b>216 388</b>	<b>203 635</b>
<b>TOTAL LIABILITIES</b>		<b>382 760</b>	<b>388 530</b>	<b>346 264</b>	<b>388 530</b>
<b>NET ASSETS</b>	2	<b>2 440 239</b>	<b>2 441 467</b>	<b>2 475 589</b>	<b>2 441 467</b>
<b><u>COMMUNITY WEALTH/EQUITY</u></b>					
Accumulated Surplus/(Deficit)		2 256 659	2 257 888	2 203 045	2 257 888
Reserves		183 579	183 579	199 508	183 579
<b>TOTAL COMMUNITY WEALTH/EQUITY</b>	2	<b>2 440 239</b>	<b>2 441 467</b>	<b>2 402 553</b>	<b>2 441 467</b>

**Note:** The difference between Net Assets and Total Community Wealth/Equity is the YTD operating surplus and deficit amount that will only be recognised at year-end.

#### 4.1.7 Table C7: Monthly Budget Statement - Cash Flow

WC015 Swartland - Table C7 Monthly Budget Statement - Cash Flow - Q1 First Quarter								
Description	Budget Year 2020/21							
	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>								
<b>CASH FLOW FROM OPERATING ACTIVITIES</b>								
<b>Receipts</b>								
Property rates	109 588	109 588	12 527	29 125	16 598	12 527	75%	109 588
Service charges	377 742	377 742	41 125	114 814	73 689	41 125	56%	377 742
Other revenue	34 299	34 299	3 360	21 942	18 583	3 360	18%	34 299
Transfers and Subsidies - Operational	120 495	133 676	-	50 338	50 338	-		133 676
Transfers and Subsidies - Capital	86 864	81 022	3 000	10 579	7 579	3 000	40%	81 022
Interest	34 609	34 609	247	728	480	247	51%	34 609
Dividends	-	-	-	-	-	-		-
<b>Payments</b>								
Suppliers and employees	(636 646)	(637 009)	(57 171)	(137 199)	(80 028)	57 171	-71%	(637 009)
Finance charges	(11 934)	(11 934)	-	(117)	(117)	-		(11 934)
Transfers and Grants	(3 223)	(3 223)	(332)	(831)	(500)	332	-66%	(3 223)
<b>NET CASH FROM/(USED) OPERATING ACTIVITIES</b>	<b>111 795</b>	<b>118 771</b>	<b>2 756</b>	<b>89 379</b>	<b>86 624</b>	<b>(2 756)</b>	<b>-3%</b>	<b>118 771</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>								
<b>Receipts</b>								
Proceeds on disposal of PPE	200	200	61	417	356	61	17%	200
Decrease (increase) in non-current receivables	-	-	9	9	-	9	#DIV/0!	-
Decrease (increase) in non-current investments	-	-	-	-	-	-		-
<b>Payments</b>								
Capital assets	(212 436)	(213 133)	(59)	(5 999)	(5 940)	59	-1%	(213 133)
<b>NET CASH FROM/(USED) INVESTING ACTIVITIES</b>	<b>(212 236)</b>	<b>(212 933)</b>	<b>10</b>	<b>(5 574)</b>	<b>(5 584)</b>	<b>(11)</b>	<b>0%</b>	<b>(212 933)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>								
<b>Receipts</b>								
Short term loans	-	-	-	-	-	-		-
Borrowing long term/refinancing	-	-	-	-	-	-		-
Increase (decrease) in consumer deposits	867	867	(47)	(1 200)	(1 153)	(47)	4%	867
<b>Payments</b>								
Repayment of borrowing	(11 846)	(11 846)	-	-	-	-		(11 846)
<b>NET CASH FROM/(USED) FINANCING ACTIVITIES</b>	<b>(10 979)</b>	<b>(10 979)</b>	<b>(47)</b>	<b>(1 200)</b>	<b>(1 153)</b>	<b>47</b>	<b>-4%</b>	<b>(10 979)</b>
<b>NET INCREASE/ (DECREASE) IN CASH HELD</b>	<b>(111 420)</b>	<b>(105 141)</b>	<b>2 720</b>	<b>82 606</b>	<b>79 886</b>			<b>(105 141)</b>
Cash/cash equivalents at beginning:	565 008	565 008		459 868	565 008			565 008
Cash/cash equivalents at month/year end:	453 588	459 868		542 474	644 894			459 868

Cash equivalents at month/year end include investments made to the amount of R582 000 000.



## PART 2 – SUPPORTING DOCUMENTATION

### Section 5 – Debtors' analysis

#### 5.1 Supporting Table SC3

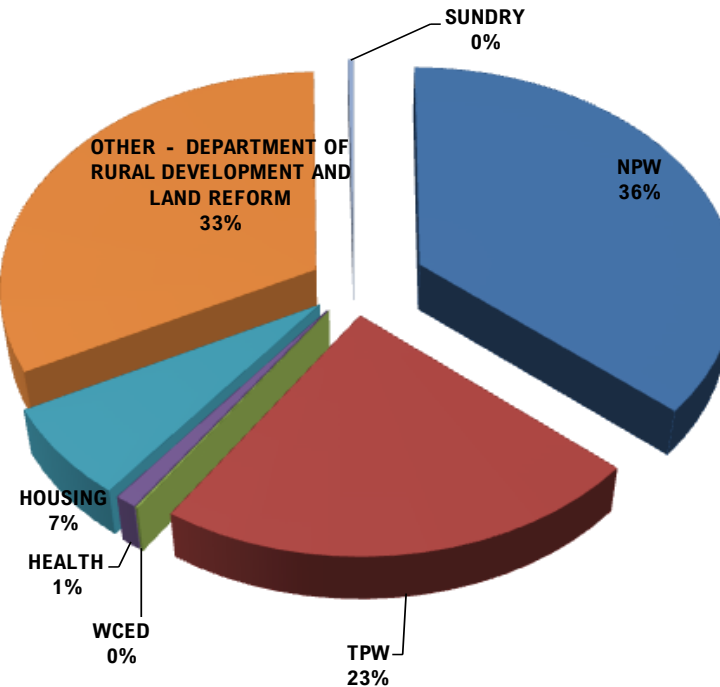
WC015 Swartland - Supporting Table SC3 Monthly Budget Statement - aged debtors - Q1 First Quarter													
Description	NT Code	Budget Year 2020/21											
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total	Total over 90 days	Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.t.o Council Policy
R thousands													
Debtors Age Analysis By Income Source													
Trade and Other Receivables from Exchange Transactions - Water	1200	6 638	5 436	695	685	381	275	785	3 299	18 195	5 426		
Trade and Other Receivables from Exchange Transactions - Electricity	1300	24 939	4 926	576	344	189	87	93	941	32 097	1 655		
Receivables from Non-exchange Transactions - Property Rates	1400	10 495	2 655	1 345	576	428	287	662	5 620	22 068	7 573		
Receivables from Exchange Transactions - Waste Water Management	1500	2 926	1 007	456	328	262	209	359	2 370	7 917	3 527		
Receivables from Exchange Transactions - Waste Management	1600	2 457	817	393	282	237	193	328	2 332	7 040	3 373		
Receivables from Exchange Transactions - Property Rental Debtors	1700	33	22	10	8	4	3	3	1	85	20		
Interest on Arrear Debtor Accounts	1810	–	–	–	–	–	–	–	–	–	–		
Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820	–	–	–	–	–	–	–	–	–	–		
Other	1900	–	–	–	–	–	–	–	–	–	–		
Total By Income Source	2000	47 489	14 863	3 476	2 223	1 502	1 054	2 230	14 564	87 402	21 574	–	–
2019/20 - totals only		49 035	7 455	1 730	774	616	526	1 590	10 853	72 578	14 359		
Debtors Age Analysis By Customer Group													
Organs of State	2200	2 545	336	245	50	42	29	90	1 104	4 442	1 315		
Commercial	2300	19 944	2 251	481	198	78	59	79	720	23 809	1 134		
Households	2400	24 999	12 276	2 751	1 975	1 382	966	2 062	12 741	59 151	19 125		
Other	2500	–	–	–	–	–	–	–	–	–	–		
Total By Customer Group	2600	47 489	14 863	3 476	2 223	1 502	1 054	2 230	14 564	87 402	21 574	–	–

Total Debtors has decreased from **R93 782 645** in August 2020 to **R87 401 954** in September 2020.

The collection rate for September 2020 was **87.42%** compared to **95.43%** in August 2020. (Amounts received in current month for the previous month's debtors raised)

## 5.2 Government Debt Schedule

Swartland Municipality for the month ended September 2020	Rates					Services					Total Debt	Grand Total Sec 71	Payment received for the month
Department Responsible for the Debt	0-30 Days	30-60 Days	60-90 Days	> 90 Days	Total	0-30 Days	30-60 Days	60-90 Days	>90 Days	Total			
NPW	452 012	105 276	100 726	215 411	873 424	599 358	85 595	4 735	53 545	743 234	1 616 658	1 616 658	-3 683 657
TPW	997 987	4 667	4 669	7 178	1 014 501	9 319	-	-	-	9 319	1 023 820	1 023 820	-3 814
WCED	-	-	-	-	-	-6 009	446	12	-	-5 551	-5 551	-5 551	-1 830 144
HEALTH	-	-	-	-	-	40 899	4 281	-	-	45 180	45 180	45 180	-177 128
HOUSING	15 559	-	-	-	15 559	288 837	1 868	612	1 439	292 757	308 316	308 316	-452 244
OTHER - DEPARTMENT OF RURAL DEVELOPMENT AND LAND REFORM	134 806	134 013	134 108	1 037 205	1 440 133	1	1	1	178	181	1 440 313	1 440 313	-591 888
SUNDRY	21 391	1	1	123	21 516	-8 710	263	-	-	-8 448	13 069	13 069	-214 520
<b>TOTAL OUTSTANDING</b>	<b>1 621 754</b>	<b>243 957</b>	<b>239 504</b>	<b>1 259 918</b>	<b>3 365 133</b>	<b>923 695</b>	<b>92 454</b>	<b>5 360</b>	<b>55 161</b>	<b>1 076 671</b>	<b>4 441 803</b>	<b>4 441 803</b>	<b>-6 953 395</b>



## Section 6 – Creditors' analysis

### 6.1 Supporting Table SC4

WC015 Swartland - Supporting Table SC4 Monthly Budget Statement - aged creditors - Q1 First Quarter											
Description	NT Code	Budget Year 2020/21									Prior year
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total	totals for chart (same period)
R thousands											
Creditors Age Analysis By Customer Type											
Bulk Electricity	0100									-	
Bulk Water	0200									-	
PAYE deductions	0300									-	
VAT (output less input)	0400									-	
Pensions / Retirement deductions	0500									-	
Loan repayments	0600									-	
Trade Creditors	0700	30 537	-	-	-	61	-	-	-	30 597	26 337
Auditor General	0800									-	
Other	0900									-	
Total By Customer Type	1000	30 537	-	-	-	61	-	-	-	30 597	26 337

Outstanding creditors: 30 days and older				
Name of supplier	Outstanding Amount	Invoice(s) date(s)	Dispute/Reason for non-payment	Remedial action
Mpact Plastic Container	R 2 950.00	2020/04/16	Payment held back due to damaged caused by the supplier.	To be paid once dispute is resolved.
WESKUS DISRTICT MUNICIPALITY	R 57 953.11	2019/06/30	Dispute with water meters.	To be paid once query is resolved.

### COVID-19: Emergency Purchases for September 2020

DEVIATIONS: COVID-19 RELATED - JULY and AUGUST 2020				
Supplier Name	Purchase Order Date	Deviation Type	Department	Total
VITACURE INVESTMENTS t/a Enviro-Lab	2020-07-03	Emergency Item	Development Services	14 030.00
Thompson Trust	2020-08-26	Impractical	Protection Services	29 900.00
VITACURE INVESTMENTS t/a Enviro-Lab	2020-08-19	Emergency Item	Protection Services	5 175.00
MULTIMINDS 165 t/a MALMESBURY DRY CLEANERS	2020-08-06	Emergency Item	Development Services	3 339.68
VITACURE INVESTMENTS t/a Enviro-Lab	2020-08-26	Emergency Item	Development Services	5 405.00
				<b>57 849.68</b>

**Note:** There were no Covid-19 emergency purchases for the month of September.

COVID-19 EXPENDITURE REPORT 2020/2021				
Description	Jul-20	Aug-20	Sep-20	Total
Overtime	717 590	1 009 951	487 813	R 2 215 354
Contract Workers: Projects	-	12 960.00	18 720.00	R 31 680
Protective Clothing	783.84	49.01	30 235.21	R 31 068
Sanitisation of office building	-	5 890.00	6 100.00	R 11 990
General - Other	49 425.45	25 308.18	81 326.00	R 156 060
Sub-total: General	R 767 799	R 1 054 158	R 624 194	R 2 446 152
Community and Awareness campaigns	-	35 000.00	27 850.00	R 62 850
Sub-total: Community and Social Services	R -	R 35 000.00	R 27 850.00	R 62 850
Cost of Screening and Testing	-	2 956.52	739.13	R 3 696
Sub-total: Health	R -	R 2 956.52	R 739.13	R 3 696
GRAND TOTAL	R 767 799	R 1 092 115	R 652 783	R 2 512 697

## Section 7 – Investment portfolio analysis

### 7.1 Supporting Table SC5

WC015 Swartland - Supporting Table SC5 Monthly Budget Statement - investment portfolio - Q1 First Quarter										
Investments by maturity Name of institution & investment ID	Period of Investment	Type of Investment	Variable or Fixed interest rate	Interest Rate <sup>a</sup>	Expiry date of investment	Opening balance	Interest to be realised	Partial / Premature Withdrawal (4)	Investment Top Up	Closing Balance
R thousands	Yrs/Months									
<b>Municipality</b>										
ABSA	364 Days	Fixed Deposit	Fixed	6.51	30 June 2021	300 000	19 476	-	-	319 476
STANDARD BANK	187 Days	Fixed Deposit	Fixed	5.30	04 January 2021	220 000	5 974	-	-	225 974
ABSA	186 Days	Fixed Deposit	Fixed	5.30	11 January 2021	50 000	1 350	-	-	51 350
STANDARD BANK	N/A	Call Account	Variable	4.95	N/A	12 000	82	-	-	12 082
Municipality sub-total						582 000	26 882	-	-	608 882
TOTAL INVESTMENTS AND INTEREST						582 000	26 882	-	-	608 882

## 7.2 Commitments against Cash and Cash Equivalents

Commitments against Cash & Cash Equivalents			
	31 August 2020	Transactions / Movement 2020/2021	Current Month
<b>Cash &amp; Cash Equivalents:</b>	<b>R 675 007 043</b>		<b>R 690 856 500</b>
Primary Bank Account	R 90 619 498	R 15 911 731	R 106 531 229
Short Term Investments (Less than 6 months)	R 570 000 000	R -	R 570 000 000
Medium Term Investments (More than 6 months)	R 12 000 000	R -	R 12 000 000
Cash Floats	R 2 387 545	R -62 274	R 2 325 271
<b>Commitments:</b>	<b>R 606 023 484</b>		<b>R 564 933 930</b>
Unspent Committed Conditional Grants	R 16 460 892	R -93 669	R 16 367 223
Capital funding requirement 2020/21 (Grants & Loans)	R 78 729 811	R -1 994 351	R 76 735 460
Cash Portion of Housing Development Fund	R 2 677	R -	R 2 677
Capital Replacement Reserve Movement	R 183 943 134	R -10 152 913	R 173 790 221
Loan repayment due Dec / June	R 10 017 935	R -	R 10 017 935
Consumer Deposits	R 13 981 032	R 76 001	R 14 057 033
Creditor payments	R 41 243 300	R -10 645 825	R 30 597 476
Salaries	R 217 729 830	R -18 278 798	R 199 451 032
Bad Debt Contributions	R 43 914 873	R -	R 43 914 873
<b>Working Capital</b>			<b>R 125 922 570</b>

### 7.3 Withdrawals from Municipal Bank Account

<b>SWARTLAND MUNICIPALITY</b> <b>Withdrawals from Municipal Bank Accounts</b> <b>In accordance with Section 11, Sub-section 1 (b) to (j)</b>		
<b>NAME OF MUNICIPALITY:</b>	SWARTLAND MUNICIPALITY	
<b>MUNICIPAL DEMARCATION CODE:</b>	WC015	
<b>QUARTER ENDED:</b>	Sep-20	
<b>MFMA section 11.</b> (1) Only the <i>accounting officer</i> or the <i>chief financial officer</i> of a <i>municipality</i> , or any other senior financial official of the <i>municipality</i> acting on the written authority of the <i>accounting officer</i> may withdraw money or authorise the withdrawal of money from any of the <i>municipality</i> 's bank accounts, and may do so only -	Amount	Reason for withdrawal
	R 222 054 781	To pay creditors, service providers, employee related costs, etc
(b) to defray expenditure authorised in terms of section 26(4);		
(c) to defray unforeseeable and unavoidable expenditure authorised in terms of section 29(1);		
(d) in the case of a bank account opened in terms of section 12. to make payments from the account in accordance with subsection (4) of that section;		
(e) to pay over to a person or organ of state money received by the <i>municipality</i> on behalf of that person or organ of state, including -		
(i) money collected by the <i>municipality</i> on behalf of that person or organ of state by agreement; or	R 810 864	Motor Vehicle Registration and Road Traffic Mangement Corporation.
(ii) any insurance or other payments received by the <i>municipality</i> for that person or organ of state;		
(f) to refund money incorrectly paid into a bank account;		
(g) to refund guarantees, sureties and <i>security</i> deposits;	R 195 625	Service deposits, Community and Town Halls, Sport Club Houses, etc
(h) for cash management and <i>investment</i> purposes in accordance with section 13;	R 582 000 000	investments was made during quarter 1.
(i) to defray increased expenditure in terms of section 31; or		
(j) for such other purposes as may be <i>prescribed</i> .		

## Section 8 – Allocation and grant receipts and expenditure

### 8.1 Supporting Table SC6

WC015 Swartland - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - Q1 First Quarter									
Description	Ref	Budget Year 2020/21							
		Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
<b>RECEIPTS:</b>	1,2								
<b>Operating Transfers and Grants</b>									
<b>National Government:</b>		105 612	119 821	–	48 005	48 005	–		119 821
Local Government Equitable Share		102 195	116 404	–	45 988	45 988	–		116 404
Finance Management		1 550	1 550	–	1 550	1 550	–		1 550
EPWP Incentive		1 867	1 867	–	467	467	–		1 867
									–
<b>Provincial Government:</b>		14 608	13 580	–	3 883	3 883	–		13 580
Community Development: Workers		38	38	–	–	–	–		38
Human Settlements		1 950	1 950	–	–	–	–		1 950
Municipal Accreditation and Capacity Building Grant		238	238	–	–	–	–		238
Libraries		10 068	9 040	–	3 883	3 883	–		9 040
Proclaimed Roads Subsidy		175	175	–	–	–	–		175
Financial Management Support Grant: Student Bursaries		401	401	–	–	–	–		401
Financial Management Support Grant: mSCOA	4	–	–	–	–	–	–		–
Thusong Grant		150	150	–	–	–	–		150
Establishment of a K9 Unit		1 588	1 588	–	–	–	–		1 588
									–
<b>Total Operating Transfers and Grants</b>	5	120 220	133 401	–	51 888	51 888	–		133 401
<b>Capital Transfers and Grants</b>									
<b>National Government:</b>		32 835	30 435	11 906	18 901	18 901	–		30 435
Municipal Infrastructure Grant (MIG)		21 183	21 183	10 304	14 304	14 304	–		21 183
Energy Efficiency and Demand Side Management Grant		4 000	3 600	1 602	1 602	1 602	–		3 600
Integrated National Electrification Programme (municipal)		7 652	5 652	–	2 995	2 995	–		5 652
<b>Provincial Government:</b>		52 488	49 046	11 311	11 311	11 311	–		49 046
Human Settlements		48 074	41 446	7 579	7 579	7 579	–		41 446
RSEP/VPUU Municipal Projects		3 000	6 186	3 000	3 000	3 000	–		6 186
Libraries		70	70	–	–	–	–		70
Fire Service Capacity Building Grant		732	732	732	732	732	–		732
Establishment of a K9 Unit		612	612	–	–	–	–		612
<b>Total Capital Transfers and Grants</b>	5	85 323	79 481	23 217	30 212	30 212	–		79 481
<b>TOTAL RECEIPTS OF TRANSFERS &amp; GRANTS</b>	5	205 543	212 882	23 217	82 099	82 099	–		212 882

## 8.2 Supporting Table SC7 (1)

WC015 Swartland - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - Q1 First Quarter									
Description	Ref	Budget Year 2020/21							
		Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
<b>EXPENDITURE</b>									
<b><u>Operating expenditure of Transfers and Grants</u></b>									
National Government:		105 612	119 821	6 428	20 304	24 008	(3 704)	-15.4%	119 821
Local Government Equitable Share		102 195	116 404	5 762	18 765	22 544	(3 779)	-16.8%	116 404
Finance Management		1 550	1 550	368	486	411	75	18.3%	1 550
EPWP Incentive		1 867	1 867	299	1 053	1 053	-		1 867
							-		
Provincial Government:		14 608	13 580	1 036	2 876	3 840	(963)	-25.1%	13 580
Community Development Workers		38	38	-	-	10	(10)	-100.0%	38
Human Settlements		1 950	1 950	-	-	488	(488)	-100.0%	1 950
Municipal Accreditation and Capacity Building Grant		238	238	20	59	59	(0)	-0.3%	238
Libraries		10 068	9 040	674	1 973	2 252	(279)	-12.4%	9 040
Proclaimed Roads Subsidy		175	175	-	-	44	(44)	-100.0%	175
Financial Management Support Grant: Student Bursaries		401	401	-	-	100	(100)	-100.0%	401
Thusong Grant		150	150	67	67	38	29	77.6%	150
Establishment of a K9 Unit		1 588	1 588	276	778	850	(73)	-8.5%	1 588
							-		
Other grant providers:		275	275	-	-	-	-		275
LG Seta		275	275				-		275
<b>Total operating expenditure of Transfers and Grants:</b>		<b>120 495</b>	<b>133 676</b>	<b>7 465</b>	<b>23 180</b>	<b>27 848</b>	<b>(4 667)</b>	<b>-16.8%</b>	<b>133 676</b>
<b><u>Capital expenditure of Transfers and Grants</u></b>									
National Government:		32 835	30 435	2 052	2 430	4 500	(2 070)	-46.0%	30 435
Municipal Infrastructure Grant (MIG)		21 183	21 183	2 014	2 022	4 000	(1 978)	-49.4%	21 183
Energy Efficiency and Demand Side Management Grant		4 000	3 600	8	8	-	8	#DIV/0!	3 600
Integrated National Electrification Programme (municipal)		7 652	5 652	30	399	500	(101)	-20.1%	5 652
							-		
Provincial Government:		52 888	49 446	8 101	9 015	12 765	(3 749)	-29.4%	49 446
Human Settlements		48 474	41 846	8 076	8 991	12 045	(3 054)	-25.4%	41 846
RSEP/VPUU Municipal Projects		3 000	6 186	-	-	720	(720)	-100.0%	6 186
Libraries		70	70	-	-	-	-		70
Fire Service Capacity Building Grant		732	732	-	-	-	-		732
Establishment of a K9 Unit		612	612	24	24	-	24	#DIV/0!	612
<b>Total capital expenditure of Transfers and Grants</b>		<b>85 723</b>	<b>79 881</b>	<b>10 153</b>	<b>11 445</b>	<b>17 265</b>	<b>(5 819)</b>	<b>-33.7%</b>	<b>79 881</b>
<b>TOTAL EXPENDITURE OF TRANSFERS AND GRANTS</b>		<b>206 218</b>	<b>213 557</b>	<b>17 617</b>	<b>34 626</b>	<b>45 112</b>	<b>(10 487)</b>	<b>-23.2%</b>	<b>213 557</b>



### 8.3 Supporting Table SC7 (2)

**WC015 Swartland - Supporting Table SC7(2) Monthly Budget Statement - Expenditure against approved rollovers - Q1 First Quarter**

Description	Budget Year 2020/21				
	Approved Rollover 2019/20	Monthly actual	YearTD actual	YTD variance	YTD variance %
<b>R thousands</b>					
<b><u>EXPENDITURE</u></b>					
<b>Total operating expenditure of Approved Roll-overs</b>	–	–	–	–	
<b><u>Capital expenditure of Approved Roll-overs</u></b>					
<b>National Government:</b>	–	–	–	–	
Other capital transfers [insert description]				–	
<b>Provincial Government:</b>	4 184	94	94	4 090	97.8%
Human Settlements	997	94	94	904	90.6%
RSEP/VPUU Municipal Projects	3 186	–	–	3 186	100.0%
				–	
<b>Total capital expenditure of Approved Roll-overs</b>	4 184	94	94	4 090	97.8%
<b>TOTAL EXPENDITURE OF APPROVED ROLL-OVERS</b>	4 184	94	94	4 090	97.8%

## Section 9 – Expenditure on Councillor, Senior Managers and Other Staff

### 9.1 Supporting Table SC8

WC015 Swartland - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - Q1 First Quarter								
Summary of Employee and Councillor remuneration	Budget Year 2020/21							
	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	B	C						D
<b>Councillors (Political Office Bearers plus Other)</b>								
Basic Salaries and Wages	9 103	9 103	611	1 834	1 888	(54)	-3%	9 103
Pension and UIF Contributions	1 005	1 005	85	254	251	3	1%	1 005
Medical Aid Contributions	283	283	14	43	71	(28)	-39%	283
Motor Vehicle Allowance	–	–	117	351	388	(36)	-9%	–
Cellphone Allowance	1 081	1 081	85	255	270	(15)	-6%	1 081
<b>Sub Total - Councillors</b>	<b>11 471</b>	<b>11 471</b>	<b>913</b>	<b>2 738</b>	<b>2 868</b>	<b>(130)</b>	<b>-5%</b>	<b>11 471</b>
<b>Senior Managers of the Municipality</b>								
Basic Salaries and Wages	8 355	8 355	646	1 937	2 050	(113)	-6%	8 355
Pension and UIF Contributions	1 503	1 503	117	351	376	(25)	-7%	1 503
Medical Aid Contributions	373	373	38	113	93	19	21%	373
Performance Bonus	598	598	–	–	–	–		598
Motor Vehicle Allowance	1 038	1 038	87	260	260	(0)	0%	1 038
Cellphone Allowance	303	303	24	71	76	(4)	-6%	303
Other benefits and allowances	191	191	16	47	48	(0)	-1%	191
Payments in lieu of leave	29	29	–	–	–	–		29
Long service awards	34	34	–	–	–	–		34
Post-retirement benefit obligations	484	484	–	–	–	–		484
<b>Sub Total - Senior Managers of Municipality</b>	<b>12 907</b>	<b>12 907</b>	<b>926</b>	<b>2 778</b>	<b>2 902</b>	<b>(123)</b>	<b>-4%</b>	<b>12 907</b>
<b>Other Municipal Staff</b>								
Basic Salaries and Wages	139 332	139 500	10 570	31 507	34 827	(3 320)	-10%	139 500
Pension and UIF Contributions	25 435	25 435	1 944	5 824	6 358	(534)	-8%	25 435
Medical Aid Contributions	10 729	10 729	861	2 594	2 682	(88)	-3%	10 729
Overtime	9 352	9 352	1 190	2 862	2 111	751	36%	9 352
Motor Vehicle Allowance	5 395	5 395	450	1 349	1 349	(0)	0%	5 395
Cellphone Allowance	552	552	42	89	138	(49)	-35%	552
Housing Allowances	1 719	1 719	130	389	430	(41)	-10%	1 719
Other benefits and allowances	24 687	24 687	1 253	3 011	3 362	(351)	-10%	24 687
Payments in lieu of leave	2 515	2 515	–	–	–	–		2 515
Long service awards	2 562	2 562	–	–	–	–		2 562
Post-retirement benefit obligations	4 199	4 199	–	–	–	–		4 199
<b>Sub Total - Other Municipal Staff</b>	<b>226 475</b>	<b>226 643</b>	<b>16 440</b>	<b>47 624</b>	<b>51 257</b>	<b>(3 633)</b>	<b>-7%</b>	<b>226 643</b>
<b>Total Parent Municipality</b>	<b>250 854</b>	<b>251 022</b>	<b>18 279</b>	<b>53 141</b>	<b>57 026</b>	<b>(3 886)</b>	<b>-7%</b>	<b>251 022</b>
<b>Total Municipal Entities</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>–</b>		<b>–</b>
<b>TOTAL SALARY, ALLOWANCES &amp; BENEFITS</b>	<b>250 854</b>	<b>251 022</b>	<b>18 279</b>	<b>53 141</b>	<b>57 026</b>	<b>(3 886)</b>	<b>-7%</b>	<b>251 022</b>
<b>TOTAL MANAGERS AND STAFF</b>	<b>239 382</b>	<b>239 550</b>	<b>17 366</b>	<b>50 402</b>	<b>54 158</b>	<b>(3 756)</b>	<b>-7%</b>	<b>239 550</b>

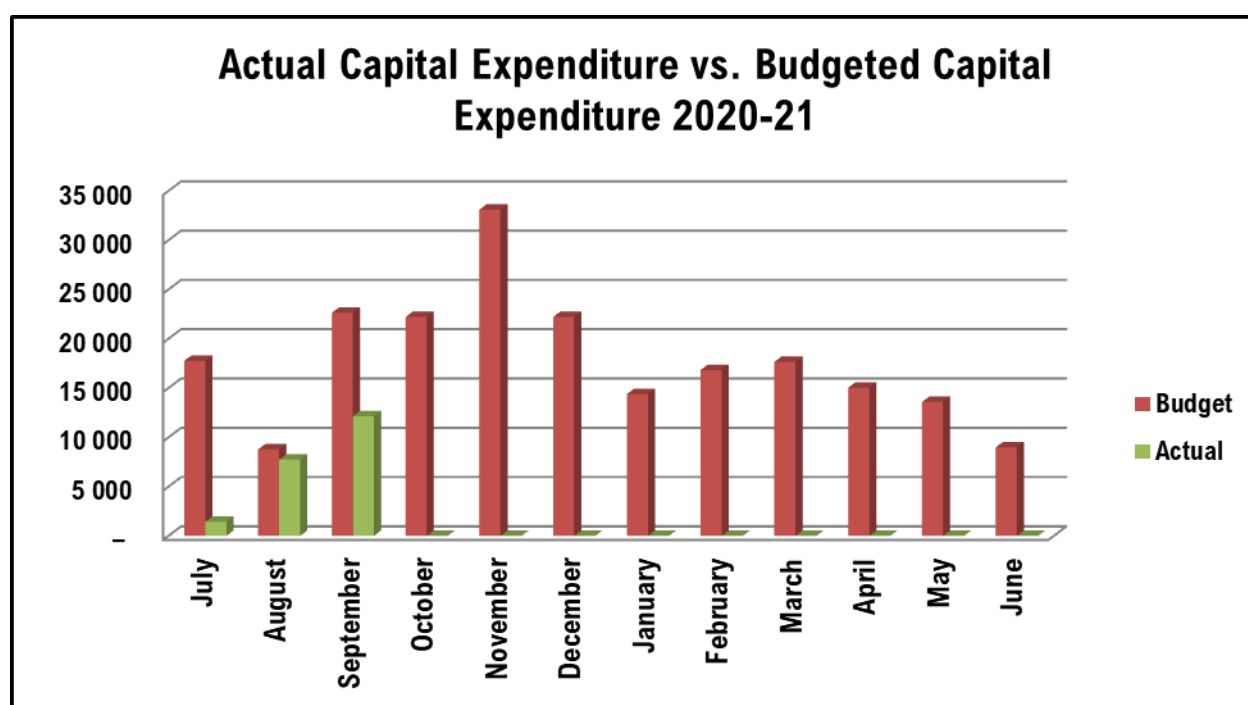
## Section 10 – Material variances to the SDBIP

Material variances to the SDBIP will be addressed in the mid-year adjustments budget.

## Section 11 – Capital programme performance

### 11.1 Supporting Table SC12

WC015 Swartland - Supporting Table SC12 Monthly Budget Statement - capital expenditure trend - Q1 First Quarter								
Month	Budget Year 2020/21							
	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	% spend of Original Budget
R thousands								
<b>Monthly expenditure performance trend</b>								
July	21 205	17 761	1 433	1 433	17 761	16 328	91.9%	1%
August	14 993	8 773	7 732	9 165	26 533	17 368	65.5%	4%
September	16 751	22 630	12 150	21 315	49 164	27 849	56.6%	10%
October	20 887	22 206			71 369	–		
November	28 627	33 090			104 459	–		
December	19 807	22 205			126 664	–		
January	15 735	14 389			141 053	–		
February	17 929	16 826			157 879	–		
March	19 180	17 648			175 527	–		
April	14 612	15 042			190 568	–		
May	13 661	13 583			204 151	–		
June	9 048	8 982			213 133	–		
<b>Total Capital expenditure</b>	<b>212 436</b>	<b>213 133</b>	<b>21 315</b>					



## Section 12 – Other Supporting Documentation

### 12.1 Supporting Table SC13a, b and e

WC015 Swartland - Supporting Table SC13a Monthly Budget Statement - capital expenditure on new assets by asset class - Q1 First									
Description	Ref	Budget Year 2020/21							
		Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1								
<b>Capital expenditure on new assets by Asset Class/Sub-class</b>									
<b>Infrastructure</b>		68 092	58 996	8 816	10 286	12 708	2 422	19.1%	58 996
Roads Infrastructure		40 403	36 676	4 519	4 817	6 620	1 804	27.2%	36 676
Roads		40 403	36 676	4 519	4 817	6 620	1 804	27.2%	36 676
Storm water Infrastructure		–	–	–	–	–	–		–
Electrical Infrastructure		8 506	6 506	115	613	724	111	15.3%	6 506
MV Substations		200	200	34	38	40	2	5.6%	200
MV Networks		7 152	3 052	30	40	–	(40)	#DIV/0!	3 052
LV Networks		1 154	3 254	52	535	684	149	21.7%	3 254
Water Supply Infrastructure		8 626	6 342	1 158	1 743	1 881	139	7.4%	6 342
Distribution		8 626	6 092	1 158	1 743	1 881	139	7.4%	6 092
Distribution Points		–	250	–	–	–	–		250
Sanitation Infrastructure		10 306	9 221	3 024	3 114	3 483	369	10.6%	9 221
Reticulation		10 306	9 221	3 024	3 114	3 483	369	10.6%	9 221
Solid Waste Infrastructure		250	250	–	–	–	–		250
Landfill Sites		250	250	–	–	–	–		250
Waste Transfer Stations		–	–	–	–	–	–		–
<b>Community Assets</b>		13 090	19 804	20	276	2 175	1 899	87.3%	19 804
Community Facilities		8 700	13 364	20	276	1 925	1 649	85.6%	13 364
Centres		5 000	5 000	–	–	800	800	100.0%	5 000
Parks		700	1 417	20	276	375	99	26.3%	1 417
Public Open Space		3 000	6 347	–	–	550	550	100.0%	6 347
Markets		–	600	–	–	200	200	100.0%	600
Sport and Recreation Facilities		4 390	6 440	–	–	250	250	100.0%	6 440
Indoor Facilities		3 850	5 701	–	–	250	250	100.0%	5 701
Outdoor Facilities		540	739	–	–	–	–		739
<b>Other assets</b>		3 777	4 495	165	165	996	831	83.5%	4 495
Operational Buildings		1 000	1 000	–	–	–	–		1 000
Municipal Offices		500	500	–	–	–	–		500
Yards		500	500	–	–	–	–		500
Housing		2 777	3 495	165	165	996	831	83.5%	3 495
Social Housing		2 777	3 495	165	165	996	831	83.5%	3 495
<b>Computer Equipment</b>		2 200	2 200	31	31	180	149	82.9%	2 200
Computer Equipment		2 200	2 200	31	31	180	149	82.9%	2 200
<b>Furniture and Office Equipment</b>		354	354	24	51	62	11	18.0%	354
Furniture and Office Equipment		354	354	24	51	62	11	18.0%	354
<b>Machinery and Equipment</b>		2 720	4 383	467	1 356	161	(1 194)	-739.9%	4 383
Machinery and Equipment		2 720	4 383	467	1 356	161	(1 194)	-739.9%	4 383
<b>Transport Assets</b>		4 873	4 873	–	–	–	–		4 873
Transport Assets		4 873	4 873	–	–	–	–		4 873
<b>Land</b>		18 790	19 790	59	5 999	18 670	12 671	67.9%	19 790
Land		18 790	19 790	59	5 999	18 670	12 671	67.9%	19 790
<b>Total Capital Expenditure on new assets</b>	1	113 896	114 895	9 582	18 164	34 952	16 789	48.0%	114 895

**WC015 Swartland - Supporting Table SC13b Monthly Budget Statement - capital expenditure on renewal of existing assets by asset class - Q1 First Quarter**

Description	Ref	Budget Year 2020/21							
		Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1								
<b>Capital expenditure on renewal of existing assets by Asset Class/Sub-class</b>									
<b>Infrastructure</b>		22 198	22 198	6	245	2 010	1 765	87.8%	22 198
Roads Infrastructure		18 898	18 898	–	220	2 000	1 780	89.0%	18 898
Roads		18 898	18 898	–	220	2 000	1 780	89.0%	18 898
Electrical Infrastructure		3 300	3 300	6	25	10	(15)	-150.9%	3 300
MV Substations		3 100	3 100	–	–	–	–		3 100
LV Networks		200	200	6	25	10	(15)	-150.9%	200
<b>Community Assets</b>		1 000	1 000	–	–	250	250	100.0%	1 000
Community Facilities		1 000	1 000	–	–	250	250	100.0%	1 000
Public Ablution Facilities		1 000	1 000	–	–	250	250	100.0%	1 000
<b>Total Capital Expenditure on renewal of existing assets</b>	<b>1</b>	<b>23 198</b>	<b>23 198</b>	<b>6</b>	<b>245</b>	<b>2 260</b>	<b>2 015</b>	<b>89.2%</b>	<b>23 198</b>

**WC015 Swartland - Supporting Table SC13e Monthly Budget Statement - capital expenditure on upgrading of existing assets by asset class - Q1 First Quarter**

Description	Ref	Budget Year 2020/21							
		Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1								
<b>Capital expenditure on upgrading of existing assets by Asset Class/Sub-class</b>									
<b>Infrastructure</b>		71 946	71 613	2 562	2 906	11 951	9 045	75.7%	71 613
Roads Infrastructure		–	–	–	–	–	–		–
Storm water Infrastructure		500	500	2	2	–	(2)	#DIV/0!	500
Storm water Conveyance		500	500	2	2	–	(2)	#DIV/0!	500
Electrical Infrastructure		7 500	7 100	545	882	600	(282)	-47.0%	7 100
MV Switching Stations		300	300	115	115	–	(115)	#DIV/0!	300
MV Networks		1 500	1 500	–	–	150	150	100.0%	1 500
LV Networks		5 700	5 300	431	767	450	(317)	-70.4%	5 300
Water Supply Infrastructure		1 100	1 167	–	–	–	–		1 167
Distribution		1 100	1 167	–	–	–	–		1 167
Sanitation Infrastructure		62 846	62 846	2 014	2 022	11 351	9 329	82.2%	62 846
Waste Water Treatment Works		62 846	62 846	2 014	2 022	11 351	9 329	82.2%	62 846
<b>Community Assets</b>		3 396	3 427	–	–	–	–		3 427
Community Facilities		–	–	–	–	–	–		–
Sport and Recreation Facilities		3 396	3 427	–	–	–	–		3 427
Outdoor Facilities		3 396	3 427	–	–	–	–		3 427
<b>Total Capital Expenditure on upgrading of existing assets</b>	<b>1</b>	<b>75 342</b>	<b>75 040</b>	<b>2 562</b>	<b>2 906</b>	<b>11 951</b>	<b>9 045</b>	<b>75.7%</b>	<b>75 040</b>

## 12.2 Supporting Table SC13c and d

WC015 Swartland - Supporting Table SC13c Monthly Budget Statement - expenditure on repairs and maintenance by asset class - Q1 First Quarter									
Description	Ref	Budget Year 2020/21							
		Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1								
<b>Repairs and maintenance expenditure by Asset Class/Sub-class</b>									
<b>Infrastructure</b>		<b>36 771</b>	<b>36 803</b>	<b>3 404</b>	<b>7 688</b>	<b>8 618</b>	<b>930</b>	<b>10.8%</b>	<b>36 803</b>
Roads Infrastructure		4 759	4 790	480	933	1 034	101	9.8%	4 790
Roads		4 695	4 727	468	920	1 003	82	8.2%	4 727
Road Furniture		64	64	12	12	31	19	60.3%	64
Storm water Infrastructure		17 375	17 375	1 317	3 582	4 192	611	14.6%	17 375
Storm water Conveyance		17 375	17 375	1 317	3 582	4 192	611	14.6%	17 375
Electrical Infrastructure		2 505	2 505	395	780	600	(180)	-30.1%	2 505
MV Substations		153	153	54	106	38	(68)	-178.7%	153
LV Networks		2 353	2 353	341	674	562	(112)	-20.0%	2 353
Water Supply Infrastructure		1 384	1 384	90	222	345	124	35.8%	1 384
Reservoirs		1 069	1 069	86	150	267	118	44.0%	1 069
Pump Stations		132	132	4	56	33	(23)	-70.0%	132
Distribution		183	183	—	16	45	29	65.2%	183
Sanitation Infrastructure		3 906	3 906	563	805	815	10	1.2%	3 906
Pump Station		1 042	1 042	88	125	270	145	53.7%	1 042
Waste Water Treatment Works		2 863	2 863	475	680	545	(135)	-24.8%	2 863
Solid Waste Infrastructure		6 842	6 842	559	1 366	1 631	265	16.3%	6 842
Landfill Sites		6 842	6 842	559	1 366	1 631	265	16.3%	6 842
<b>Community Assets</b>		<b>2 752</b>	<b>2 752</b>	<b>270</b>	<b>454</b>	<b>569</b>	<b>114</b>	<b>20.1%</b>	<b>2 752</b>
Community Facilities		2 037	2 037	203	266	424	158	37.3%	2 037
Halls		386	386	21	11	122	111	90.7%	386
Centres		1 400	1 400	89	156	252	97	38.3%	1 400
Libraries		50	50	—	—	13	13	100.0%	50
Cemeteries/Crematoria		101	101	9	13	13	(1)	-6.7%	101
Parks		100	100	85	85	24	(61)	-251.6%	100
Sport and Recreation Facilities		715	715	67	189	145	(44)	-30.0%	715
Indoor Facilities		80	80	17	17	12	(4)	-33.6%	80
Outdoor Facilities		635	635	50	172	133	(39)	-29.7%	635
<b>Other assets</b>		<b>1 754</b>	<b>1 754</b>	<b>160</b>	<b>218</b>	<b>353</b>	<b>135</b>	<b>38.2%</b>	<b>1 754</b>
Operational Buildings		1 343	1 343	103	142	280	138	49.2%	1 343
Municipal Offices		1 343	1 343	103	142	280	138	49.2%	1 343
Housing		411	411	57	76	73	(3)	-3.7%	411
Staff Housing		191	191	53	71	12	(60)	-518.7%	191
Social Housing		220	220	5	5	62	57	92.3%	220
<b>Intangible Assets</b>		<b>3 144</b>	<b>3 144</b>	<b>10</b>	<b>1 016</b>	<b>786</b>	<b>(230)</b>	<b>-29.3%</b>	<b>3 144</b>
Servitudes		—	—	—	—	—	—	—	—
Licences and Rights		3 144	3 144	10	1 016	786	(230)	-29.3%	3 144
Computer Software and Applications		3 144	3 144	10	1 016	786	(230)	-29.3%	3 144
<b>Computer Equipment</b>		<b>460</b>	<b>460</b>	<b>12</b>	<b>42</b>	<b>115</b>	<b>73</b>	<b>63.1%</b>	<b>460</b>
Computer Equipment		460	460	12	42	115	73	63.1%	460
<b>Furniture and Office Equipment</b>		<b>64</b>	<b>64</b>	<b>—</b>	<b>(1)</b>	<b>15</b>	<b>16</b>	<b>106.1%</b>	<b>64</b>
Furniture and Office Equipment		64	64	—	(1)	15	16	106.1%	64
<b>Machinery and Equipment</b>		<b>1 216</b>	<b>1 216</b>	<b>101</b>	<b>394</b>	<b>299</b>	<b>(94)</b>	<b>-31.6%</b>	<b>1 216</b>
Machinery and Equipment		1 216	1 216	101	394	299	(94)	-31.6%	1 216
<b>Transport Assets</b>		<b>5 351</b>	<b>5 414</b>	<b>622</b>	<b>1 197</b>	<b>1 356</b>	<b>159</b>	<b>11.7%</b>	<b>5 414</b>
Transport Assets		5 351	5 414	622	1 197	1 356	159	11.7%	5 414
<b>Total Repairs and Maintenance Expenditure</b>	<b>1</b>	<b>51 511</b>	<b>51 606</b>	<b>4 579</b>	<b>11 008</b>	<b>12 111</b>	<b>1 103</b>	<b>9.1%</b>	<b>51 606</b>

WC015 Swartland - Supporting Table SC13d Monthly Budget Statement - depreciation by asset class - Q1 First Quarter									
Description	Ref	Budget Year 2020/21							
		Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>	1								
<b><u>Depreciation by Asset Class/Sub-class</u></b>									
<b><u>Infrastructure</u></b>		<b>72 602</b>	<b>72 602</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>72 602</b>
Roads Infrastructure		23 672	23 672	-	-	-	-		23 672
Roads		23 035	23 035	-	-	-	-		23 035
Road Structures		182	182	-	-	-	-		182
Road Furniture		455	455	-	-	-	-		455
Capital Spares									
Storm water Infrastructure		4 539	4 539	-	-	-	-		4 539
Drainage Collection		814	814	-	-	-	-		814
Storm water Conveyance		3 725	3 725	-	-	-	-		3 725
Attenuation									
Electrical Infrastructure		13 420	13 420	-	-	-	-		13 420
Power Plants		3	3	-	-	-	-		3
HV Transmission Conductors		36	36	-	-	-	-		36
MV Substations		1 967	1 967	-	-	-	-		1 967
MV Switching Stations		1 150	1 150	-	-	-	-		1 150
MV Networks		7 110	7 110	-	-	-	-		7 110
LV Networks		2 942	2 942	-	-	-	-		2 942
Capital Spares		212	212	-	-	-	-		212
Water Supply Infrastructure		14 107	14 107	-	-	-	-		14 107
Dams and Weirs		266	266	-	-	-	-		266
Boreholes		14	14	-	-	-	-		14
Reservoirs		2 301	2 301	-	-	-	-		2 301
Pump Stations		610	610	-	-	-	-		610
Water Treatment Works		87	87	-	-	-	-		87
Bulk Mains		1 196	1 196	-	-	-	-		1 196
Distribution		9 633	9 633	-	-	-	-		9 633
Sanitation Infrastructure		16 519	16 519	-	-	-	-		16 519
Pump Station		15 800	15 800	-	-	-	-		15 800
Reticulation		719	719	-	-	-	-		719
Solid Waste Infrastructure		345	345	-	-	-	-		345
Landfill Sites		265	265	-	-	-	-		265
Waste Drop-off Points		80	80	-	-	-	-		80
<b><u>Community Assets</u></b>		<b>5 695</b>	<b>5 695</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>5 695</b>
Community Facilities		3 302	3 302	-	-	-	-		3 302
Halls		661	661	-	-	-	-		661
Clinics/Care Centres		404	404	-	-	-	-		404
Museums		15	15	-	-	-	-		15
Libraries		503	503	-	-	-	-		503
Cemeteries/Crematoria		216	216	-	-	-	-		216
Public Open Space		674	674	-	-	-	-		674
Public Ablution Facilities		824	824	-	-	-	-		824
Taxi Ranks/Bus Terminals		5	5	-	-	-	-		5
Sport and Recreation Facilities		2 393	2 393	-	-	-	-		2 393
Indoor Facilities		1 444	1 444	-	-	-	-		1 444
Outdoor Facilities		949	949	-	-	-	-		949

WC015 Swartland - Supporting Table SC13d Monthly Budget Statement - depreciation by asset class - Q1 First Quarter									
Description	Ref	Budget Year 2020/21							
		Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>	1								
<b><u>Investment properties</u></b>		12	12	-	-	-	-		12
Revenue Generating		12	12	-	-	-	-		12
Improved Property		12	12	-	-	-	-		12
<b><u>Other assets</u></b>		3 091	3 091	-	-	-	-		3 091
Operational Buildings		2 856	2 856	-	-	-	-		2 856
Municipal Offices		2 305	2 305	-	-	-	-		2 305
Workshops		33	33	-	-	-	-		33
Stores		517	517	-	-	-	-		517
Housing		235	235	-	-	-	-		235
Staff Housing		204	204	-	-	-	-		204
Social Housing		31	31	-	-	-	-		31
<b><u>Intangible Assets</u></b>		225	225	-	-	-	-		225
Licences and Rights		225	225	-	-	-	-		225
Computer Software and Applications		225	225	-	-	-	-		225
<b><u>Computer Equipment</u></b>		1 200	1 200	-	-	-	-		1 200
Computer Equipment		1 200	1 200	-	-	-	-		1 200
<b><u>Furniture and Office Equipment</u></b>		1 127	1 127	-	-	-	-		1 127
Furniture and Office Equipment		1 127	1 127	-	-	-	-		1 127
<b><u>Machinery and Equipment</u></b>		1 918	1 918	-	-	-	-		1 918
Machinery and Equipment		1 918	1 918	-	-	-	-		1 918
<b><u>Transport Assets</u></b>		5 884	5 884	-	-	-	-		5 884
Transport Assets		5 884	5 884	-	-	-	-		5 884
<b>Total Depreciation</b>	1	91 755	91 755	-	-	-	-		91 755

## 12.3 Cost Containment

The cost containment regulations came into effect on 1 July 2019. The regulations require the municipality to monitor certain categories of expenditure with the objective to contain costs. The municipality is also required to report on the budget and actual expenditure relating to the regulated costs on a regular basis as outlined below:



<b>Cost Containment In-Year Report Measures</b>	<b>2020/2021 Viremented Budget</b>	<b>Actual Expenditure Q1</b>	<b>Savings</b>
<b>Use of consultants</b>	R 14 792 062	R 2 236 970	<b>N/a</b>
Consultants and Professional Services:Business and Advisory:Actuaries	R 11 576	R 9 000	<b>N/a</b>
Consultants and Professional Services:Business and Advisory:Communications	R 120 000	R 24 000	<b>N/a</b>
Consultants and Professional Services:Business and Advisory:Occupational Health and Safety	R 201 277	R -	<b>N/a</b>
Consultants and Professional Services:Business and Advisory:Business and Financial Management	R 3 112 462	R 559 315	<b>N/a</b>
Consultants and Professional Services:Business and Advisory:Research and Advisory	R 2 720 370	R 756 798	<b>N/a</b>
Consultants and Professional Services:Business and Advisory:Human Resources	R 40 500	R 1 350	<b>N/a</b>
Consultants and Professional Services:Business and Advisory:Qualification Verification	R 5 000	R -	<b>N/a</b>
Consultants and Professional Services:Business and Advisory:Audit Committee	R 92 996	R 30 180	<b>N/a</b>
Consultants and Professional Services:Business and Advisory:Forensic Investigators	R 50 000	R 1 100	<b>N/a</b>
Consultants and Professional Services:Business and Advisory:Accounting and Auditing	R 207 000	R -	<b>N/a</b>
Consultants and Professional Services:Infrastructure and Planning:Engineering:Electrical	R 150 057	R 21 012	<b>N/a</b>
Consultants and Professional Services:Infrastructure and Planning:Town Planner	R 862 359	R 21 087	<b>N/a</b>
Consultants and Professional Services:Business and Advisory:Valuer and Assessors	R 982 906	R 211 365	<b>N/a</b>
Consultants and Professional Services:Legal Cost:Collection	R 50 000	R -	<b>N/a</b>
Consultants and Professional Services:Legal Cost:Legal Advice and Litigation	R 3 070 000	R 494 723	<b>N/a</b>
Consultants and Professional Services:Laboratory Services:Water	R 419 023	R 45 270	<b>N/a</b>
Consultants and Professional Services:Infrastructure and Planning:Engineering:Mechanical	R 243 800	R 7 050	<b>N/a</b>
Consultants and Professional Services:Business and Advisory:Quality Control	R 951 736	R 54 720	<b>N/a</b>
Consultants and Professional Services:Infrastructure and Planning:Engineering:Civil	R 1 500 000	R -	<b>N/a</b>
Consultants and Professional Services:Legal Cost:Issue of Summons	R 1 000	R -	<b>N/a</b>
<b>Travel and Subsistence</b>	R 755 332	R 16 289	<b>N/a</b>
<b>Domestic accommodation</b>	R 169 488	R -	<b>N/a</b>
<b>Sponsorships, events and catering</b>	R 468 787	R 49 828	<b>N/a</b>
<b>Overtime Pay</b>	R 9 269 551	R 2 821 639	<b>N/a</b>
<b>Communication</b>	R 2 867 324	R 443 791	<b>N/a</b>
<b>Telephone cost</b>	R 716 710	R 114 056	<b>N/a</b>
<b>Vehicles used for political office -bearers</b>	<b>None</b>		
<b>Number of Credit Cards</b>	<b>None</b>		
<b>Grand Total</b>	<b>R 29 039 254</b>	<b>R 5 682 573</b>	
<b>Note: Savings can only be reported on at year-end.</b>			

## QUALITY CERTIFICATE

I, Joggie Scholtz, the municipal manager of Swartland Municipality, hereby certify that -

(mark as appropriate)

- ☒ the monthly budget statement
- ☒ quarterly report on the implementation of the budget and financial state of affairs of the municipality
- ☐ mid-year budget and performance assessment

for the month of **September 2020** has been prepared in accordance with the Municipal Finance Management Act and regulations made under that Act.

**Print Name:** Mark Bolton

Chief Financial Officer of Swartland Municipality (WC015)

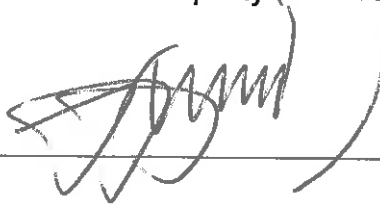
Signature



**Print Name:** Joggie Scholtz

Municipal Manager of Swartland Municipality (WC015)

Signature



Date: 13 October 2020

## The Executive Mayor

I have considered the report in terms of S54 of the MFMA and is satisfied that our performance to date is in accordance with the commitments given as contained in the Service Delivery and Budget Implementation Plan, unless specifically stated otherwise.

Print Name: Tjimen Van Essen

Executive Mayor of Swartland Municipality (WC015)

Signature

A handwritten signature in black ink, appearing to be 'Tjimen Van Essen', written over a horizontal line.

Date: 13 October 2020

**SWARTLAND MUNICIPALITY**  
**STRATEGIC MANAGEMENT SYSTEM**



***2020/1 - PERFORMANCE DIRECTORS (Quarterly)***

***20 October 2020***

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
<b>Bolton, Mark - Director: Financial Services</b>					
<b>Strategic Goal:</b>	<b>4 Caring, competent and responsive institutions, organisations and business</b>				
<b>Strategic Objective:</b>	<b>Manage Financial Services</b>				
pd-09-0080: Capital expenditure in line with budget and time frames	1: % of capital budget spent [Type=Qtr 4 Only]	1: 0.0% Qtr 4 (Between 95% and 105%)	0.0% 10.2% cumulative		
		<b>Monthly Result</b>	<b>Notes</b>	<b>Evidence</b>	
		J: 0%	Budget = R260 720, YTD Actual = R0	Documents\2020-	
		A: 10.2%	Budget = R260 720, YTD Actual = R26 484 (Committed = R3 739)	Documents\2020-	
		S: 10.2%	Budget = R260 720, YTD Actual = R26 484 (Committed = R205 209)	Documents\2020-	
pd-09-0081: Capital project implementation	1: Average % completion of capital projects [Type=Qtr 4 Only]	1: 0.0% 90% for the year	0.0% 90.0% cumulative		
		<b>Monthly Result</b>	<b>Notes</b>	<b>Evidence</b>	
		J: 40%	Commitments = R28 400.87	Promun	
		A: 60%	Commitments = R3 739.20	Promun	
		S: 90%	Commitments = R205 209	Promun	
pd-09-0082: Operating expenditure in line with budget and time frames	1: % of operating budget spent [Type=Qtr 4 Only]	1: 0.0% Qtr 4 (Between 90% and 100%)	0.0% 18.0% cumulative		
		<b>Monthly Result</b>	<b>Notes</b>	<b>Evidence</b>	
		J: 5.2%	Budget =R53 472 665, YTD Actual = R2 798 031	Documents\2020-	
		A: 11.4%	Budget = R52 955 436, YTD Actual = R6 052 406	Documents\2020-	
		S: 18.0%	Budget = R52 955 436, YTD Actual = R 9 568 288	Documents\2020-	
pd-09-0083: Workforce training roll-out	1: % of planned training sessions according to the Workplace Skills Plan realised [Type=Avg All]	1: 100.0%	100.0%	3.0	
		<b>Monthly Result</b>	<b>Notes</b>	<b>Evidence</b>	
		J: 100%	Diploma Public Accountability (1), Certificate in Mun Fin Management (10), Diversity Awareness Workshop (6), Learners License Refresher Course (1), Drivers License Code B (1) - planned training	Documents\2020-	
		A: 100%	Diploma Public Accountability (1), Certificate in Mun Fin Management (10), Diversity Awareness Workshop (8), Adult Education and Training (4), Drivers License Code B (1) - planned training	Documents\2020-	
		S: 100%	Diploma Public Accountability (1), Certificate in Mun Fin Management (10), Diversity Awareness Workshop (13), Adult Education and Training (4), Drivers License Code B (1) - planned training	Documents\2020-	

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0084: Council decision implementation	1: % of due council decisions initiated [Type=Avg All]	1: 100.0%	100.0%	3.0	
		Monthly Result	Notes	Evidence	
		J: 100%	33/33 resolutions initiated/implemented	Documents\2020-	
		A: 100%	57/57 resolutions initiated/implemented	Documents\2020-	
		S: 100%	106/106 resolutions initiated/implemented	Documents\2020-	
pd-09-0085: Performance and financial monitoring	1: Number of monthly performance assessments and reconciliation of departmental records of expenditure with finance records done [Type=Avg All]	1: 100.0% 3 per quarter	100.0% 3	3.0	
		Monthly Result	Notes	Evidence	
		J: 1	Departments do assessments on their own because of lockdown	SBS System	
		A: 1	Departments do assessments on their own because of lockdown	SBS System	
		S: 1	22 September 2020	SBS System	
pd-09-0088: Assignments from the municipal manager completed	1: Number of written warnings received from municipal manager [Type=Avg All]	1: 100.0% 0 maximum	100.0% 0	3.0	
		Monthly Result	Notes	Evidence	
		J: 0		N/a	
		A: 0		N/a	
		S: 0		N/a	
pd-09-0089: Correspondence addressed in a timely manner	1: % of all correspondence recorded by Collaborator less than 60 days old [Type=Avg All]	1: 100.0% 90.0%	105.6% 95.0% pm average	3.2	
		Monthly Result	Notes	Evidence	
		J: 94.5%	272/4878 items older than 60 days	Documents\2020-	
		A: 95%	257/4938 items older than 60 days	Documents\2020-	
		S: 95.5%	241/5224 items older than 60 days	Documents\2020-	

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0090: Equal employment opportunity management	1: % of employment opportunities applied for appropriate equity appointments [Type=Qtr 4 Only]	1: 0.0% 100% cumulative by end of June annually	0.0% N/a		
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: N/a	No employment equity opportunities		Documents\2020-
		A: N/a	No employment equity opportunities		Documents\2020-
		S: N/a	No employment equity opportunities		Documents\2020-
pd-09-0091: Procurement in line with legal process	1: % compliance with SCM policy with the exception of approved deviations [Type=Avg All]	1: 100.0%	100.0%	3.0	
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: 100%	Total Requisitions= 83		Documents\2020-
		A: 100%	Total Requisitions= 71		Documents\2020-
		S: 100%	Total Requisitions= 66		Documents\2020-
pd-09-0092: Audit issues resolved	1: % internal audit queries for which an action plan was submitted within 10 working days [Type=Avg All]	1: 100.0%	100.0%	3.0	
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: 100%	Stock count year-end and Control over water meters		Documents\2020-
		A: 100%	4th Quarter Performance Report		Documents\2020-
		S: N/a			
	2: % internal actions implemented within agreed time frame [Type=Avg All]	1: 100.0%	100.0%	3.0	
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: 100%	Performance Management findings implemented. Property Valuation findings will be followed up in September as Valuation roll info not yet being captured.		Documents\2020-
		A: 100%	4th quarter Performance Management finding rectified and positive Year-end Stock count findings		Documents\2020-
		S: N/a	Property Valuation and control over water meters to be followed up in Oct'20		Documents\2020-

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0092: Audit issues resolved [Type=Qtr 1 & 2]	3: % of Auditor General's queries (comafs) for which an action plan was submitted within 5 working days	1: 100.0%	0.0% N/a		REASONS: AG audit has not commenced INTERVENTIONS: No intervention required
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: N/A A: N/A S: N/A	AG audit has not commenced		
	4: % of Auditor General's findings implemented within agreed time frame [Type=Avg All]	1: 100.0%	100.0%	3.0	NOTES: Payments of creditors within 30 days - reasons for non-timeouse payments recorded Indigents audits/ household inspections commenced and is an ongoing process
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: 92% A: 100% S: N/a	2 of 26 findings to be implemented All financial findings implemented		Documents\2020- Documents\2020-
	pd-09-0093: Risk identification and control implementation	3: Chief Risk Officer / Internal Audit informed of any newly identified risks [Type=Avg All]	1: 100.0% Yes	100.0% Yes	3.0
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: Yes A: N/a S: N/a	Risk Regsiter COVID SCM contracts		Documents\2020-
		4: Chief Risk Officer / Internal Audit informed of any changes in work procedures [Type=Avg All]	1: 100.0% Yes	100.0% Yes	3.0
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: N/A A: Yes S: N/A	Creditors payment process - SOP		Documents\2020-



Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0093: Risk identification and control implementation	5: Chief Risk Officer / Internal Audit informed of any incidents where controls have failed (loss control register update) [Type=Avg All]	1: 100.0% Yes	0.0% N/a		
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: N/A			
		A: N/A			
		S: N/A			
pd-09-0095: Invocoms held	1: Number of invocoms held [Type=Avg All]	1: 100.0% 3 per quarter	100.0% 3	3.0	
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: 1	20 July 2020		Documents\2020-
		A: 1	28 August 2020		Documents\2020-
		S: 1	30 September 2020		Documents\2020-
pd-10-0027: Average duration of vacancies reduced	1: Average duration of vacancies after decision was taken by management team to fill the post [Type=Avg All]	1: 100.0% 3 months maximum	100.0% 1 month by the end of Qtr 1	3.0	
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: 0			Documents\2020-
		A: 0.5 mths			Documents\2020-
		S: 1 mth			Documents\2020-
pd-10-0028: Productive workforce	1: % of person days lost per month due to sick leave [Type=Avg All]	1: 100.0% 4% pm maximum	120.0% 1.7% pm average	3.6	
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: 1.1%	21/1840 person days lost due to sick leave		Documents\2020-
		A: 0.9%	15/1580 person days lost due to sick leave		Documents\2020-
		S: 3.0%	50/1659 person days lost due to sick leave		Documents\2020-

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-13-0004: Asset safeguarding	2: All moveable assets that became unusable or that were lost or stolen reported immediately in the prescribed manner to the Head: Asset Management [Type=Avg All]	1: 100.0% Yes	0.0% N/a		
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: N/a			
		A: N/a			
		S: N/a			
pd-14-0015: Communication Strategy implementation	6: Number of reports on all communication activities undertaken by the department submitted to the Director Corporate Services [Type=Avg All]	1: 100.0% 1 per quarter	100.0% 1	3.0	
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: 1	Report submitted		Documents\2020-
		A: n/a			
		S: n/a			
pd-14-0025: General KPI: Indigent households (qualifying households earning equal or less than R4515 per month or as per the CFO's discretionary powers) with access to free basic services	1: % of indigent households with access to free basic services [Type=Avg All]	1: 100.0%	100.0%	3.0	
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: 100%	9 331 Equitable share households		Documents\2020-
		A: 100%	9 392 Equitable share households		Documents\2020-
		S: 100%	9 427 Equitable share households		Documents\2020-
pd-17-0001: Issuing of safety clothing	1: All safety clothing issued [Type=Qtr 3 Only]	1: 0.0% Yes (by end of March)	0.0% N/a		
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: N/a			
		A: N/a			
		S: N/a			

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-17-0002: Spending of grants	1: % spending of grants [Type=Qtr 4 Only]	1: 0.0% 100% by end of June	0.0% 31.3% cumulative	0.0	
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: 3.9%	Finance Management (R1 550 000): YTD Actual = R61 000 (3.9%)		Documents\2020-
		A: 7.6%	Finance Management (R1 550 000): YTD Actual = R117 845 (7.6%)		Documents\2020-
		S: 31.3%	Finance Management (R1 550 000): YTD Actual = R485 941 (31.3%)		Documents\2020-
pd-17-0079: Ensure that accurate revenue estimates are prepared in relation to operating requirements	1: Projected tariff increases determined for the budget of the new financial year [Type=Qtr 2 Only]	1: 0.0% Yes (annually by November)	0.0% N/a		NOTES: Change target to "Yes (annually by February)"
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: N/a			
		A: N/a			
		S: N/a			
pd-18-0008: Ensure timeous submission of capital payment invoices and payment certificates to the finance department	1: Due date for last capital payment invoices and payment certificates to be submitted to the Finance Department [Type=Qtr 1 Only]	1: 100.0% Annually by 9 July	100.0%	3.0	
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: 100%	Last capital payments was finalised in April 2020.		Promun
		A: N/a			
		S: N/a			
pd-19-0002: Monitor the performance of contractors in terms of section 116(2)(b) of the MFMA	1: Performance of contractors under supply chain contracts or agreements monitored on a monthly basis at the performance assessment meetings [Type=Avg All]	1: 100.0% Yes	100.0% Yes	3.0	
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: N/a			
		A: Yes			Documents\2020-
		S: Yes			Documents\2020-

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
<b>Du Toit, Roelof - Director: Electrical Engineering Services</b>					
<b>Strategic Goal:</b>	<b>5 Sufficient, affordable and well-run services</b>				
<b>Strategic Objective:</b>	<b>Manage Electrical Engineering Services (Goal 5)</b>				
pd-09-0064: Capital expenditure in line with budget and time frames	1: % of capital budget spent [Type=Qtr 4 Only]	1: 0.0% Qtr 4 (Between 95% and 105%)	0.0% 9.8% cumulative	0.0	
		<b>Monthly Result</b>	<b>Notes</b>	<b>Evidence</b>	
		J: 2.5%	Budget = R22 076 000, YTD Actual = R546 155	Documents\2020-	
		A: 9.0%	Budget = R19 676 000, YTD Actual = R1 778 974 (Committed = R4 341 311)	Documents\2020-	
		S: 9.8%	Budget = R19 676 000, YTD Actual = R1 918 567 (Committed = R7 500 711)	Documents\2020-	
pd-09-0065: Capital project implementation	1: Average % completion of capital projects [Type=Qtr 4 Only]	1: 0.0% 90% for the year	0.0% 10.0% cumulative		
		<b>Monthly Result</b>	<b>Notes</b>	<b>Evidence</b>	
		J: 0.8%		Spreadsheet	
		A: 4.8%		Spreadsheet	
		S: 10%		Spreadsheet	
pd-09-0066: Operating expenditure in line with budget and time frames	1: % of operating budget spent [Type=Qtr 4 Only]	1: 0.0% Qtr 4 (Between 90% and 100%)	0.0% 22.6% cumulative	0.0	
		<b>Monthly Result</b>	<b>Notes</b>	<b>Evidence</b>	
		J: 2.5%	Budget = R316 261 836, YTD Actual = R8 031 352	Documents\2020-	
		A: 12.8%	Budget = R316 288 014, YTD Actual = R40 620 767	Documents\2020-	
		S: 22.6%	Budget = R316 288 014, YTD Actual = R 71 784 558	Documents\2020-	
pd-09-0067: Workforce training roll-out	1: % of planned training sessions according to the Workplace Skills Plan realised [Type=Avg All]	1: 100.0%	100.0%	3.0	
		<b>Monthly Result</b>	<b>Notes</b>	<b>Evidence</b>	
		J: 100%	Diversity Awareness Workshop (3), Learners License Refresher Course (2), Drivers License Code EC (2), Drivers License Code C1 (1) - planned training	Documents\2020-	
		A: 100%	Diversity Awareness Workshop (1), Adult Education and Training (3), Drivers License Code EC (2), Drivers License Code C1 (1) - planned training	Documents\2020-	
		S: 100%	Diversity Awareness Workshop (2), Adult Education and Training (3), Drivers License Code EC (2), Drivers License Code C1 (1) - planned training	Documents\2020-	

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0068: Council decision implementation	1: % of due council decisions initiated [Type=Avg All]	1: 100.0%	100.0%	3.0	
		<b>Monthly Result</b>	<b>Notes</b>	<b>Evidence</b>	
		J: n/a	No resolutions to be initiated/implemented	Documents\2020-	
		A: 100%	11/11 resolutions initiated/implemented	Documents\2020-	
		S: 100%	1/1 resolutions initiated/implemented	Documents\2020-	
pd-09-0069: Performance and financial monitoring	2: Number of monthly performance assessments and reconciliation of departmental records of expenditure with finance records done [Type=Avg All]	1: 100.0% 3 per quarter	100.0% 3	3.0	
		<b>Monthly Result</b>	<b>Notes</b>	<b>Evidence</b>	
		J: 1	Departments do assessments on their own because of lockdown	SBS System	
		A: 1	Departments do assessments on their own because of lockdown	SBS System	
		S: 1	21 September 2020	SBS System	
pd-09-0072: Assignments from the municipal manager completed	1: Number of written warnings received from municipal manager [Type=Avg All]	1: 100.0% 0 maximum	100.0% 0	3.0	
		<b>Monthly Result</b>	<b>Notes</b>	<b>Evidence</b>	
		J: 0		N/a	
		A: 0		N/a	
		S: 0		N/a	
pd-09-0073: Correspondence addressed in a timely manner	1: % of all correspondence recorded by Collaborator less than 60 days old [Type=Avg All]	1: 100.0% 90.0%	97.6% 87.8% pm average	2.9	REASONS: Annual and long term contracts not concluded yet. INTERVENTIONS: Will be monitored by the director
		<b>Monthly Result</b>	<b>Notes</b>	<b>Evidence</b>	
		J: 86.5%	10/74 items older than 60 days	Documents\2020-	
		A: 89%	9/81 items older than 60 days	Documents\2020-	
		S: 88%	10/84 items older than 60 days	Documents\2020-	

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0074: Equal employment opportunity management	1: % of employment opportunities applied for appropriate equity appointments [Type=Qtr 4 Only]	1: 0.0% 100% cumulative by end of June annually	0.0% N/a		
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: N/a	No employment equity opportunities		Documents\2020-
		A: N/a	No employment equity opportunities		Documents\2020-
		S: N/a	No employment equity opportunities		Documents\2020-
pd-09-0075: Procurement in line with legal process	1: % compliance with SCM policy with the exception of approved deviations [Type=Avg All]	1: 100.0%	100.0%	3.0	
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: 100%	Total Requisitions= 77		Documents\2020-
		A: 100%	Total Requisitions= 65		Documents\2020-
		S: 100%	Total Requisitions= 49		Documents\2020-
pd-09-0076: Audit issues resolved	1: % internal audit queries for which an action plan was submitted within 10 working days [Type=Avg All]	1: 100.0%	100.0%	3.0	
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: N/a			
		A: 100%	Tender Maintenance & support of Telephone system		Documents\2020-
		S: N/a			
	2: % internal actions implemented within agreed time frame [Type=Avg All]	1: 100.0%	100.0%	3.0	
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: 100%	Performance Management findings implemented		Documents\2020-
		A: N/a	Notice to be taken of tender requirements		Documents\2020-
		S: N/a	No outstanding findings		Documents\2020-

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0076: Audit issues resolved	3: % of Auditor General's queries (comafs) for which an action plan was submitted within 5 working days [Type=Qtr 1 & 2]	1: 100.0%	0.0% N/a		
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: N/a	AG audit has not commenced		
		A: N/a			
	4: % of Auditor General's findings implemented within agreed time frame [Type=Avg All]	1: 100.0%	0.0% N/A		
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: N/A			
		A: N/A			
pd-09-0077: Risk identification and control implementation	4: Chief Risk Officer / Internal Audit informed of any newly identified risks [Type=Avg All]	1: 100.0%	100.0%	3.0	
		Yes	Yes		
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: Yes	Risk Register COVID SCM contracts		Documents\2020-
	5: Chief Risk Officer / Internal Audit informed of any changes in work procedures [Type=Avg All]	1: 100.0%	0.0% N/A		
		Yes			
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: N/A			
		A: N/A			
		S: N/A			

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0077: Risk identification and control implementation	6: Chief Risk Officer / Internal Audit informed of any incidents where controls have failed (loss control register update) [Type=Avg All]	1: 100.0% Yes	0.0% N/A		
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: N/A			
		A: N/A			
		S: N/A			
pd-09-0079: Invocoms held	1: Number of invocoms held [Type=Avg All]	1: 100.0% 3 per quarter	66.7% 2	3.0	REASONS: Because of Covid-19 contact meeting were avoided INTERVENTIONS: Invocoms will be held in Qtr 2
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: N/a			
		A: 1	31 Aug		Minutes
		S: 1	21 Sep		Minutes
pd-10-0029: Average duration of vacancies reduced	1: Average duration of vacancies after decision was taken by management team to fill the post [Type=Avg All]	1: 100.0% 3 months maximum	80.0% 6 months by the end of Qtr 1	3.0	REASONS: Vacancy of Senior Electrician vacant since 29 February 2020. Vacancy has been advertised externally at two occasions and no suitable candidate could be recruited. INTERVENTIONS: To be advertised again.
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: 4 mths	Vacancy of Senior Electrician vacant since 29 February 2020. Vacancy has been advertised externally at two occasions and no suitable candidate could be recruited. To be advertised again.		Documents\2020-
		A: 5 mths	Vacancy of Senior Electrician vacant since 29 February 2020. Vacancy has been advertised externally at two occasions and no suitable candidate could be recruited. Post was readvertised and no candidates met the minimum requirements. Job Description to be amended for re-evaluation.		Documents\2020-
		S: 6 mths	Vacancy of Senior Electrician vacant since 29 February 2020. Vacancy has been advertised externally at two occasions and no suitable candidate could be recruited. Post was readvertised and no candidates met the minimum requirements. Job Description to be amended for re-evaluation at the next session Job Evaluation Unit during November 2020.		Documents\2020-
pd-10-0030: Productive workforce	1: % of person days lost per month due to sick leave [Type=Avg All]	1: 100.0% 4% pm maximum	115.0% 2.3% pm average	3.4	
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: 2.6%	27/1035 person days lost due to sick leave		Documents\2020-
		A: 3.1%	28/900 person days lost due to sick leave		Documents\2020-
		S: 1.3%	12/945 person days lost due to sick leave		Documents\2020-



Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-12-0009: EPWP monitoring	1: Number of Full Time Equivalents (FTE's) for the financial year [Type=Qtr 4 Only]	1: 0.0%	0.0%	0.0	
		103 for the whole organisation	2.58 cumulative		
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: 0.4 A: 0.8 S: 1.38			Documents\2020- Documents\2020- Documents\2020-
	2: Number of work opportunities created during the financial year [Type=Qtr 4 Only]	1: 0.0%	0.0%	0.0	
		12 (296 for the whole organisation)	14 cumulative		
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: N/a A: 10 S: 4	Kontrakte verleng		Documents\2020- Documents\2020-
pd-14-0002: Asset safeguarding	4: All moveable assets that became unusable or that were lost or stolen reported immediately in the prescribed manner to the Head: Asset Management [Type=Avg All]	1: 100.0%	0.0%		
		Yes	N/A		
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: N/A A: N/A S: N/A			N/A N/A
pd-14-0016: Communication Strategy implementation	6: Number of reports on all communication activities undertaken by the department submitted to the Director Corporate Services [Type=Avg All]	1: 100.0%	100.0%	3.0	
		1 per quarter	1		
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: 1 A: n/a S: n/a	Report submitted		Documents\2020-

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-14-0024: General KPI: Improved access to electricity	1: % of urban households with access to electricity [Type=Avg All]	1: 100.0%	100.0%	3.0	
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: 100%			Network drawings
		A: 100%			Network drawings
		S: 100%			Network drawings
pd-17-0009: Spending of grants	1: % spending of grants [Type=Qtr 4 Only]	1: 0.0% 100% by end of June	0.0% 4.4% cumulative	0.0	
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: 0%	Energy Efficiency and Demand Side Management Grant: Budget = R4 000 000, YTD = R0 (0%) INEP grant: Budget = R7 652 000, YTD = R0 (0%) Total Budget: R11 652 000, YTD = R0 (0%)		Documents\2020-
		A: 4.0%	Energy Efficiency and Demand Side Management Grant: Budget = R3 600 000, YTD = R0 (0%) INEP grant: Budget = R5 652 000, YTD = R369 686 (6.5%) Total Budget: R9 252 000, YTD = R369 686 (4.0%)		Documents\2020-
		S: 4.4%	Energy Efficiency and Demand Side Management Grant: Budget = R3 600 000, YTD = R7 957 (0.2%) INEP grant: Budget = R5 652 000, YTD = R399 432 (7.0%) Total Budget: R9 252 000, YTD = R407 388 (4.4%)		Documents\2020-
pd-18-0009: Ensure timeous submission of capital payment invoices and payment certificates to the finance department	1: Due date for last capital payment invoices and payment certificates to be submitted to the Finance Department [Type=Qtr 1 Only]	1: 100.0% Annually by 9 July	100.0% Yes	3.0	
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: Yes			Promun-all capita
		A: N/a			
		S: N/a			
pd-19-0003: Monitor the performance of contractors in terms of section 116(2)(b) of the MFMA	1: Performance of contractors under supply chain contracts or agreements monitored on a monthly basis at the performance assessment meetings [Type=Avg All]	1: 100.0% Yes	100.0% Yes	3.0	
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: Yes			SDBIP
		A: Yes			SDBIP
		S: Yes			SDBIP

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
<b>Humphreys, Philip - Director: Protection Services</b>					
<b>Strategic Goal:</b>	<b>1 Improved quality of life for citizens</b>				
<b>Strategic Objective:</b>	<b>Manage Protection Services</b>				
pd-09-0100: Capital expenditure in line with budget and time frames	1: % of capital budget spent [Type=Qtr 4 Only]	1: 0.0% Qtr 4 (Between 95% and 105%)	0.0% 1.2% cumulative	0.0	
		<b>Monthly Result</b>	<b>Notes</b>	<b>Evidence</b>	
		J: 0%	Budget = R2 027 600, YTD Actual = R0	Documents\2020-	
		A: 0%	Budget = R2 027 600, YTD Actual = R0 (Committed = R720 077)	Documents\2020-	
		S: 1.2%	Budget = R2 027 600, YTD Actual = R24 400 (Committed = R750 854)	Documents\2020-	
pd-09-0101: Capital project implementation	1: Average % completion of capital projects [Type=Qtr 4 Only]	1: 0.0% 90% for the year	0.0% 25.0% cumulative	0.0	
		<b>Monthly Result</b>	<b>Notes</b>	<b>Evidence</b>	
		J: 5%	Tender for Fire Fighting vehicle allocated to a service provider	Documents\2020-	
		A: 10%	Tender for Fire Fighting vehicle allocated to a service provider	Documents\2020-	
		S: 25%	Capital projects are on track.	Promun System	
pd-09-0102: Operating expenditure in line with budget and time frames	1: % of operating budget spent [Type=Qtr 4 Only]	1: 0.0% Qtr 4 (Between 90% and 100%)	0.0% 19.7% cumulative	0.0	
		<b>Monthly Result</b>	<b>Notes</b>	<b>Evidence</b>	
		J: 4.8%	Budget = R54 946 140, YTD Actual = R2 669 385	Documents\2020-	
		A: 12.9%	Budget = R55 030 815, YTD Actual = R7 088 555	Documents\2020-	
		S: 19.7%	Budget = R55 030 815, YTD Actual = R 10 889 690	Documents\2020-	
pd-09-0103: Workforce training roll-out	1: % of planned training sessions according to the Workplace Skills Plan realised [Type=Avg All]	1: 100.0%	100.0%	3.0	
		<b>Monthly Result</b>	<b>Notes</b>	<b>Evidence</b>	
		J: 100%	Certificate in Mun Financial Management (4), Diversity Awareness Workshop (9), Learners License Code 3 (1), Learners License Code 3 Refresher Course (7), Learners License Code 1 Refresher Course (2), Drivers License Code B (1) - planned training	Documents\2020-	
		A: 100%	Certificate in Mun Financial Management (4), Diversity Awareness Workshop (4), Drivers License Code B (1), Drivers Licence Code A (2), Drivers Licence Code EC (8) - planned training	Documents\2020-	
		S: 100%	Certificate in Mun Financial Management (4), Diversity Awareness Workshop (4), Drivers License Code B (1), Drivers Licence Code A (2), Drivers Licence Code EC (8) - planned training	Documents\2020-	

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0104: Council decision implementation	1: % of due council decisions initiated [Type=Avg All]	1: 100.0%	100.0%	3.0	
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: 100%	1/1 resolutions initiated/implemented		Documents\2020-
		A: 100%	17/17 resolutions initiated/implemented		Documents\2020-
		S: 100%	5/5 resolutions initiated/implemented		Documents\2020-
pd-09-0105: Performance and financial monitoring	2: Number of monthly performance assessments and reconciliation of departmental records of expenditure with finance records done [Type=Avg All]	1: 100.0% 3 per quarter	100.0% 3	3.0	
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: 1	Departments do assessments on their own because of lockdown		SBS System
		A: 1	Department do assessment on their own.		SBS System
		S: 1	Assessment done on 21 September 2020		SBS System
pd-09-0108: Assignments from the municipal manager completed	1: Number of written warnings received from municipal manager [Type=Avg All]	1: 100.0% 0 maximum	100.0% 0	3.0	
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: 0			N/a
		A: 0			N/a
		S: 0			N/a
pd-09-0109: Correspondence addressed in a timely manner	1: % of all correspondence recorded by Collaborator less than 60 days old [Type=Avg All]	1: 100.0% 90.0%	103.6% 93.2% pm average	3.1	
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: 94.5%	18/329 items older than 60 days		Documents\2020-
		A: 94%	18/313 items older than 60 days		Documents\2020-
		S: 91%	28/315 items older than 60 days		Documents\2020-

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0110: Equal employment opportunity management	1: % of employment opportunities applied for appropriate equity appointments [Type=Qtr 4 Only]	1: 0.0% 100% cumulative by end of June annually	0.0% 1/1 employee for Jul		
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: 100%	1/1 employees appointed in terms of the EE Plan		Documents\2020-
		A: N/a	No employment equity opportunities		Documents\2020-
		S: N/a	No employment equity opportunities		Documents\2020-
pd-09-0111: Procurement in line with legal process	1: % compliance with SCM policy with the exception of approved deviations [Type=Avg All]	1: 100.0%	100.0%	3.0	
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: 100%	Total Requisitions= 30		Documents\2020-
		A: 100%	Total Requisitions= 35		Documents\2020-
		S: 100%	Total Requisitions= 38		Documents\2020-
pd-09-0112: Audit issues resolved	1: % internal audit queries for which an action plan was submitted within 10 working days [Type=Avg All]	1: 100.0%	100.0%	3.0	
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: N/a			N/a
		A: 100%	Tender Yzerfontein Harbour & Fish Market		Documents\2020-
		S: N/a			N/a
	2: % internal actions implemented within agreed time frame [Type=Avg All]	1: 100.0%	100.0%	3.0	
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: 100%	Performance Management findings implemented		Documents\2020-
		A: 100%	Tender Yzerfontein Harbour tender positive findings		Documents\2020-
		S: N/a			N/a

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0112: Audit issues resolved	3: % of Auditor General's queries (comafs) for which an action plan was submitted within 5 working days [Type=Qtr 1 & 2]	1: 100.0%	0.0% N/a		
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: N/a	AG audit has not commenced		N/a
		A: N/a			N/a
	4: % of Auditor General's findings implemented within agreed time frame [Type=Avg All]	S: N/a			n/a
		1: 100.0%	0.0% N/a		
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: N/a			N/a
pd-09-0113: Risk identification and control implementation	3: Chief Risk Officer / Internal Audit informed of any newly identified risks [Type=Avg All]	A: N/a			N/a
		S: N/a			N/a
		1: 100.0%	100.0%	3.0	
		Yes	Yes		
	4: Chief Risk Officer / Internal Audit informed of any changes in work procedures [Type=Avg All]	<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: Yes	Risk Register COVID SCM contracts		Documents\2020-
		A: N/a			N/a
		S: N/a			N/a
		1: 100.0%	0.0% N/a		
		Yes			
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: N/a			N/a
		A: N/a			N/a
		S: N/a			N/a

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0113: Risk identification and control implementation	5: Chief Risk Officer / Internal Audit informed of any incidents where controls have failed (loss control register update) [Type=Avg All]	1: 100.0% Yes	0.0% N/a		
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: N/a			N/a
		A: N/a			N/a
		S: N/a			N/a
pd-09-0115: Invocoms held	1: Number of invocoms held [Type=Avg All]	1: 100.0% 3 per quarter	66.7% 2	3.0	REASONS: Lockdown regulations not allowing contact meetings in July 2020. INTERVENTIONS: None
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: N/a	Lockdown regulations not allowing contact meetings.		N/a
		A: 1	Invocom held 26 August 2020		Documents\2020-
		S: 1	Invocom held 30 September 2020		Documents\2020-
pd-10-0032: Average duration of vacancies reduced	1: Average duration of vacancies after decision was taken by management team to fill the post [Type=Avg All]	1: 100.0% 3 months maximum	100.0% 1.6 months at the end of Qtr 1	3.0	
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: 0			Documents\2020-
		A: 1 mth			Documents\2020-
		S: 1.6 mths			Documents\2020-
pd-10-0033: Productive workforce	1: % of person days lost per month due to sick leave [Type=Avg All]	1: 100.0% 4% pm maximum	100.0% 3.6% pm average	3.0	
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: 3%	60/1978 person days lost due to sick leave		Documents\2020-
		A: 5.3%	91/1720 person days lost due to sick leave		Documents\2020-
		S: 2.6%	47/1785 person days lost due to sick leave		Documents\2020-
pd-12-0010: EPWP monitoring	1: Number of Full Time Equivalents (FTE's) for the financial year [Type=Qtr 4 Only]	1: 0.0% 10 (103 for the whole organisation)	0.0% N/a	0.0	
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: N/a	No projects		N/a
		A: N/a	No projects		N/a
		S: N/a	Began 21 Sept. WD will reflect in October because the month for epwp contract workers closes on the 15th of each month.		N/a

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-12-0010: EPWP monitoring	2: Number of work opportunities created during the financial year [Type=Qtr 4 Only]	1: 0.0% 29 (296 for the whole organisation)	0.0% 1 cumulative	0.0	
		<b>Monthly Result</b>	<b>Notes</b>	<b>Evidence</b>	
		J: N/a	No projects	N/a	
		A: N/a	No projects	N/a	
		S: 1	Project started 21 Sept 20	N/a	
pd-14-0003: Asset safeguarding	2: All moveable assets that became unusable or that were lost or stolen reported immediately in the prescribed manner to the Head: Asset Management [Type=Avg All]	1: 100.0% Yes	0.0% N/a		
		<b>Monthly Result</b>	<b>Notes</b>	<b>Evidence</b>	
		J: N/a		N/a	
		A: N/a		N/a	
		S: N/a		N/a	
pd-14-0017: Communication Strategy implementation	6: Number of reports on all communication activities undertaken by the department submitted to the Director Corporate Services [Type=Avg All]	1: 100.0% 1 per quarter	100.0% 1	3.0	
		<b>Monthly Result</b>	<b>Notes</b>	<b>Evidence</b>	
		J: 1	Report submitted	Documents\2020-	
		A: N/a		N/a	
		S: N/a		N/a	
pd-16-0004: Effective monitoring of informal settlements	1: Report to Portfolio Committee on any new informal dwellings / structures erected [Type=Avg All]	1: 100.0% Yes - monthly	100.0% Yes	3.0	
		<b>Monthly Result</b>	<b>Notes</b>	<b>Evidence</b>	
		J: Yes	Monthly report to Portfolio Committee	Documents\2020-	
		A: Yes	Monthly Report to Portfolio Committee	Documents\2020-	
		S: Yes	Monthly Report to Portfolio Committee		



Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-17-0005: Issuing of safety clothing	1: All safety clothing issued [Type=Qtr 3 Only]	1: 0.0% Yes (by end of March)	0.0% N/a		
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: N/a			N/a
		A: N/a			N/a
		S: N/a	Tenders are out for safety clothing		N/a
pd-17-0010: Spending of grants	1: % spending of grants [Type=Qtr 4 Only]	1: 0.0% 100% by end of June	0.0% 27.3% cumulative		
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: 5.9%	Establishment of a K9 Unit grant (operating): Budget = R1 588 000, YTD = R174 000 (10.9%) Establishment of a K9 Unit grant (capital): Budget = R612 000, YTD = R0 (0%) Fire Service Capacity Building Grant: Budget = R732 000, YTD = R0 (0%) Total Budget: R2 932 000, YTD R174 000 (5.9%)		Documents\2020-
		A: 16.5%	Establishment of a K9 Unit grant (operating): Budget = R1 588 400, YTD = R482 440 (30.4%) Establishment of a K9 Unit grant (capital): Budget = R611 600, YTD = R0 (0%) Fire Service Capacity Building Grant: Budget = R732 000, YTD = R0 (0%) Total Budget: R2 932 000, YTD R482 440 (16.5%)		Documents\2020-
		S: 27.3%	Establishment of a K9 Unit grant (operating): Budget = R1 588 400, YTD = R777 541 (48.9%) Establishment of a K9 Unit grant (capital): Budget = R611 600, YTD = R24 400 (3.9%) Fire Service Capacity Building Grant: Budget = R732 000, YTD = R0 (0%) Total Budget: R2 932 000, YTD R801 941 (27.3%)		Documents\2020-
pd-17-0081: Ensure that accurate revenue estimates are prepared in relation to operating requirements	1: Projected tariff increases determined for the budget of the new financial year [Type=Qtr 2 Only]	1: 0.0% Yes (annually by November)	0.0% N/a		NOTES: Change target to "Yes (annually by February)"
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: N/a			N/a
		A: N/a			N/a
		S: N/a			N/a
pd-18-0010: Ensure timeous submission of capital payment invoices and payment certificates to the finance department	1: Due date for last capital payment invoices and payment certificates to be submitted to the Finance Department [Type=Qtr 1 Only]	1: 100.0% Annually by 9 July	100.0% Yes	3.0	
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: Yes			Promun
		A: N/a			N/a
		S: N/a			N/a

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-19-0004: Monitor the performance of contractors in terms of section 116(2)(b) of the MFMA	1: Performance of contractors under supply chain contracts or agreements monitored on a monthly basis at the performance assessment meetings [Type=Avg All]	1: 100.0% Yes	100.0% Yes	3.0	
		Monthly Result	Notes	Evidence	
		J: Yes	Performance of Contractors done.	Collaborator Syst	
		A: Yes	Performance of Contractors done	Collaborator Syst	
		S: Yes	Performance of Contractor done	Collaborator Syst	

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
<b>Krieger, Jo-Ann - Director: Development Services</b>					
<b>Strategic Goal:</b>	<b>3 Quality and sustainable living environment</b>				
<b>Strategic Objective:</b>	<b>Manage Development Services (Goal 3)</b>				
pd-09-0048: Capital expenditure in line with budget and time frames	1: % of capital budget spent [Type=Qtr 4 Only]	1: 0.0% Qtr 4 (Between 95% and 105%)	0.0% 18.5% cumulative	0.0	
		<b>Monthly Result</b>	<b>Notes</b>	<b>Evidence</b>	
		J: 1.7%	Budget = R53 522 000, YTD Actual = R914 470	Documents\2020-	
		A: 5%	Budget = R52 071 489, YTD Actual = R2 603 422 (Committed: R7 271 868)	Documents\2020-	
		S: 18.5%	Budget = R51 971 489, YTD Actual = R9 619 525(Committed: R2 878 949)	Documents\2020-	
pd-09-0049: Capital project implementation	1: Average % completion of capital projects [Type=Qtr 4 Only]	1: 0.0% 90% for the year	0.0% 15.0% cumulative	0.0	
		<b>Monthly Result</b>	<b>Notes</b>	<b>Evidence</b>	
		J: 5%		Documents\2020-	
		A: 7%			
		S: 15%			
pd-09-0050: Operating expenditure in line with budget and time frames	1: % of operating budget spent [Type=Qtr 4 Only]	1: 0.0% Qtr 4 (Between 90% and 100%)	0.0% 12.8% cumulative	0.0	
		<b>Monthly Result</b>	<b>Notes</b>	<b>Evidence</b>	
		J: 7.9%	Budget = R38 775 574, YTD Actual = R1 522 902	Documents\2020-	
		A: 7.9%	Budget = R38 943 574, YTD Actual = R3 075 260	Documents\2020-	
		S: 12.8%	Budget = R38 943 574, YTD Actual = R5 019 484	Documents\2020-	
pd-09-0051: Workforce training roll-out	1: % of planned training sessions according to the Workplace Skills Plan realised [Type=Avg All]	1: 100.0%	100.0%	3.0	
		<b>Monthly Result</b>	<b>Notes</b>	<b>Evidence</b>	
		J: 100%	Certificate in Mun Financial Management (4), Diversity Awareness Workshop (7), Learners License Code 2 Refresher Course (1), Drivers License Code EC (2), Drivers License Code B (1) - Planned training	Documents\2020-	
		A: 100%	Certificate in Mun Financial Management (4), Diversity Awareness Workshop (4), Adult Education and Training (1), Drivers License Code B (1) - Planned training	Documents\2020-	
		S: 100%	Certificate in Mun Financial Management (4), Diversity Awareness Workshop (6), Adult Education and Training (1), Drivers License Code B (1) - Planned training	Documents\2020-	

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0052: Council decision implementation	1: % of due council decisions initiated [Type=Avg All]	1: 100.0%	100.0%	3.0	
		<b>Monthly Result</b>	<b>Notes</b>	<b>Evidence</b>	
		J: 82.6%	4/23 resolutions not initiated/implemented (Obj id 3480169 - S Arendse / Obj id 3480231 - S Arendse / Obj id 3480166 - S Arendse / Obj id 3480158 - S Arendse	Documents\2020-	
		A: 100%	27/27 resolutions initiated/implemented	Documents\2020-	
		S: 100%	8/8 resolutions initiated/implemented	Documents\2020-	
pd-09-0053: Performance and financial monitoring	2: Number of monthly performance assessments and reconciliation of departmental records of expenditure with finance records done [Type=Avg All]	1: 100.0% 3 per quarter	100.0% 3	3.0	
		<b>Monthly Result</b>	<b>Notes</b>	<b>Evidence</b>	
		J: 1	Departments do assessments on their own because of lockdown	SBS System	
		A: 1	Departments do assessments on their own because of lockdown	SBS System	
		S: 1	22 September 2020	SBS System	
pd-09-0056: Assignments from the municipal manager completed	1: Number of written warnings received from municipal manager [Type=Avg All]	1: 100.0% 0 maximum	100.0% 0	3.0	
		<b>Monthly Result</b>	<b>Notes</b>	<b>Evidence</b>	
		J: 0		N/a	
		A: 0		N/a	
		S: 0		N/a	
pd-09-0057: Correspondence addressed in a timely manner	1: % of all correspondence recorded by Collaborator less than 60 days old [Type=Avg All]	1: 100.0% 90.0%	107.4% 96.7% pm average	3.2	
		<b>Monthly Result</b>	<b>Notes</b>	<b>Evidence</b>	
		J: 96.5%	120/3402 items older than 60 days	Documents\2020-	
		A: 96.5%	115/3426 items older than 60 days	Documents\2020-	
		S: 97%	106/3420 items older than 60 days	Documents\2020-	

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0058: Equal employment opportunity management	1: % of employment opportunities applied for appropriate equity appointments [Type=Qtr 4 Only]	1: 0.0% 100% cumulative by end of June annually	0.0% N/a		
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: N/a	No employment equity opportunities		Documents\2020-
		A: N/a	No employment equity opportunities		Documents\2020-
		S: N/a	No employment equity opportunities		Documents\2020-
pd-09-0059: Procurement in line with legal process	1: % compliance with SCM policy with the exception of approved deviations [Type=Avg All]	1: 100.0%	100.0%	3.0	
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: 100%	Total Requisitions= 35		Documents\2020-
		A: 100%	Total Requisitions= 49		Documents\2020-
		S: 100%	Total Requisitions= 52		Documents\2020-
pd-09-0060: Audit issues resolved	1: % internal audit queries for which an action plan was submitted within 10 working days [Type=Avg All]	1: 100.0%	100.0%	3.0	
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: 100%	Health & Safety Tender		Documents\2020-
		A: 100%	4th Quarter Performance report		Documents\2020-
		S: N/A			
	2: % internal actions implemented within agreed time frame [Type=Avg All]	1: 100.0%	100.0%	3.0	
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: 100%	3rd quarter Performance findings implemented & Valuation roll findings to be followed up in September as valuation roll capturing not yet completed		Documents\2020-
		A: 100%	4th Qrt Performance finding implemented. Notice to be taken of tender shortcomings Health & Safety		Documents\2020-
		S: N/A	Valuation roll findings to be followed up in Oct'20		Documents\2020-

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0060: Audit issues resolved	3: % of Auditor General's queries (comafs) for which an action plan was submitted within 5 working days [Type=Qtr 1 & 2]	1: 100.0%	0.0% N/a		
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: N/A A: N/A S: N/A	AG audit has not commenced		
	4: % of Auditor General's findings implemented within agreed time frame [Type=Avg All]	1: 100.0%	0.0% N/a		
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: N/A A: N/A S: N/A			
pd-09-0061: Risk identification and control implementation	3: Chief Risk Officer / Internal Audit informed of any newly identified risks [Type=Avg All]	1: 100.0% Yes	100.0% Yes	3.0	
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: Yes A: N/A S: N/A	Risk register COVID SCM contracts		Documents\2020-
	4: Chief Risk Officer / Internal Audit informed of any changes in work procedures [Type=Avg All]	1: 100.0% Yes	0.0% N/a		
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: N/A A: N/A S: N/A			

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0061: Risk identification and control implementation	5: Chief Risk Officer / Internal Audit informed of any incidents where controls have failed (loss control register update) [Type=Avg All]	1: 100.0% Yes	0.0% N/a		
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: N/A			
		A: N/A			
		S: N/A			
pd-09-0063: Invocoms held	1: Number of invocoms held [Type=Avg All]	1: 100.0% 3 per quarter	100.0% 3	3.0	
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: 1	27 July 2020		Documents\2020-
		A: 1	27 Aug 2020		Documents\2020-
		S: 1	23 September 2020		Documents\2020-
pd-10-0024: Provide for Integrated Housing projects	2: If bulk services are not available for any one of projects in terms of the project approval by DHS, has the planning and budget process for the provision of bulk services commenced? [Type=Qtr 2 Only]	1: 0.0% Yes (Annually by October)	0.0% Yes (will be rated in Oct)		
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: Yes	See letter attached. Will be measured in October 2020		Documents\2020-
		A: N/a			
		S: N/a			
pd-10-0035: Average duration of vacancies reduced	1: Average duration of vacancies after decision was taken by management team to fill the post [Type=Avg All]	1: 100.0% 3 months maximum	100.0% 2 months at the end of qrt 1	3.0	
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: 0			Documents\2020-
		A: 1 mth			Documents\2020-
		S: 2 mths			Documents\2020-

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-10-0036: Productive workforce	1: % of person days lost per month due to sick leave [Type=Avg All]	1: 100.0% 4% pm maximum	115.0% 2.3% pm average	3.4	
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: 2.7%	20/736 person days lost due to sick leave		Documents\2020-
		A: 0.9%	6/640 person days lost due to sick leave		Documents\2020-
		S: 3.3%	22/672 person days lost due to sick leave		Documents\2020-
pd-12-0011: EPWP monitoring	1: Number of Full Time Equivalents (FTE's) for the financial year [Type=Qtr 4 Only]	1: 0.0% 5 (103 for the whole organisation)	0.0% 6.94 cumulative	0.0	
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: 2.9			Documents\2020-
		A: 1.41			Documents\2020-
		S: 2.63			Documents\2020-
	2: Number of work opportunities created during the financial year [Type=Qtr 4 Only]	1: 0.0% 14 (296 for the whole organisation)	0.0% 20 cumulative	0.0	
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: 12			Documents\2020-
		A: 4			Documents\2020-
		S: 4			Documents\2020-
pd-14-0004: Asset safeguarding	4: All moveable assets that became unusable or that were lost or stolen reported immediately in the prescribed manner to the Head: Asset Management [Type=Avg All]	1: 100.0% Yes	0.0% N/a		
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: N/a			N/a
		A: N/a			
		S: N/a			



Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-14-0018: Communication Strategy implementation	4: Number of reports on all communication activities undertaken by the department submitted to the Director Corporate Services [Type=Avg All]	1: 100.0% 1 per quarter	100.0% 1	3.0	
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: 1	Report submitted		Documents\2020-
		A: n/a			
		S: n/a			
pd-17-0006: Issuing of safety clothing	1: All safety clothing issued [Type=Qtr 3 Only]	1: 0.0% Yes (by end of March)	0.0% N/a		
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: N/a			N/a
		A: N/a			
		S: N/a			
pd-17-0011: Spending of grants	1: % spending of grants [Type=Qtr 4 Only]	1: 0.0% 100% by end of June	0.0% 18.0% cumulative	0.0	
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: 1.7%	HS grant: Budget (capital) = R48 474 000 YTD = R914 000 (1.8%) HS grant: Budget (operating) = R1 950 000, YTD = R0 (0%) RSEP grant: Budget = R3 000 000, YTD = R0 (0%) Mun Accreditation and Capacity Building: Budget = R238 000, YTD = R20 000 (8.4%) Thusong Grant: Budget = R150 000, YTD = R0 (0%) Community Development Workers: Budget = R38 000, YTD = R0 (0%) Total: Budget = R53 850 000 , YTD = R934 000 (1.7%)		Documents\2020-
		A: 1.8%	HS grant: Budget (capital) = R48 474 000 YTD = R914 470 (2.2%) HS grant: Budget (operating) = R1 950 000, YTD = R0 (0%) RSEP grant: Budget = R3 000 000, YTD = R0 (0%) Mun Accreditation and Capacity Building: Budget = R238 000, YTD = R39 642 (16.7%) Thusong Grant: Budget = R150 000, YTD = R0 (0%) Community Development Workers: Budget = R38 000, YTD = R0 (0%) Total: Budget = R53 850 000 , YTD = R954 112 (1.8%)		Documents\2020-
		S: 18.0%	HS grant: Budget (capital) = R41 846 160 YTD = R8 990 950 (21.4%) HS grant: Budget (operating) = R1 950 000, YTD = R0 (0%) RSEP grant: Budget = R6 186 291, YTD = R0 (0%) Mun Accreditation and Capacity Building: Budget = R238 000, YTD = R59 464 (24.9%) Thusong Grant: Budget = R150 000, YTD = R66 612 (44.4%) Community Development Workers: Budget = R38 000, YTD = R0 (0%) Total: Budget = R50 408 451 , YTD = R9 117 026 (18.0%)		Documents\2020-

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-17-0082: Ensure that accurate revenue estimates are prepared in relation to operating requirements	1: Projected tariff increases determined for the budget of the new financial year [Type=Qtr 2 Only]	1: 0.0% Yes (annually by November)	0.0% N/a		NOTES: Change target to "Yes (annually by February)"
		<b>Monthly Result</b>	<b>Notes</b>	<b>Evidence</b>	
		J: N/a		N/a	
		A: N/a		N/a	
		S: N/a			
pd-18-0012: Ensure timely submission of capital payment invoices and payment certificates to the finance department	1: Due date for last capital payment invoices and payment certificates to be submitted to the Finance Department [Type=Qtr 1 Only]	1: 100.0% Annually by 9 July	100.0% Yes	3.0	
		<b>Monthly Result</b>	<b>Notes</b>	<b>Evidence</b>	
		J: Yes			
		A: N/a			
		S: N/a			
pd-19-0005: Monitor the performance of contractors in terms of section 116(2)(b) of the MFMA	1: Performance of contractors under supply chain contracts or agreements monitored on a monthly basis at the performance assessment meetings [Type=Avg All]	1: 100.0% Yes	100.0% Yes	3.0	
		<b>Monthly Result</b>	<b>Notes</b>	<b>Evidence</b>	
		J: Yes		See Collaborator	
		A: N/a			
		S: Yes		See Collaborator	

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
<b>Scholtz, Joggie - Municipal Manager: Office of the Municipal Manager</b>					
<b>Strategic Goal:</b>	<b>4 Caring, competent and responsive institutions, organisations and business</b>				
<b>Strategic Objective:</b>	<b>Manage the Office of the Municipal Manager and Organisation</b>				
pd-09-0003: Sound management	2: Number of monthly management meetings held [Type=Qtr 4 Only]	1: 0.0% At least 10 p.a.	0.0% 3 cumulative	0.0	
		<b>Monthly Result</b>	<b>Notes</b>	<b>Evidence</b>	
		J: 1	31 July 2020	Documents\2020-	
		A: 1	28 Aug 2020	Documents\2020-	
		S: 1	29 Sep 2020	Documents\2020-	
pd-09-0004: Legally compliant procurement	1: Number of appeals against the municipality regarding the awarding of tenders that were upheld [Type=Avg All]	1: 100.0% 0 maximum	100.0% 0	3.0	
		<b>Monthly Result</b>	<b>Notes</b>	<b>Evidence</b>	
		J: 0		N/a	
		A: 0		N/a	
		S: 0		N/a	
pd-09-0005: Performance and financial monitoring	2: Number of monthly performance and financial assessments done [Type=Avg All]	1: 100.0% 3 per quarter	100.0% 3	3.0	
		<b>Monthly Result</b>	<b>Notes</b>	<b>Evidence</b>	
		J: 1	Departments do assessments on their own because of lockdown	SBS System	
		A: 1	Departments do assessments on their own because of lockdown	SBS System	
		S: 1	23 September 2020	SBS System	
pd-09-0007: Council decision implementation	1: % of due council decisions initiated [Type=Avg All]	1: 100.0%	100.0%	3.0	
		<b>Monthly Result</b>	<b>Notes</b>	<b>Evidence</b>	
		J: 100%	4/4 resolutions initiated/implemented	Documents\2020-	
		A: 100%	60/60 resolutions initiated/implemented	Documents\2020-	
		S: 100%	8/8 resolutions initiated/implemented	Documents\2020-	

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes	
pd-09-0008: Monitoring the IDP / Budget process	2: Number of months that the IDP / Budget process schedule were checked [Type=Qtr 4 Only]	1: 0.0%	0.0%	0.0		
		At least 10 p.a.	3 cumulative			
		Monthly Result	Notes	Evidence		
		J: 1	31 Jul 2020	Documents\2020-		
		A: 1	28 Aug 2020	Documents\2020-		
		S: 1	29 Sep 2020	Documents\2020-		
pd-14-0029: General KPI: % of capital budget spent on capital projects identified for a particular financial year in terms of the municipality's IDP	1: % of capital budget spent [Type=Qtr 4 Only]	1: 0.0%	0.0%	0.0		
		Qtr 4 (between 90% and 105%)	10.0% cumulative			
		Monthly Result	Notes	Evidence		
		J: 1.0%	Budget = R212 435 837, YTD Actual = R2 205 264	Documents\2020-		
		A: 5.6%	Budget = R213 132 732, YTD Actual = R11 901 197 (Committed: R16 944 950)	Documents\2020-		
		S: 10.0%	Budget = R213 165 072, YTD Actual = R21 312 215 (Committed: R14 357 716)	Documents\2020-		
pd-19-0001: Monitor and report on the performance of contractors in terms of section 116(2) of the MFMA	1: Performance of contractors under supply chain contracts or agreements monitored on a monthly basis at the performance assessment meetings [Type=Avg All]	1: 100.0%	100.0%	3.0		
		Yes	Yes			
		Monthly Result	Notes	Evidence		
		J: Yes		SMS System		
		A: Yes		SMS System		
			S: Yes		SMS System	
	2: Number of reports on the management of the contracts or agreements (supply chain) and the performance of contractors submitted to the Mayoral Committee [Type=Avg All]	1: 100.0%	0.0%	0.0		
		1 per quarter				
		Monthly Result	Notes	Evidence		
		J: N/a				
A: N/a						
		S: N/a	A discussion will take place on 19 October 2020 to decide on the way forward			

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
<b>Strategic Goal:</b>	<b>2 Inclusive economic growth</b>				
<b>Strategic Objective:</b>	<b>Facilitate economic development in the municipal area</b>				
pd-09-0001: Liaison with business role-players	2: Annual event with local business held [Type=Qtr 4 Only]	1: 0.0% Yes (before end of June)	0.0%	0.0	
		<b>Monthly Result</b>	<b>Notes</b>	<b>Evidence</b>	
		J: N/a			
		A: 1	3 Aug 2020	Documents\2020-	
		S: N/a			
pd-09-0012: LED fund management	1: % of the LED funds actually spent [Type=Qtr 4 Only]	1: 0.0% 90% for the year	0.0% 0.7% cumulative	0.0	
		<b>Monthly Result</b>	<b>Notes</b>	<b>Evidence</b>	
		J: 0.4%	Budget = R100 000, YTD Actual = R487.10 (Commitment: R9 200.00)	Promun	
		A: 0.4%	Budget = R100 000, YTD Actual = R749.12 (Commitment: R 8000.00)	Promun	
		S: 0.7%	Budget = R100 000, YTD Actual = R749.12 (Commitment: R 8000.00)	Promun	
pd-14-0026: General KPI: Jobs created through municipality's LED initiatives including capital projects	1: Number of jobs created through Municipality's capital projects (contracts > R200 000) [Type=Qtr 4 Only]	1: 0.0% 100 for the year	0.0% 153 cumulative		
		<b>Monthly Result</b>	<b>Notes</b>	<b>Evidence</b>	
		J: N/a	No tenders award with job opportunities during month of July 2020		
		A: 67	Chatsworth: Community Centre (skilled) = 30, unskilled) = 37, T62/19/20	Documents\2020-	
		S: 86	Sweeping of Streets (skilled = 2, unskilled = 30); Darling RSEP Intercultural Park (skilled = 7, unskilled = 37); House connection Sibanye Phase 1B (unskilled = 10)	Documents\2020-	

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
<b>Terblanche, Madelaine - Director: Corporate Services</b>					
<b>Strategic Goal:</b>	<b>4 Caring, competent and responsive institutions, organisations and business</b>				
<b>Strategic Objective:</b>	<b>Manage Corporate Services</b>				
pd-09-0032: Capital expenditure in line with budget and time frames	1: % of capital budget spent [Type=Qtr 4 Only]	1: 0.0% Qtr 4 (Between 95% and 105%)	0.0% 30.1% cumulative	0.0	
		<b>Monthly Result</b>	<b>Notes</b>	<b>Evidence</b>	
		J: 0%	Budget = R19 980 000, YTD Actual = R6 006 711 (Committed: R43 536)	Documents\2020-	
		A: 30.1%	Budget = R19 980 000, YTD Actual = R6 006 711 (Committed: R43 536)	Documents\2020-	
		S: 30.1%	Budget = R19 980 000, YTD Actual = R6 007 354 (Committed: R70 306)	Documents\2020-	
pd-09-0033: Capital project implementation	1: Average % completion of capital projects [Type=Qtr 4 Only]	1: 0.0% 90% for the year	0.0% 30.0% cumulative	0.0	
		<b>Monthly Result</b>	<b>Notes</b>	<b>Evidence</b>	
		J: 0%		Documents\2020-	
		A: 30%		Documents\2020-	
		S: 30%		Documents\2020-	
pd-09-0034: Operating expenditure in line with budget and time frames	1: % of operating budget spent [Type=Qtr 4 Only]	1: 0.0% Qtr 4 (Between 90% and 100%)	0.0% 18.8% cumulative	0.0	
		<b>Monthly Result</b>	<b>Notes</b>	<b>Evidence</b>	
		J: 5.0%	Budget =R35 839 625, YTD Actual = R1 815 221	Documents\2020-	
		A: 11.4%	Budget = R35 839 625, YTD Actual = R4 078 054	Documents\2020-	
		S: 18.8%	Budget = R35 839 625, YTD Actual = R6 765 724	Documents\2020-	
pd-09-0035: Workforce training roll-out	1: % of planned training sessions according to the Workplace Skills Plan realised [Type=Avg All]	1: 100.0%	100.0%	3.0	
		<b>Monthly Result</b>	<b>Notes</b>	<b>Evidence</b>	
		J: 100%	B. Information Science (1), Diversity Awareness Workshop (3), Amended Snr Certificate (4) - Planned training	Documents\2020-	
		A: 100%	B. Information Science (1), Diversity Awareness Workshop (2), Amended Snr Certificate (4), Adult Education and Training (2), Drivers Licence Code C1 (1) - Planned training	Documents\2020-	
		S: 100%	B. Information Science (1), Diversity Awareness Workshop (3), Amended Snr Certificate (4), Adult Education and Training (2), Drivers Licence Code C1 (1) - Planned training	Documents\2020-	

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0036: Council decision implementation	1: % of due council decisions initiated [Type=Avg All]	1: 100.0%	100.0%	3.0	
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: 100%	15/15 resolutions initiated/implemented		Documents\2020-
		A: 100%	52/52 resolutions initiated/implemented		Documents\2020-
		S: 100%	19/19 resolutions initiated/implemented		Documents\2020-
pd-09-0037: Performance and financial monitoring	2: Number of monthly performance assessments and reconciliation of departmental records of expenditure with finance records done [Type=Avg All]	1: 100.0% 3 per quarter	100.0% 3	3.0	
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: 1	Departments do assessments on their own because of lockdown		SBS System
		A: 1	Departments do assessment on their own due to lockdown		SBS System
		S: 1	22 September 2020		SBS System
pd-09-0040: Assignments from the municipal manager completed	1: Number of written warnings received from municipal manager [Type=Avg All]	1: 100.0% 0 maximum	100.0% 0	3.0	
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: 0			N/a
		A: 0			N/a
		S: 0			N/a
pd-09-0041: Correspondence addressed in a timely manner	1: % of all correspondence recorded by Collaborator less than 60 days old [Type=Avg All]	1: 100.0% 90.0%	105.0% 94.5% pm average	3.2	
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: 96.5%	910/27750 items older than 60 days		Documents\2020-
		A: 94.5%	1632/28966 items older than 60 days		Documents\2020-
		S: 92.5%	2296/30491 items older than 60 days		Documents\2020-

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0042: Equal employment opportunity management	1: % of employment opportunities applied for appropriate equity appointments [Type=Qtr 4 Only]	1: 0.0% 100% cumulative by end of June annually	0.0%	0.0	
		<b>Monthly Result</b>	<b>Notes</b>	<b>Evidence</b>	
		J: 100%	2/2 employees appointed in terms of the EE Plan	Documents\2020-	
		A: N/a	No employment equity opportunities	Documents\2020-	
		S: N/a	No employment equity opportunities	Documents\2020-	
pd-09-0043: Procurement in line with legal process	1: % compliance with SCM policy with the exception of approved deviations [Type=Avg All]	1: 100.0%	100.0%	3.0	
		<b>Monthly Result</b>	<b>Notes</b>	<b>Evidence</b>	
		J: 100%	Total Requisitions= 42	Documents\2020-	
		A: 100%	Total Requisitions= 29	Documents\2020-	
		S: 100%	Total Requisitions= 53	Documents\2020-	
pd-09-0044: Audit issues resolved	1: % internal audit queries for which an action plan was submitted within 10 working days [Type=Avg All]	1: 100.0%	100.0%	3.0	
		<b>Monthly Result</b>	<b>Notes</b>	<b>Evidence</b>	
		J: 100%	Health and Safety tender	Documents\2020-	
		A: 100%	4th Quarter Performance & Tender Yzerfontein Harbour & Tender Telephone system	Documents\2020-	
		S: N/A			
		2: % internal actions implemented within agreed time frame [Type=Avg All]	1: 100.0%	0.0%	
		<b>Monthly Result</b>	<b>Notes</b>	<b>Evidence</b>	
		J: 100%	3rd Qrt Performance management findings implemented & Housing loans to be implemented after lockdown	Documents\2020-	
		A: 67%	4 of 12 findings to be implemented - Housing loans. Notice to be taken of tender shortcoming, e.g. Checklist & certificates	Documents\2020-	
		S:	To be followed up with HR	Documents\2020-	



Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0044: Audit issues resolved	3: % of Auditor General's queries (comafs) for which an action plan was submitted within 5 working days [Type=Qtr 1 & 2]	1: 100.0%	0.0% N/a		
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: N/A	AG audit has not commenced		
		A: N/A			
	4: % of Auditor General's findings implemented within agreed time frame [Type=Avg All]	1: 100.0%	0.0% N/a		
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: N/A			
		A: N/A			
pd-09-0045: Risk identification and control implementation	4: Chief Risk Officer / Internal Audit informed of any newly identified risks [Type=Avg All]	1: 100.0%	100.0%	3.0	
		Yes	Yes		
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: Yes	Risk Register COVID SCM contracts		Documents\2020-
	5: Chief Risk Officer / Internal Audit informed of any changes in work procedures [Type=Avg All]	1: 100.0%	0.0% N/a		
		Yes			
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: N/A			
		A: N/A			
		S: N/A			

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0045: Risk identification and control implementation	6: Chief Risk Officer / Internal Audit informed of any incidents where controls have failed (loss control register update) [Type=Avg All]	1: 100.0% Yes	0.0% N/a		
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: N/A	Housing loans to be implemented		Documents\2020-
		A: N/A			
		S: N/A			
pd-09-0047: Invocoms held	1: Number of invocoms held [Type=Avg All]	1: 100.0% 3 per quarter	100.0% 3	3.0	
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: 1	Held 31 July 2020		Documents\2020-
		A: 1	August meeting rescheduled for 3 September		Documents\2020-
		S: 1	Held 30 September 2020		Documents\2020-
pd-10-0038: Average duration of vacancies reduced	1: Average duration of vacancies after decision was taken by management team to fill the post [Type=Avg All]	1: 100.0% 3 months maximum	100.0% 1.8 months at the en of qrt 1	3.0	
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: 0.3 mths			Documents\2020-
		A: 1.3 mths			Documents\2020-
		S: 1.8 mths			Documents\2020-
pd-10-0039: Productive workforce	1: % of person days lost per month due to sick leave [Type=Avg All]	1: 100.0% 4% pm maximum	120.0% 1.7% pm average	3.6	
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: 0.2%	3/1587 person days lost due to sick leave		Documents\2020-
		A: 1.9%	26/1380 person days lost due to sick leave		Documents\2020-
		S: 2.9%	42/1428 person days lost due to sick leave		Documents\2020-
pd-12-0012: EPWP monitoring	1: Number of Full Time Equivalents (FTE's) for the financial year [Type=Qtr 4 Only]	1: 0.0% 8 (103 for the whole organisation)	0.0% 1.7 cumulative	0.0	
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: 0.2			Documents\2020-
		A: 0.61			Documents\2020-
		S: 0.89			Documents\2020-

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-12-0012: EPWP monitoring	2: Number of work opportunities created during the financial year [Type=Qtr 4 Only]	1: 0.0% 23 (296 for the whole organisation)	0.0% 11 cumulative	0.0	
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: 3			Documents\2020-
		A: 8			Documents\2020-
		S: 0	NA		NA
pd-14-0005: Asset safeguarding	4: All moveable assets that became unusable or that were lost or stolen reported immediately in the prescribed manner to the Head: Asset Management [Type=Avg All]	1: 100.0% Yes	0.0% N/a		
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: n/a			
		A: n/a			
		S: n/a			
pd-14-0027: General KPI: People from employment equity target groups employed	1: % of Previously disadvantaged individuals appointed for the month in terms of the Municipality's approved Employment Equity plan [Type=Avg All]	1: 100.0% 70%	128.0% 90% (9/10 employees)	3.8	
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: 88.9%	8/9 employees appointed in terms of the EE Plan - 1 Coloured Male appointed in Semi-Skilled Level (Small Plant Operator - Civil Engineering Services) where Coloured Males are over-represented - Internal appointment made in terms of par 5.2.3(b) of the Recruitment and Selection Policy		Documents\2020-
		A: 100%	1/1 employees appointed in terms of the EE Plan		Documents\2020-
		S: N/a	No employment equity opportunities		Documents\2020-

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-14-0028: General KPI: Budget spent on implementing the workplace skills plan	1: % of the municipality's salary budget actually spent on implementing its workplace skills plan [Type=Qtr 4 Only]	1: 0.0% 0.5% (R239 382 362)	0.0% 0.2% cumulative		NOTES: Target in IDP = 1% (R2 393 824). Council budgeted 0.5% (R1 196 912) Change KPI with new IDP to: "% of the municipality's training budget actually spent on implementing its workplace skills plan (cumulative)" Change Target to: "At least 90%"
		<b>Monthly Result</b>	<b>Notes</b>	<b>Evidence</b>	
		J: 0.007%	R15 683/R239382362 (% of municipality's salary budget actually spent on implementing its workplace skills plan).	Documents\2020-	
		A: 0.07%	R164988/R239382362 (% of municipality's salary budget actually spent on implementing its workplace skills plan).	Documents\2020-	
		S: 0.2%	R464737/R239382362 (% of municipality's salary budget actually spent on implementing its workplace skills plan).	Documents\2020-	
pd-16-0009: Promote employment equity through continuous planning	1: Compilation/review of Employment Equity plan completed [Type=Qtr 2 Only]	1: 0.0% Yes (by end of November)	0.0% N/a		
		<b>Monthly Result</b>	<b>Notes</b>	<b>Evidence</b>	
		J: N/a	Employment Equity Plan implemented with effect from 1 July 2018 for the period 1 July 2018 to 30 June 2023	N/a	
		A: N/a			
		S: N/a			
pd-17-0007: Issuing of safety clothing	1: All safety clothing issued [Type=Qtr 3 Only]	1: 0.0% Yes (by end of March)	0.0% N/a		
		<b>Monthly Result</b>	<b>Notes</b>	<b>Evidence</b>	
		J: n/a			
		A: n/a			
		S: n/a			
pd-17-0012: Spending of grants	1: % spending of grants [Type=Qtr 4 Only]	1: 0.0% 100% by end of June	0.0% 20.7% cumulative	0.0	
		<b>Monthly Result</b>	<b>Notes</b>	<b>Evidence</b>	
		J: 6.0%	Library service grant (capital): Budget = R70 000, YTD = R0 (0%) Library service grant (operating): Budget = R10 068 000, YTD = R638 000 (6.3%) FMS grant: Budget = R401 000, YTD = R0 (0%) Total Budget = R10 539 000, YTD = R638 000 (6.0%)	Documents\2020-	
		A: 12.3%	Library service grant (capital): Budget = R70 000, YTD = R0 (0%) Library service grant (operating): Budget = R10 068 000, YTD = R1 299 113 (14.4%) FMS grant: Budget = R401 000, YTD = R0 (0%) Total Budget = R10 539 000, YTD = R1 299 113 (12.3%)	Documents\2020-	
		S: 20.7%	Library service grant (capital): Budget = R70 000, YTD = R0 (0%) Library service grant (operating): Budget = R9 040 000, YTD = R1 972 961 (21.8% FMS grant: Budget = R401 000, YTD = R0 (0%) Total Budget = R9 511 000, YTD = R1 972 961(20.7%)	Documents\2020-	

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-17-0083: Ensure that accurate revenue estimates are prepared in relation to operating requirements	1: Projected tariff increases determined for the budget of the new financial year [Type=Qtr 2 Only]	1: 0.0% Yes (annually by November)	0.0% N/a		NOTES: Change target to "Yes (annually by February)"
		<b>Monthly Result</b>	<b>Notes</b>	<b>Evidence</b>	
		J: n/a			
		A: n/a			
		S: n/a			
pd-18-0011: Ensure timely submission of capital payment invoices and payment certificates to the finance department	1: Due date for last capital payment invoices and payment certificates to be submitted to the Finance Department [Type=Qtr 1 Only]	1: 100.0% Annually by 9 July	100.0%	3.0	
		<b>Monthly Result</b>	<b>Notes</b>	<b>Evidence</b>	
		J: 100%		Evidence at bud	
		A: n/a			
		S: n/a			
pd-19-0006: Monitor the performance of contractors in terms of section 116(2)(b) of the MFMA	1: Performance of contractors under supply chain contracts or agreements monitored on a monthly basis at the performance assessment meetings [Type=Avg All]	1: 100.0% Yes	100.0% Yes	3.0	
		<b>Monthly Result</b>	<b>Notes</b>	<b>Evidence</b>	
		J: Yes		Documents\2020-	
		A: Yes		Documents\2020-	
		S: Yes		Documents\2020-	

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
<b>Zikmann, Louis - Director: Civil Engineering Services</b>					
<b>Strategic Goal:</b>	<b>5 Sufficient, affordable and well-run services</b>				
<b>Strategic Objective:</b>	<b>Manage Civil Engineering Services</b>				
pd-09-0013: Capital expenditure in line with budget and time frames	1: % of capital budget spent [Type=Qtr 4 Only]	1: 0.0% Qtr 4 (Between 95% and 105%)	0.0% 3.1% cumulative	0.0	
		<b>Monthly Result</b>	<b>Notes</b>	<b>Evidence</b>	
		J: 0.6%	Budget = R115 549 517, YTD Actual = R744 639	Documents\2020-	
		A: 1.2%	Budget = R119 096 923, YTD Actual = R1 485 605 (Committed: R4 563 090)	Documents\2020-	
		S: 3.1%	Budget = R119 229 263, YTD Actual = R3 714 732 (Committed: R2 951 000)	Documents\2020-	
pd-09-0014: Capital project implementation	1: Average % completion of capital projects [Type=Qtr 4 Only]	1: 0.0% 90% for the year	0.0% 20.0% cumulative	0.0	
		<b>Monthly Result</b>	<b>Notes</b>	<b>Evidence</b>	
		J: 2.25%		Documents\2020-	
		A: 12%		Documents\2020-	
		S: 20%		Documents\2020-	
pd-09-0015: Operating expenditure in line with budget and time frames	1: % of operating budget spent [Type=Qtr 4 Only]	1: 0.0% Qtr 4 (Between 90% and 100%)	0.0% 10.3% cumulative	0.0	
		<b>Monthly Result</b>	<b>Notes</b>	<b>Evidence</b>	
		J: 2.6%	Budget = R285 580 208, YTD Actual = R7 623 873	Documents\2020-	
		A: 6.3%	Budget = R285 580 208, YTD Actual = R17 926 244	Documents\2020-	
		S: 10.3%	Budget = R285 580 208, YTD Actual = R29 569 967	Documents\2020-	
pd-09-0016: Workforce training roll-out	1: % of planned training sessions according to the Workplace Skills Plan realised [Type=Avg All]	1: 100.0%	100.0%	3.0	
		<b>Monthly Result</b>	<b>Notes</b>	<b>Evidence</b>	
		J: 100%	Certificate in Mun Financial Management (2), Diversity Awareness Programme (75), Amended Snr Certificate (4), Learners License Code 3 (9), Learners License Code 3 Refresher Course (21), Drivers License Code EC (19), Drivers License Code C1 (6), Drivers License Code B (1) - Planned training	Documents\2020-	
		A: 100%	Certificate in Mun Financial Management (2), Diversity Awareness Programme (70), Amended Snr Certificate (4), Adult Education and Training (33), Learners License Code 3 Refresher Course (21), Drivers License Code EC (24), Drivers License Code C1 (7), Drivers License Code B (1) - Planned training	Documents\2020-	
		S: 100%	Certificate in Mun Financial Management (2), Diversity Awareness Programme (74), Amended Snr Certificate (4), Adult Education and Training (33), Learners License Code 3 Refresher Course (21), Drivers License Code EC (24), Drivers License Code C1 (7), Drivers License Code B (1) - Planned training	Documents\2020-	

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0017: Council decision implementation	1: % of due council decisions initiated [Type=Avg All]	1: 100.0%	0.0%	0.0	
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: 100%	5/5 resolutions initiated/implemented		Documents\2020-
		A: 100%	21/21 resolutions initiated/implemented		Documents\2020-
		S: 100%	10/10 resolutions initiated/implemented		Documents\2020-
pd-09-0018: Performance and financial monitoring	2: Number of monthly performance assessments and reconciliation of departmental records of expenditure with finance records done [Type=Avg All]	1: 100.0% 3 per quarter	100.0% 3	3.0	
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: 1	Departments do assessments on their own because of lockdown		SBS System
		A: 1	Departments do assessments on their own because of lockdown		SBS System
		S: 1	21 September 2020		SBS System
pd-09-0021: Assignments from the municipal manager completed	1: Number of written warnings received from municipal manager [Type=Avg All]	1: 100.0% 0 maximum	100.0% 0	3.0	
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: 0			N/a
		A: 0			N/a
		S: 0			N/a
pd-09-0022: Correspondence addressed in a timely manner	1: % of all correspondence recorded by Collaborator less than 60 days old [Type=Avg All]	1: 100.0% 90.0%	105.8% 95.2% pm average	3.2	
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: 95%	16/337 items older than 60 days		Documents\2020-
		A: 96.5%	11/303 items older than 60 days		Documents\2020-
		S: 94%	17/298 items older than 60 days		Documents\2020-

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0023: Equal employment opportunity management	1: % of employment opportunities applied for appropriate equity appointments [Type=Qtr 4 Only]	1: 0.0% 100% cumulative by end of June annually	0.0% 6/7 employees for Qtr 1		
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: 83.3%	5/6 employees appointed in accordance with EE Plan - one Coloured Male appointed in Semi-Skilled Level where Coloured Males are over-represented - Internal appointment made in terms of par 5.2.3(b) of the Recruitment and Selection Policy		Documents\2020-
		A: 100%	1/1 employees appointed in accordance with EE Plan		Documents\2020-
		S: N/a	No employment equity opportunities		Documents\2020-
pd-09-0024: Procurement in line with legal process	1: % compliance with SCM policy with the exception of approved deviations [Type=Avg All]	1: 100.0%	100.0%	3.0	
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: 100%	Total Requisitions= 343		Documents\2020-
		A: 100%	Total Requisitions= 385		Documents\2020-
		S: 100%	Total Requisitions= 326		Documents\2020-
pd-09-0025: Audit issues resolved	1: % internal audit queries for which an action plan was submitted within 10 working days [Type=Avg All]	1: 100.0%	100.0%	3.0	
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: 100%	Control over water meters		Documents\2020-
		A: 100%	4th Quarter Performance Management		Documents\2020-
		S: N/a	No report issued		
	2: % internal actions implemented within agreed time frame [Type=Avg All]	1: 100.0%	100.0%	3.0	
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: 100%	Performance management findings implemented		Documents\2020-
		A: 100%	Missing water meters to be followed up in October		Documents\2020-
		S: N/a	Missing water meters to be followed up in October		Documents\2020-



Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0025: Audit issues resolved	3: % of Auditor General's queries (comafs) for which an action plan was submitted within 5 working days [Type=Qtr 1 & 2]	1: 100.0%	0.0% N/a		
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: N/A	AG audit has not commenced		
		A: N/A			
	4: % of Auditor General's findings implemented within agreed time frame [Type=Avg All]	1: 100.0%	96.0%	3.0	REASONS: Contract to be signed by both parties and Council to be informed at their next meeting INTERVENTIONS: Contract to be finalised during October 2020
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: 96%	1 of 26 findings to be implemented - highlands contract		Documents\2020-
		A: 96%	Finding to be implemented		Documents\2020-
pd-09-0026: Risk identification and control implementation	4: Chief Risk Officer / Internal Audit informed of any newly identified risks [Type=Avg All]	1: 100.0%	100.0%	3.0	
		Yes	Yes		
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: Yes	Risk register COVID SCM contractts		Documents\2020-
	5: Chief Risk Officer / Internal Audit informed of any changes in work procedures [Type=Avg All]	A: N/a			
		S: N/a			
		1: 100.0%	0.0%		
		Yes	N/a		
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: N/a			
		A: N/a			
		S: N/a			

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0026: Risk identification and control implementation	6: Chief Risk Officer / Internal Audit informed of any incidents where controls have failed (loss control register update) [Type=Avg All]	1: 100.0% Yes	0.0% N/a		
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: N/a			
		A: N/a			
		S: N/a			
pd-09-0028: Invocoms held	1: Number of invocoms held [Type=Avg All]	1: 100.0% 3 per quarter	100.0% 3	3.0	
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: 1	15 Julie 2020		Documents\2020-
		A: 1	5 Aug 2020		Documents\2020-
		S: 1	3 Sept 2020		Documents\2020-
pd-10-0017: Average duration of vacancies reduced	1: Average duration of vacancies after decision was taken by management to fill the post [Type=Avg All]	1: 100.0% 3 months maximum	80.0% 3.2 months at the end of qrt 1	3.0	REASONS: Vacancy of Bricklayer (Moorreesburg) to be advertised as soon as internal candidates completed their Bricklaying Trade Test. Trade Test postponed due to Lockdown. INTERVENTIONS: Awaiting new date
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: 1.7 mths	Vacancy of Bricklayer (Moorreesburg) to be advertised as soon as internal candidates completed their Bricklaying Trade Test. Trade Test postponed due to Lockdown. Awaiting new date.		Documents\2020-
		A: 3 mths	Vacancy of Bricklayer (Moorreesburg) to be advertised as soon as internal candidates completed their Bricklaying Trade Test. Trade Test postponed due to Lockdown. Awaiting new date.		Documents\2020-
		S: 3.2 mths	Vacancy of Bricklayer (Moorreesburg) to be advertised as soon as internal candidates completed their Bricklaying Trade Test. Trade Test postponed due to Lockdown. Awaiting new date.		Documents\2020-
pd-10-0018: Productive workforce	1: % of person days lost per month due to sick leave [Type=Avg All]	1: 100.0% 4% pm maximum	120.0% 1.8% pm average	3.6	
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: 1.5%	103/6762 person days lost due to sick leave		Documents\2020-
		A: 2.5%	146/5900 person days lost due to sick leave		Documents\2020-
		S: 1.5%	92/6174 person days lost due to sick leave		Documents\2020-

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-11-0001: EPWP monitoring	1: Number of Full Time Equivalents (FTE's) for the financial year [Type=Qtr 4 Only]	1: 0.0%	0.0%	0.0	
		76 (103 for the whole organisation)	15.82 cumulative		
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: 3.9 A: 5.5 S: 6.42			Documents\2020- Documents\2020- Documents\2020-
	2: Number of work opportunities created during the financial year [Type=Qtr 4 Only]	1: 0.0%	0.0%	0.0	
		218 (296 for the whole organisation)	49 cumulative		
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: 24 A: 15 S: 10			Documents\2020- Documents\2020- Documents\2020-
pd-12-0086: Improved water sustainability	1: % total water losses [Type=Avg All]	1: 100.0%	0.0%		
		Maintain the annual average below 17%			
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: 17% A: S:			
pd-14-0001: Asset safeguarding	4: All moveable assets that became unusable or that were lost or stolen reported immediately in the prescribed manner to the Head: Asset Management [Type=Avg All]	1: 100.0%	0.0%		
		Yes	N/a		
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: N/a A: N/a S: N/a	Nothing to report		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-14-0014: Communication Strategy implementation	6: Number of reports on all communication activities undertaken by the department submitted to the Director Corporate Services [Type=Avg All]	1: 100.0% 1 per quarter	100.0% 1	3.0	
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: 1 A: N/a S: N/a	Report submitted		Documents\2020-
pd-14-0023: General KPI: Improved access to water, sanitation and refuse removal	1: % of urban households with access to at least piped (tap) water within 200 meters from dwelling [Type=Avg All]	1: 100.0%	100.0%	3.0	NOTES: Change KPI with new IDP to "% of urban households with access to basic water supply (at least piped (tap) water within 200 meters from dwelling)"
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: 100% A: 100% S: 100%			CAD Drawings CAD Drawings CAD Drawings
	2: % of urban households with access to at least a flush toilet, chemical toilet or pit toilet with ventilation (VIP) [Type=Avg All]	1: 100.0%	100.0%	3.0	NOTES: Change KPI with new IDP to: "% of urban households with access to basic sanitation (at least a flush toilet, chemical toilet or pit toilet with ventilation (VIP))"
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: 100% A: 100% S: 100%			CAD Drawings an CAD Drawings an CAD Drawings an
	3: % households registered for refuse removal service which receive a service once a week [Type=Avg All]	1: 100.0%	100.0%	3.0	NOTES: Change KPI with new IDP to: "% households with basic refuse removal services or better (registered for refuse removal service which receive a service once a week)"
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: 100% A: 100% S: 100%			Refuse removal s Refuse removal s Refuse removal s

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-17-0003: Issuing of safety clothing	1: All safety clothing issued [Type=Qtr 3 Only]	1: 0.0% Yes (by end of March)	0.0% N/a		
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: N/a			
		A: N/a			
		S: N/a			
pd-17-0008: Spending of grants	1: % spending of grants [Type=Qtr 4 Only]	1: 0.0% 100% by end of June	0.0% 13.2% cumulative	0.0	
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: 0.7%	MIG: Budget = R21 183 000, YTD = R (0%) Proclaimed Roads Subsidy (operating): Budget = R175 000, YTD = R0 (0%) EPWP: Budget = R1 867 000, YTD = R173 000 (9.2%) TOTAL: Budget = R23 225 000, YTD = R173 000 (0.7%)		Documents\2020-
		A: 3.3%	MIG: Budget = R21 183 000, YTD = R8 122 (0%) Proclaimed Roads Subsidy (operating): Budget = R175 000, YTD = R0 (0%) EPWP: Budget = R1 867 000, YTD = R754 458 (9.2%) TOTAL: Budget = R23 225 000, YTD = R762 580 (3.3%)		Documents\2020-
		S: 13.2%	MIG: Budget = R21 183 000, YTD = R2 022 453 (9.5%) Proclaimed Roads Subsidy (operating): Budget = R175 000, YTD = R0 (0%) EPWP: Budget = R1 867 000, YTD = R1 053 044 (56.4%) TOTAL: Budget = R23 225 000, YTD = R3 075 497 (13.2%)		Documents\2020-
pd-17-0084: Ensure that accurate revenue estimates are prepared in relation to operating requirements	1: Projected tariff increases determined for the budget of the new financial year [Type=Qtr 2 Only]	1: 0.0% Yes (annually by November)	0.0% N/a		NOTES: Change target to "Yes (annually by February)"
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: N/a			
		A: N/a			
		S: N/a			
pd-18-0013: Ensure timeous submission of capital payment invoices and payment certificates to the finance department	1: Due date for last capital payment invoices and payment certificates to be submitted to the Finance Department [Type=Qtr 1 Only]	1: 100.0% Annually by 9 July	100.0%	3.0	
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: 100%	All invoices submitted		Evidence at budg
		A: N/a			
		S: N/a			

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-19-0007: Monitor the performance of contractors in terms of section 116(2)(b) of the MFMA	1: Performance of contractors under supply chain contracts or agreements monitored on a monthly basis at the performance assessment meetings [Type=Avg All]	1: 100.0% Yes	100.0% Yes	3.0	
		<b>Monthly Result</b>	<b>Notes</b>	<b>Evidence</b>	
		J: Yes		Collab	
		A: Yes		Collab	
		S: Yes		Collab	

**SWARTLAND MUNICIPALITY**  
**STRATEGIC MANAGEMENT SYSTEM**



***2020/1 - PERFORMANCE MANAGEMENT (IDP): DIRECTORS (Quarterly)***

***20 October 2020***

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
<b>Du Toit, Roelof - Director: Electrical Engineering Services</b>					
<b>Strategic Goal:</b>	<b>5 Sufficient, affordable and well-run services</b>				
<b>Strategic Objective:</b>	<b>5.7 Provide electricity cost effectively</b>				
pd-17-0064: 5.7 Maintain energy losses at an acceptable level	1: % total energy losses (technical + non-technical) [Type=Qtr 4 Only]	1: 0.0% Maintain the annual average below 8%	0.0% 6% for rolling 12 months		
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: 6%			Provisional
		A: 6%			Provisional
		S: 6%			Provisional



Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
<b>Humphreys, Philip - Director: Protection Services</b>					
<b>Strategic Goal:</b>	<b>1 Improved quality of life for citizens</b>				
<b>Strategic Objective:</b>	<b>1.8 Increase the effectiveness of the municipal traffic &amp; law enforcement service</b>				
pd-17-0030: 1.8 Effective traffic and law enforcement execution by using an Automated Number Plate Recognition (ANPR) Bus	1: Number of reports on progress submitted to the portfolio committee [Type=Qtr 4 Only]	1: 0.0% 10 per annum	0.0% 1 cumulative		
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: N/a	ANPR Bus not used due to Lockdown		N/a
		A: N/a	ANPR Bus not used due to Lockdown		N/a
		S: 1	Started to use the ANPR Bus to collect outstanding fines		
<b>Strategic Goal:</b>	<b>1 Improved quality of life for citizens</b>				
<b>Strategic Objective:</b>	<b>1.10 Prevent and manage land invasion. Monitor informal settlements</b>				
pd-17-0032: 1.10 Effective operation and monitoring by Traffic and Law Enforcement Division	1: Number of reports on progress submitted to the Portfolio Committee [Type=Qtr 4 Only]	1: 0.0% 10 per annum	3 cumulative		
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: 1	Report to Portfolio Committee		Documents\2020-
		A: 1	Report to Portfolio Committee		Documents\2020-
		S: 1	Report to Portfolio Committee		
<b>Strategic Goal:</b>	<b>1 Improved quality of life for citizens</b>				
<b>Strategic Objective:</b>	<b>1.11 Ensure that infrastructure development, resources and equipment are available to deliver an effective Protection Service to all communities in the Swartland</b>				
pd-18-0001: 1.11 An effective operational Protection Service	1: Secure budget to expand the current Firefighting and Emergency resources [Type=Qtr 2 Only]	1: 0.0% Yes (annually by November)	0.0% N/a		
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: N/a			N/a
		A: N/a			N/a
		S: N/a			N/a

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-18-0001: 1.11 An effective operational Protection Service	2: Secure budget to expand the current Law Enforcement resources [Type=Qtr 2 Only]	1: 0.0% Yes (annually by November)	0.0% N/a		
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: N/a			N/a
		A: N/a			N/a
		S: N/a			N/a

<b>Strategic Goal:</b>	<b>1 Improved quality of life for citizens</b>				
<b>Strategic Objective:</b>	<b>1.12 Extension of service delivery of Protection Services Department</b>				
pd-18-0002: 1.12 Extension of learners licence centres for Darling and Riebeek Valley	2: Learners licence centre operational in Riebeek Valley [Type=Qtr 1 Only]	1: 0.0% Yes (by July 2021)	0.0% N/a		NOTES: Add the following to the KPI with the revision of the IDP: "subject to a budget allocation and approval from the National Department of Transport"
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: N/a			N/a
		A: N/a			N/a
		S: N/a			N/a

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
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## Krieger, Jo-Ann - Director: Development Services

<b>Strategic Goal:</b>	<b>1 Improved quality of life for citizens</b>
<b>Strategic Objective:</b>	<b>1.6 Coordinate social development internally and externally with partners</b>

pd-17-0046: 1.6 Promote the coordination of social development through partnerships: Internally: Internal Social Development Committee to identify additional action plans in each department that contributes to social development	1: Agreement reached on additional action plans in each department [Type=Qtr 4 Only]	1: 0.0% Yes (by June annually)	0.0%	0.0
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Monthly Result	Notes	Evidence
J: N/a	Additional Action Plans to be identified during September ISOK Meeting	N/a
A: N/a	Meeting planned for 14 September 2020	N/a
S: Yes	Meeting held 14 September 2020	Documents\2020-

<b>Strategic Goal:</b>	<b>1 Improved quality of life for citizens</b>
<b>Strategic Objective:</b>	<b>1.7 Lobby for the basic needs and rights of vulnerable groups</b>

pd-17-0048: 1.7 Develop guidelines for vulnerable women (gender)	1: Gender action plan approved [Type=Qtr 4 Only]	1: 0.0% Yes (by June 2021)	N/a
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Monthly Result	Notes	Evidence
J: N/a	Public Participation on the Draft Person with Disabilities Guidelines will commence in September 2020	Documents\2019-
A: N/a		N/a
S: N/a		N/a

<b>Strategic Goal:</b>	<b>3 Quality and sustainable living environment</b>
<b>Strategic Objective:</b>	<b>3.3 Enhance conservation and biodiversity</b>

pd-17-0053: 3.3 Finalise stewardship programme	1: Registration of stewardship programme with Cape Nature on municipal land [Type=Qtr 4 Only]	1: 0.0% By June 2021	N/a
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Monthly Result	Notes	Evidence
J: N/a	In process of obtaining quotation from Service Provider	N/a
A: N/a	In process of obtaining quotation from Service Provider	N/a
S: N/a	Service Provider appointed for compiling Management Plan	Documents\2020-

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
<b>Strategic Goal:</b>	<b>3 Quality and sustainable living environment</b>				
<b>Strategic Objective:</b>	<b>3.9 Maintain a balance between non-paying and paying households through the increased provision of affordable housing, Finance Linked Individual Subsidy Programme (FLISP) housing, Gap housing and social housing</b>				
pd-17-0062: 3.9 Appoint credible housing institution to build and manage social housing	1: Appointment finalised [Type=Qtr 2 Only]	1: 0.0% By December 2022	0.0% N/a		REASONS: Before a credible housing institution can be appointed, a social housing policy must be drafted.
		<b>Monthly Result</b>	<b>Notes</b>	<b>Evidence</b>	
		J: N/a	See reasons	N/a	
		A: N/a	See reasons	N/a	
		S: N/a	See reasons	N/a	
pd-17-0063: 3.9 Obtain land use rights and secure funding for (FLISP) housing, Gap housing and social housing	2: Funding secured [Type=Qtr 4 Only]	1: 0.0% By June 2022	0.0% N/a		
		<b>Monthly Result</b>	<b>Notes</b>	<b>Evidence</b>	
		J: N/a		N/a	
		A: N/a		N/a	
		S: N/a		N/a	
<b>Strategic Goal:</b>	<b>3 Quality and sustainable living environment</b>				
<b>Strategic Objective:</b>	<b>Manage Development Services (Goal 3)</b>				
pd-20-0002: 3.9 Draft a credible social housing policy	1: Social Housing policy completed [Type=Qtr 4 Only]	1: 0.0% Yes (by June 2021)	0.0% N/a		
		<b>Monthly Result</b>	<b>Notes</b>	<b>Evidence</b>	
		J: Yes	Council decision - 20 May2020	Documents\2020-	
		A: N/a			
		S: N/a			

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
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## Scholtz, Joggie - Municipal Manager: Office of the Municipal Manager

<b>Strategic Goal:</b>	<b>2 Inclusive economic growth</b>
<b>Strategic Objective:</b>	<b>2.1 Relevant stakeholders systematically improve local competitive advantages</b>

pd-17-0033: 2.1 Gain commitment from key stakeholders to collaborate systematically to strengthen local competitive advantages

1: Number of key stakeholder groups actively contributing to improved competitive advantage [Type=Qtr 2 Only]

1: 0.0%  
10 by end of Dec 2020, 15 by end of Dec 2022

0.0%  
6 cumulative (from 2019/20)

Monthly Result	Notes	Evidence
J: N/a		
A: N/a	3 Aug 2020 - Meeting held with Malmesbury Business Chambers	
S: N/a	9 Sep 2020 - Meeting with Mount Royal	

<b>Strategic Goal:</b>	<b>2 Inclusive economic growth</b>
<b>Strategic Objective:</b>	<b>2.2 Well located, serviced sites and premises available for commercial and industrial investors</b>

pd-17-0034: 2.2 Ensure adequate supply of land and services for commercial and industrial premises.

1: Number of well located, serviced industrial sites available [Type=Qtr 2 Only]

1: 0.0%  
15 by end of Dec 2020, 20 by end of Dec 2022

0.0%  
10 (cumulative from 2018)

Monthly Result	Notes	Evidence
J: N/a		
A: N/a		
S: N/a	See plan of industrial erven attached	Documents\2020-

<b>Strategic Goal:</b>	<b>2 Inclusive economic growth</b>
<b>Strategic Objective:</b>	<b>2.4 Local markets work better to increase opportunity for local small businesses</b>

pd-17-0036: 2.4 Establish a local business opportunity network incl. a local business directory

1: Number of opportunities advertised / shared with Swartland businesses [Type=Qtr 2 Only]

1: 0.0%  
50 by end of Dec 2020, 100 by end of Dec 2022

0.0%  
100 (cumulative since 2018)

Monthly Result	Notes	Evidence
J: 7	3 formal tenders and 4 informal tenders were advertised via the municipal website and facebook	Documents\2020-
A: 8	3 formal tenders and 5 informal tenders were advertised via the municipal website and facebook	Documents\2020-
S: 15	10 formal tenders and 5 informal tenders were advertised via the municipal website and facebook	Documents\2020-

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
<b>Strategic Goal:</b>	<b>2 Inclusive economic growth</b>				
<b>Strategic Objective:</b>	<b>2.5 Easier for farmers to add and grow new / promising business models</b>				
pd-17-0037: 2.5 New (more enabling) Spatial Development Framework	1: Number of key constraints to growth removed [Type=Qtr 2 Only]	1: 0.0% 2 by end of Dec 2020, 3 by end of Dec 2022	0.0% 1 (cumulative from 2019)		
		<b>Monthly Result</b>	<b>Notes</b>	<b>Evidence</b>	
		J: N/a			
		A: N/a			
		S: N/a			
<b>Strategic Goal:</b>	<b>2 Inclusive economic growth</b>				
<b>Strategic Objective:</b>	<b>2.6 Easier for local citizens to access economic opportunity</b>				
pd-17-0038: 2.6 Establish an information portal pointing to best information sources including local support services	1: Number of unique visitors (local, with more than 1 page view) [Type=Qtr 2 Only]	1: 0.0% 300 by end of Dec 2020, 400 by end of Dec 2022	0.0% 341 (cumulative from 2018)		
		<b>Monthly Result</b>	<b>Notes</b>	<b>Evidence</b>	
		J: 55	55 link clicks on tender post	Documents\2020-	
		A: 56	56 link clicks on tender post	Documents\2020-	
		S: 70	70 link clicks on tender post	Documents\2020-	
<b>Strategic Goal:</b>	<b>4 Caring, competent and responsive institutions, organisations and business</b>				
<b>Strategic Objective:</b>	<b>4.6 Identify risks and implement preventative and corrective controls</b>				
pd-17-0065: 4.6 Assign Risk Management responsibilities to Internal Audit as RM Shared Services contract ended	1: Updated Internal Audit Charter which include risk management facilitation role [Type=Qtr 3 Only]	1: 0.0% Every second year	0.0% N/a		
		<b>Monthly Result</b>	<b>Notes</b>	<b>Evidence</b>	
		J: N/a			
		A: N/a			
		S: N/a	IA Charter approved on 28 May 2019 and to be revisit after Quality Review	Documents\2020-	
pd-17-0066: 4.6 Compile a Handover procedure to newly appointed Manager, Internal Audit	1: Complete handover procedure [Type=Qtr 3 Only]	1: 0.0% By March 2021	0.0% N/a		
		<b>Monthly Result</b>	<b>Notes</b>	<b>Evidence</b>	
		J: N/a			
		A: N/a			
		S: N/a			

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-17-0067: 4.6 Assign Disciplinary Committee responsibilities to four newly appointed members	1: Appointment of new members for the Disciplinary Committee over a period of six months for continuity [Type=Qtr 1 Only]	1: 100.0% 2 members by July 2020 and thereafter every three years	100.0%	3.0	
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: 100%	All members appointed till 2022 except Manager Internal Audit till May 2021		Documents\2020-
		A: N/a			
		S: N/a			
pd-17-0068: 4.6 Maintain an effective independent Performance, Risk and Financial Audit Committee as per legislation (Appoint for three years, but can extend for six years)	1: Appointment of new members for the PRF Committee over a period of three years for continuity [Type=Qtr 4 Only]	1: 0.0% Annually by June	0.0%	0.0	NOTES: Mr De Jager till 31 October 2021 Mr Lawrence till 31 October 2022 Ms Gani till 31 July 2023
		<b>Monthly Result</b>	<b>Notes</b>		<b>Evidence</b>
		J: 100%	Performance and Risk Audit Committee members appointed by Council on 28 May 2020		Documents\2020-
		A: N/a			
		S: N/a			

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
Terblanche, Madelaine - Director: Corporate Services					
Strategic Goal:	4 Caring, competent and responsive institutions, organisations and business				
Strategic Objective:	Manage Corporate Services				
pd-20-0001: 2.7 Do product assessment and compile a development and marketing strategy for the Swartland	1: Study done and strategy compiled [Type=Qtr 4 Only]	1: 0.0% Yes (by June 2021)	0.0% N/a		
		Monthly Result	Notes		Evidence
		J: n/a A: n/a S: n/a			
Strategic Goal:	4 Caring, competent and responsive institutions, organisations and business				
Strategic Objective:	4.11 Access for citizens to secure tenure				
pd-20-0004: 4.11 Implement title restoration project in conjunction with Human Settlements and Kaya Lam	1: Percentage of pre-1994 properties (estate cases) transferred [Type=Qtr 4 Only]	1: 0.0% 50% of 24 by June 2021; 100% of 24 by June 2022	0.0%	0.0	
		Monthly Result	Notes		Evidence
		J: 0% 0/24 finalised N/a			
		A: 0% 0/24 finalised N/a			
		S: 0% 0/24 finalised; Grant for this purposes to be transferred to Corporate Services with January 2021 adjustments budget N/a			



Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
Zikmann, Louis - Director: Civil Engineering Services					
Strategic Goal:	5 Sufficient, affordable and well-run services				
Strategic Objective:	5.2 Maintenance and upgrading that sustain and improve the current condition of surfaced roads				
pd-17-0020: 5.2 Investigate and report to council annually on the status quo condition of surfaced roads	1: Report submitted to the Portfolio Committee [Type=Qtr 1 Only]	1: 100.0% Yes (by end of Sep annually)	0.0%	0.0	
		Monthly Result	Notes		Evidence
		J: N/a			
		A: N/a			
		S: Yes			
Documents\2020-					
pd-17-0021: 5.2 Inform budgetary processes of funding requirement for maintenance and upgrading of surfaced roads.	1: Budget requirements calculated and budget informed [Type=Qtr 2 Only]	1: 0.0% Yes (by end of Nov annually)	0.0% N/a		
		Monthly Result	Notes		Evidence
		J: N/a			
		A: N/a			
		S: N/a			
Strategic Goal:	5 Sufficient, affordable and well-run services				
Strategic Objective:	5.4 Maintenance, upgrading and extension that sustain and improve the current condition of civil infrastructure				
pd-17-0023: 5.4 Inform budgetary processes of funding requirement for maintenance, renewal, upgrading, extension and refurbishment of civil infrastructure	1: Budget requirements calculated and budget informed [Type=Qtr 2 Only]	1: 0.0% Yes (by end of Nov annually)	0.0% N/a		
		Monthly Result	Notes		Evidence
		J: N/a			
		A: N/a			
		S: N/a			

# SWARTLAND MUNICIPALITY

## STRATEGIC MANAGEMENT SYSTEM



### 2020/1 - [SDBIP] PROJECT SCHEDULES

	Planned Activity
	Actual Activity
	Planned Milestone
	Actual Milestone
	Actual Milestone on Planned Milestone

20 October 2020

Office of the Municipal Manager General

Project: pj-09-0021aa - Equipment Council

Vote Nos: 9/116-22-737

Proj Start: Proj End:

Location: Municipal area

Fin Source: CRR 10 000

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Equipment - purchasing																		
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital	2 000				2 000		2 000		2 000		2 000		2 000	10 000				

Project: pj-09-0021ab - Equipment Municipal Manager

Vote Nos: 9/124-28-737

Proj Start: Proj End:

Location: Municipal area

Fin Source: CRR 10 000

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Equipment - purchasing																		
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital		2 000			2 000		2 000		2 000		2 000		2 000	10 000				
Expenditure to date		Capital			1 152										1 152		687	1 840	8 160	81.6%

## Civil Engineering Services

### Civil Engineering Services General

**Project:** pj-09-0021ac - Equipment Civil Services

**Location:** Municipal area

**Vote Nos:** 9/115-277-749

**Fin Source:** CRR

44 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Equipment - purchasing																	
S/Notes: Aug 2020: On order R2895 Sept 2020: Spend R2895																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital		5 000	10 000	10 000	10 000	9 000							25 000	44 000				
Expenditure to date	Capital			2 895										2 895			2 895	41 105	93.4%

**Project:** pj-19-0028 - Neighbourhood Watch point: Alfa Street

**Location:** Malmesbury West

**Fin Source:** CRR

100 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Implementation																		
S/Notes: Sep 2020: Busy with construction of container.																				
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital			30 000	30 000	40 000								60 000	100 000				

### Municipal Property

**Project:** pj-16-0006 - Equipment Buildings & Maintenance

**Location:** Municipal area

**Vote Nos:** 9/108-178-749

**Fin Source:** CRR

45 300

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Equipment - purchasing																	
<b>S/Notes:</b> Aug 2020: On order R32356 Sept 2020: Spend R32356, on order R11594																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			5 300	10 000	20 000	5 000	5 000						15 300	45 300				
Expenditure to date	Capital			32 356										32 356		11 594	43 950	1 350	3.0%

**Project: pj-19-0001 - Buildings: Social Economic Facility - Chatsworth**

Location: Chatsworth

Vote Nos: 9/108-170-474

Fin Source: CRR

4 670 000

Proj Start: Proj End:

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Implementation																	
<b>S/Notes:</b> Jul 2020: Tender closed, busy with evaluation. BAC report to be submitted in August 2020. Aug 2020: Tender awarded, site handover scheduled third week in September. Sep 2020: Site handover complete.																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			250 000	600 000	700 000	300 000	300 000	700 000	600 000	620 000	600 000		850 000	4 670 000				

**Project: pj-19-0003 - Buildings: Disability Facilities, Additions and/or Upgrading**

Location:

Vote Nos: 9/108-171-142

Fin Source: CRR

1 000 000

Proj Start: Proj End:

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Construction																	
<b>S/Notes:</b> Jul 2020: Tender closed, busy with evaluation. BAC report to be submitted in August 2020. Aug 2020: Tender awarded, awaiting appointment of QS. Sep 2020: Tender awarded, awaiting appointment of QS.																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			250 000	250 000	250 000	250 000							500 000	1 000 000				
Expenditure to date	Capital															890 392	890 392	109 608	11.0%

**Project: pj-20-0001 - Buildings: Development of new stores, Malmesbury**

Location: Wesbank

Vote Nos: 9/108-428-164

Fin Source: CRR

500 000

Proj Start: Proj End:

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Implementation																	
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital										100 000	200 000	200 000		500 000				

**Project: pj-20-0002 - Vehicles Buildings and Maintenance: Replace road painting machine**

Location: Municipal area

Vote Nos: 9/108-458-114

Fin Source: CRR

290 000

Proj Start: Proj End:

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Purchase																	
<b>S/Notes:</b> Aug 2020: Tenders invited. Sep 2020: Tenders closed, busy with evaluation.																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital						250 000								290 000				
Expenditure to date	Capital															250 000	250 000	40 000	13.8%

**Project: pj-20-0032 - Buildings: Conversion / operationalisation of office space**

Location: Municipal area

Vote Nos: 9/108-592-264

Fin Source: CRR

500 000

Proj Start: Proj End:

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Implementation																	
<b>S/Notes:</b> July 2020: Detail survey and as-built drawing complete. Busy with detailed layout. Aug 2020: Busy with detail design. Sep 2020: Busy with detail design.																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital										100 000	200 000	200 000		500 000				

**Parks and Amenities****Project: pj-11-0058 - Equipment Parks**

Location: Municipal area

Vote Nos: 9/112-41-749

Fin Source: CRR

58 000

Proj Start: Proj End:

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Equipment - purchasing																	
<b>S/Notes:</b> Aug 2020:Spend R34215 Sept 2020:Spend R20130																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			10 000	10 000	18 000	10 000	10 000						20 000	58 000				
Expenditure to date	Capital		34 215	20 130										54 345			54 345	3 655	6.3%

**Project: pj-17-0079 - Parks: Ward Committee projects**

Location: Municipal area

Vote Nos: 9/112-206-18

Fin Source: CRR

1 417 056

Proj Start: Proj End:

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Implementation																	
<b>S/Notes:</b> Jul 2020: On order R258 178. Aug 2020: Play park equipment ordered. Sep 2020: Play park equipment ordered.																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	58 333	58 333	258 333	258 333	258 333	175 389	58 333	58 333	58 333	58 333	58 333	58 337	633 332	1 417 056				
Expenditure to date	Capital	256 260		20 070										276 330		605 718	882 048	535 008	37.8%

## Streets

**Project:** pj-09-0004 - Roads: Resealing of roads - Swartland

**Vote Nos:** 9/110-85-144 [MIG]; 9/110-85-99 [CRR]

**Location:** Municipal area

**Fin Source:** CRR 17 871 251  
MIG 1 026 749

**Proj Start:** **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Tender process																		
1	2	Construction																		
<b>S/Notes:</b> July 2020: Tender closed, busy with evaluation. BAC report to be submitted in August 2020. Aug 2020: Tender awarded. Sep 2020: Compiling work packages.																				
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital			2 000 000	4 000 000	5 026 749	2 000 000	1 000 000	2 000 000	2 871 251				6 000 000	18 898 000				
Expenditure to date		Capital		219 643											219 643			219 643	18 678 357	98.8%

**Project:** pj-16-0015 - Roads: New Roads

**Vote Nos:** 9/110-175-154

**Location:** Municipal area

**Fin Source:** CRR 15 000 000

**Proj Start:** **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Construction																		
<b>S/Notes:</b> July 2020: Tender awarded, detail design of roads, survey and geotechnical investigation to follow. Aug 2020: Busy with detail design of roads. Sep 2020: Busy with detail design of roads.																				
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital			1 000 000	2 000 000	2 000 000	1 500 000	800 000	1 700 000	2 000 000	2 000 000	2 000 000		3 000 000	15 000 000				

**Project:** pj-17-0019 - Vehicles Roads: CK33796 Isuzu KB

**Vote Nos:** 9/110-87-763

**Location:** Moorreesburg

**Fin Source:** CRR 292 175

**Proj Start:** **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Purchase																		
<b>S/Notes:</b> Aug 2020: Tenders invited. Sep 2020: Tender received, busy with evaluation.																				
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital						292 175								292 175				

**Project: pj-17-0080 - Roads: Ward Committee projects**

Vote Nos: 9/110-205-13

Location: Municipal area

Fin Source: CRR

700 000

Proj Start: Proj End:

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Implementation																		
<b>S/Notes:</b> Aug 2020: Speed humps and raised intersections identified, construction to be done with resealing projects. Sep 2020: Speed humps and raised intersections identified, construction to be done with resealing projects.																				
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital						200 000	200 000	200 000	100 000					700 000				
Expenditure to date		Capital															154 000	154 000	546 000	78.0%

**Project: pj-19-0007 - Vehicles Roads: Mechanical Broom**

Vote Nos: 9/110-209-749

Location:

Fin Source: CRR

1 350 000

Proj Start: Proj End:

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Purchase																		
S/Notes: Sep 2020: Tender awarded, awaiting delivery.																				
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital					1 350 000									1 350 000				

**Sewerage****Project: pj-09-0003 - Equipment Sewerage: Telemetry**

Vote Nos: 9/111-278-749

Location: Municipal area

Fin Source: CRR

32 000

Proj Start: Proj End:

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Purchase of equipment																		
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital									32 000					32 000				

**Project: pj-10-0114 - Equipment Sewerage**

Vote Nos: 9/111-33-749

Location: Municipal area

Fin Source: CRR

26 000

Proj Start: Proj End:

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Equipment - purchasing																		
<b>S/Notes:</b> Aug 2020:Spend R2412 , on order R14273 Sept 2020: Spend R5824 , on order R16648																				
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital					10 000	5 000	5 000	6 000						26 000				
Expenditure to date		Capital		2 412	5 824										8 237		16 648	24 884	1 116	4.3%



## Sportsgrounds

**Project:** pj-17-0074 - Sport: Upgrading of Sports Grounds: Chatsworth

**Location:** Chatsworth

**Vote Nos:** 9/106-531-132

**Fin Source:** MIG

1 267 430

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Design and Tender																		
1	2	Construction																		
<b>S/Notes:</b> July 2020: Busy with detail design and tender documentation. Aug 2020: Busy with detail design and tender documentation. Sep 2020: Busy with detail design and tender documentation.																				
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital				500 000	500 000	267 430							500 000	1 267 430				

**Project:** pj-17-0075 - Sport: Upgrading of Sports Grounds: Darling

**Location:** Darling

**Vote Nos:** 9/106-532-136

**Fin Source:** MIG

2 128 749

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Design and Tender																		
1	2	Construction																		
<b>S/Notes:</b> Jul 2020: Busy with detail design and tender documentation. Aug 2020: Busy with detail design and tender documentation.																				
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital				500 000	500 000	500 000	300 000	328 749					500 000	2 128 749				

**Project:** pj-19-0040 - Sport: Security and upgrading: Kalbaskraal irrigation

**Location:** Kalbaskraal

**Vote Nos:** 9/106-404-27 [CRR]

**Fin Source:** CRR

31 172

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Implementation													Complete					
S/Notes: Aug 2020: Complete																				
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital				31 172									31 172	31 172				

## Storm Water

**Project:** pj-09-0009 - Storm water network (Swartland)

**Location:** Municipal area

**Vote Nos:** 9/114-98-129

**Fin Source:** CRR

500 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Implementation																	
S/Notes: Sep 2020: Construction implemented departmental.																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital				200 000	200 000	100 000							200 000	500 000				
Expenditure to date	Capital			1 904										1 904		69 663	71 567	428 433	85.7%

**Project:** pj-11-0060 - Equipment Streets and Storm Water

**Location:** Municipal area

**Vote Nos:** 9/114-44-749

**Fin Source:** CRR

58 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Equipment - purchasing																	
<b>S/Notes:</b> Aug 2020:Spend R22965 , on order R9661 Sept 2020: On order R25333																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital				5 000	15 000	5 000	5 000	15 000	13 000				5 000	58 000				
Expenditure to date	Capital		22 965											22 965		16 676	39 641	18 359	31.7%

## Water

**Project:** pj-11-0062 - Equipment Water

**Location:** Municipal area

**Vote Nos:** 9/105-36-741

**Fin Source:** CRR

45 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Equipment - purchasing																	
S/Notes: Aug 2020:Spend R22788 , on order R8130 Sept 2020: on order R8130																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			5 000	10 000	10 000	5 000	5 000	10 000					15 000	45 000				
Expenditure to date	Capital		22 788											22 788		8 130	30 918	14 082	31.3%

**Project:** pj-17-0082 - Water: Upgrading of water reticulation network: PRV's, flow control, zone metering

**Location:** Municipal area

**Vote Nos:** 9/105-183-126

**Fin Source:** CRR

166 750

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Implementation																		
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital					166 750									166 750				
Expenditure to date		Capital															166 750	166 750		0%

**Project:** pj-18-0055 - Vehicles Water: CK23982 NP300 Hardbody

**Location:** Municipal area

**Vote Nos:** 9/105-187-763

**Fin Source:** CRR

292 175

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Purchase																		
<b>S/Notes:</b> Aug 2020: Tenders invited. Sep 2020: Tender closed, busy with evaluation.																				
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital						292 175								292 175				

**Project:** pj-18-0072 - Water: New Connections: Water Meters

**Location:** Municipal area

**Vote Nos:** 9/105-405-23

**Fin Source:** CRR

426 688

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Implementation																		
<b>S/Notes:</b> Jul 2020: On order R26118. Aug 2020: On order R26118 Sept 2020: Spend R162269 , on order R18753																				
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital	30 000	30 000	30 000	40 000	40 000	30 000	30 000	40 000	40 000	50 000	36 688	30 000	130 000	426 688				
Expenditure to date		Capital	24 159	33 389	162 269										219 817		18 128	237 944	188 744	44.2%

**Project:** pj-19-0011 - Water: Bulk water infrastructure

**Location:**

**Vote Nos:** 9/105-376-128

**Fin Source:** CRR

500 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Implementation																		
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital			100 000		100 000		100 000		100 000		100 000		100 000	500 000				

**Project: pj-19-0014 - Water: Riebeek Wes Square: New Borehole, Pumps and Irrigation**

Location: Riebeek West

Vote Nos: 9/105-214-318

Fin Source: CRR

250 000

Proj Start: Proj End:

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Implementation																		
<b>S/Notes:</b> Aug 2020: Tenders closed busy with evaluation. Sep 2020: Tenders closed busy with evaluation.																				
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital					50 000	50 000		150 000						250 000				

**Project: pj-20-0008 - Water: Upgrade of water supply - Industrial area (Malmesbury)**

Location: Malmesbury

Vote Nos: 9/105-518-334

Fin Source: CRR

1 000 000

Proj Start: Proj End:

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Implementation																		
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital									300 000	300 000	300 000	100 000		1 000 000				

**Cleansing Services****Project: pj-11-0059 - Equipment Refuse Removal**

Location: Municipal area

Vote Nos: 9/104-190-749

Fin Source: CRR

20 000

Proj Start: Proj End:

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Equipment - purchasing																		
<b>S/Notes:</b> Aug 2020: R10453. Sept 2020: On order R7394																				
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital			10 000	10 000									20 000	20 000				
Expenditure to date		Capital		10 453											10 453		7 394	17 848	2 152	10.8%

**Project: pj-14-0021 - Refuse site Moorreesburg - fencing**

Location: Moorreesburg

Vote Nos: 9/104-489-338

Fin Source: CRR

250 000

Proj Start: Proj End:

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Implementation																		
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital											100 000	150 000		250 000				

**Project: pj-17-0040 - Vehicles Refuse: CK36152 Nissan UD290**

**Vote Nos:** 9/104-192-763

**Location:** Municipal area

**Fin Source:** CRR

2 310 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Purchase																		
S/Notes: Sep 2020: Busy with tender documentation.																				
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital										2 310 000				2 310 000				

**Project: pj-19-0015 - Refuse: Wheely Bins: Pilot Project**

**Vote Nos:** 9/104-216-422

**Location:**

**Fin Source:** CRR

1 404 449

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Implementation																		
<b>S/Notes:</b> Jul 2020: Tender for supply and delivery of wheelie bins awarded. Aug 2020: Planning the distribution and roll out of project. Sep 2020: Busy with the roll out of the project.																				
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital			50 000	50 000	1 000 000	304 449							100 000	1 404 449				
Expenditure to date		Capital		790 000	30 545										820 545		53 540	874 085	530 364	37.8%

**Project: pj-19-0016 - Equipment: Refuse bins, traps, skips (Swartland)**

**Vote Nos:** 9/104-245-749

**Location:**

**Fin Source:** CRR

270 319

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Equipment - purchasing																		
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital				142 340	127 979								142 340	270 319				
Expenditure to date		Capital															270 319	270 319		0.0%

## Sewerage: Waste Water Treatment Plant

**Project:** pj-13-0008 - Sewerage: Moorreesburg

**Vote Nos:** 9/107-95-81 [MIG]; 9/107-95-87 [CRR]

**Location:** Moorreesburg

**Fin Source:** CRR 31 338 522  
MIG 9 303 685

**Proj Start:**      **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Construction																	
<b>S/Notes:</b> July 2020: Mechanical contract - major equipment ordered; Civil contract - construction start in September 2020 Aug 2020: Awaiting construction permit, start of construction scheduled for September. Sep 2020: Awaiting construction permit, start of construction scheduled futher delayd.																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	3 000 000	3 000 000	3 000 000	3 000 000	3 000 000	3 000 000	4 000 000	4 000 000	4 000 000	3 303 685	4 000 000	3 338 522	12 000 000	40 642 207				
Expenditure to date	Capital		4 370	2 014 331										2 018 701		352 049	2 370 751	38 271 456	94.2%

**Project:** pj-18-0004 - Sewerage: Darling

**Vote Nos:** 9/107-90-94 [MIG]; 9/107-90-102 [CRR]

**Location:** Darling

**Fin Source:** CRR 11 351 227  
MIG 10 852 566

**Proj Start:**      **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Construction																	
<b>S/Notes:</b> July 2020: Refer to pj-18-0004. Mechanical contract - major equipment ordered; Civil Contract - construction programme to be finalised. Aug 2020: Awaiting construction permit, start of construction scheduled for September. Sep 2020: Awaiting construction permit, start of construction scheduled futher delayd.																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			2 351 227	2 000 000	3 000 000	2 000 000	2 000 000	2 000 000	2 000 000	2 000 000	2 000 000	2 852 566	4 351 227	22 203 793				
Expenditure to date	Capital		3 751											3 751			3 751	22 200 042	100.0%

## Swimming Pools

**Project:** pj-20-0004 - Swimming pool Moorreesburg: Boundary wall

**Vote Nos:** 9/113-602-302

**Location:** Moorreesburg

**Fin Source:** CRR 540 000

**Proj Start:**      **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Construction																	
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital										140 000	200 000	200 000		540 000				
Expenditure to date	Capital															60 000	60 000	480 000	88.9%

Corporate Services General

Project: pj-09-0021ad - Equipment Corporate

Vote Nos: 9/101-22-737

Location: Municipal area

Fin Source: CRR 20 000

Proj Start: Proj End:

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Equipment - purchasing																		
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital		3 000			12 000				3 000	2 000			3 000	20 000				
Expenditure to date		Capital		4 713	1 515										6 228		12 767	18 995	1 005	5.0%

Project: pj-18-0053 - Purchase of land for cemetery, Moorreesburg

Vote Nos: 9/101-546-274

Location: Moorreesburg

Fin Source: CRR 420 000

Proj Start: Proj End:

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Purchase																		
S/Notes: July 2020: Land identified. Negotiations to be commenced with.																				
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital												420 000		420 000				

Properties, Contracts and Legal Administration

Project: pj-09-0024 - Equipment Corporate: Buildings and Swartland halls

Vote Nos: 9/103-36-735

Location: Municipal area

Fin Source: CRR 100 000

Proj Start: Proj End:

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Equipment - purchasing																		
S/Notes: July 2020: Planning underway																				
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital		30 000		10 000	20 000			20 000		10 000	10 000		40 000	100 000				
Expenditure to date		Capital		1 122	643										1 765		38 904	40 669	59 331	59.3%

**Project: pj-20-0026 - Purchase of land: Die Kraaltjie, Transnet Erf 47**

Vote Nos: 9/101-544-246

Location: Municipal area

Fin Source: DHS

400 000

Proj Start: Proj End:

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Purchase																		
<b>S/Notes:</b> July 2020: Feedback awaited from Transnet regarding willingness to sell. Following up on regular basis. Sep 2020: Transnet confirmed willingness to sell. Awaiting offer to purchase																				
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital										400 000				400 000				

**Project: pj-20-0027 - Purchase of Property: Erf 507 Malmesbury (Office accommodation - Nedbank)**

Vote Nos: 9/101-552-278

Location: Malmesbury

Fin Source: CRR

12 650 000

Proj Start: Proj End:

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Purchase																	
S/Notes: Sep 2020: In process of finalising Deed of Sale with Nedbank																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	12 650 000												12 650 000	12 650 000				

**Project: pj-20-0028 - Purchase of Property: Erf 512 Malmesbury (Office accommodation - Standard Bank)**

Vote Nos: 9/101-553-284

Location: Malmesbury

Fin Source: CRR

6 000 000

Proj Start: Proj End:

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Purchase													Completed				
<b>S/Notes:</b> July 2020: Transaction pending, subject to August capital budget adjustment Aug 2020: Deed of sale finalised Sep 2020: Property transferred on 22 Sep 2020																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			6 000 000										6 000 000	6 000 000				
Expenditure to date	Capital		5 940 000	59 361										5 999 361			5 999 361	639	0.0%

**Project: pj-20-0029 - Purchase of Land: Erf 2180 Moorreesburg**

Vote Nos: 9/101-554-286

Location: Moorreesburg

Fin Source: CRR

20 000

Proj Start: Proj End:

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Purchase																	
<b>S/Notes:</b> July 2020: Awaiting subdivision diagram in order to finalise deed of sale Sep 2020: Deed of sale being finalised (Street reserve)																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	20 000												20 000	20 000				



**Project: pj-20-0030 - Purchase of Land: Erf 2876 Moorreesburg****Vote Nos:** 9/101-556-292**Location:** Moorreesburg**Fin Source:** CRR

100 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Purchase																		
S/Notes: Sep 2020: Pending funding from Dept of Human Settlements																				
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital												100 000		100 000				

**Project: pj-20-0031 - Purchase of Land: Erf 2111 Riebeek Kasteel****Vote Nos:** 9/101-558-298**Location:** Riebeek Kasteel**Fin Source:** CRR

200 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Purchase																		
S/Notes: Sep 2020: Pending funding from Dept of Human Settlements																				
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital												200 000		200 000				

**Public Relations, Library and Tourism Services****Project: pj-17-0069 - Equipment Libraries****Vote Nos:** 9/102-360-739**Location:** Municipal area**Fin Source:** DCAS

70 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Equipment - purchasing																		
<b>S/Notes:</b> Sep: The computer and printer has been ordered for the Library Manager. Other needs still to be determined																				
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital					20 000		10 000		20 000		10 000	10 000		70 000				
Expenditure to date		Capital															18 636	18 636	51 364	73.4%

## Development Services

### Development Services General

**Project:** pj-11-0097 - Equipment Development Services

**Location:** Municipal area

**Vote Nos:** 9/123-25-749

**Fin Source:** CRR

38 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Equipment - purchasing																		
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital	3 200	3 200	3 200	3 200	3 200	3 200	3 200	3 200	3 200	3 200	3 000	3 000	12 800	38 000				
Expenditure to date		Capital		1 801	2 362										4 163			4 163	33 837	89.0%

### Housing

**Project:** pj-18-0018 - Dev Services: Malmesbury De Hoop Project (Professional Fees)

**Location:** Malmesbury West

**Vote Nos:** 9/123-320-145

**Fin Source:** DHS

1 139 149

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Implementation																		
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital	99 193	99 193	99 193	99 193	99 193	99 193	99 193	99 193	345 605				396 772	1 139 149				
Expenditure to date		Capital			6 842										6 842		3 826	10 668	1 128 481	99.1%

**Project:** pj-18-0064 a - Dev Services: Riebeeck Kasteel Service Sites Project

**Location:** Riebeeck Kasteel

**Vote Nos:** 9/123-322-150

**Fin Source:** DHS

958 311

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Implementation																		
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital		191 662	191 662	191 662	191 662	191 663							574 986	958 311				
Expenditure to date		Capital			79 334										79 334		4 132	83 466	874 845	91.3%

**Project: pj-18-0064 b - Dev Services: Riebeek Kasteel Serviced Sites Project (Sewerage)****Location:** Riebeek Kasteel**Vote Nos:** 9/123-412-87**Fin Source:** DHS

5 339 133

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Implementation																		
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital		1 067 826	1 067 826	1 067 826	1 067 826	1 067 829							3 203 478	5 339 133				
Expenditure to date		Capital			1 422 151										1 422 151		1 126 109	2 548 260	2 790 873	52.3%

**Project: pj-18-0064 c - Dev Services: Riebeek Kasteel Serviced Sites Project (Water)****Location:** Riebeek Kasteel**Vote Nos:** 9/123-413-23**Fin Source:** DHS

510 572

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Implementation																		
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital		102 114	102 114	102 114	102 114	102 116							306 342	510 572				
Expenditure to date		Capital			383 649										383 649			383 649	126 923	24.9%

**Project: pj-18-0064 d - Dev Services: Riebeek Kasteel Serviced Sites Project (Streets and Stormwater)****Location:** Riebeek Kasteel**Vote Nos:** 9/123-433-144**Fin Source:** DHS

4 366 779

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Implementation																		
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital		873 355	873 355	873 355	873 355	873 359							2 620 065	4 366 779				
Expenditure to date		Capital			2 011 343										2 011 343		1 734 137	3 745 480	621 299	14.2%

**Project: pj-18-0065 a - Dev Services: Kalbaskraal Serviced Sites Project****Location:** Kalbaskraal**Vote Nos:** 9/123-323-155 [DHS]**Fin Source:** DHS

98 749

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Implementation																		
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital				32 916	32 916	32 917							32 916	98 749				
Expenditure to date		Capital			71 911										71 911			71 911	26 839	27.2%

**Project: pj-18-0065 b - Dev Services: Kalbaskraal Serviced Sites (Sewerage)**

Location: Kalbaskraal

Vote Nos: 9/123-434-87 [DHS]

Fin Source: DHS

463 713

Proj Start: Proj End:

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Implementation																		
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital		154 571	154 571	154 571									463 713	463 713				
Expenditure to date		Capital				9 730									9 730			9 730	453 983	97.9%

**Project: pj-18-0065 c - Dev Services: Kalbaskraal Serviced Sites (Water)**

Location: Kalbaskraal

Vote Nos: 9/123-435-23 [DHS]

Fin Source: DHS

117 960

Proj Start: Proj End:

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Implementation																		
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital		39 320	39 320	39 320									117 960	117 960				
Expenditure to date		Capital			3 643										3 643			3 643	114 317	96.9%

**Project: pj-18-0065 d - Dev Services: Kalbaskraal Serviced Sites (Streets & Stormwater)**

Location: Kalbaskraal

Vote Nos: 9/123-436-144 [DHS]

Fin Source: DHS

316 943

Proj Start: Proj End:

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Implementation																		
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital		105 647	105 647	105 649									316 943	316 943				
Expenditure to date		Capital			8 386										8 386			8 386	308 557	97.4%

**Project: pj-18-0066 a - Dev Services: Sibanye-Moorreesburg Serviced Sites (prof fees)**

Location: Sibanye

Vote Nos: 9/123-324-165

Fin Source: DHS

1 074 000

Proj Start: Proj End:

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Implementation																		
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital		200 000		200 000		200 000		200 000	274 000				400 000	1 074 000				
Expenditure to date		Capital			6 520										6 520			6 520	1 067 480	99.4%

**Project: pj-19-0042 - Dev Services: Phola Park (A,B & C) Rudimentary Services**

Vote Nos: 9/123-440-87

Location: Ilinge Lethu

Fin Source: CRR

400 000

Proj Start: Proj End:

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Implementation																		
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital		100 000	100 000	100 000	100 000								300 000	400 000				

**Project: pj-19-0049 - Dev Services: Darling Serviced Sites (Professional Fees)**

Vote Nos: 9/123-594-412

Location: Darling

Fin Source: DHS

225 000

Proj Start: Proj End:

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Implementation																		
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital		50 000	65 000	50 000	60 000								165 000	225 000				

**Project: pj-19-0050 - Dev Services: Darling Serviced Sites (Sewerage)**

Vote Nos: 9/123-596-426

Location: Darling

Fin Source: DHS

206 325

Proj Start: Proj End:

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Implementation																		
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital		50 000	50 000	50 000	56 325								150 000	206 325				

**Project: pj-19-0051 - Dev Services: Darling Serviced Sites (Water)**

Vote Nos: 9/123-598-434

Location: Darling

Fin Source: DHS

308 700

Proj Start: Proj End:

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Implementation																		
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital		100 000	50 000	100 000	58 700								250 000	308 700				

**Project: pj-19-0052 - Dev Services: Darling Serviced Sites (Streets & Stormwater)**

Vote Nos: 9/123-588-448

Location: Darling

Fin Source: DHS

1 059 975

Proj Start: Proj End:

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Implementation																		
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital		179 714	114 374	178 447	161 384	174 192	122 386	129 478					472 535	1 059 975				

**Project: pj-19-0053 - Dev Services: Abbotsdale Social Economic Facility Project**

Location: Abbotsdale

Vote Nos: 9/123-133-167

Fin Source: CRR

5 000 000

Proj Start: Proj End:

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Implementation																	
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital		400 000	400 000	400 000	600 000	400 000	400 000	600 000	600 000	600 000	600 000		1 200 000	5 000 000				

**Project: pj-20-0012 - Dev Services: Malmesbury De Hoop project (Sewerage)**

Location: Malmesbury West

Vote Nos: 9/123-464-492

Fin Source: DHS

2 190 322

Proj Start: Proj End:

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Implementation																	
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	216 493	192 635	211 337	112 481	591 602	546 364	80 320	133 721	105 369				732 946	2 190 322				
Expenditure to date	Capital	90 358		1 460 902										1 551 259			1 551 259	639 063	29.2%

**Project: pj-20-0013 - Dev Services: Malmesbury De Hoop project (Water)**

Location: Malmesbury West

Vote Nos: 9/123-468-486

Fin Source: DHS

3 338 021

Proj Start: Proj End:

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Implementation																	
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	329 932	293 574	522 074	271 420	539 600	370 658	522 407	203 789	284 567				1 417 000	3 338 021				
Expenditure to date	Capital	526 900		603 275										1 130 175			1 130 175	2 207 846	66.1%

**Project: pj-20-0014 - Dev Services: Malmesbury De Hoop project (Streets and stormwater)**

Location: Malmesbury West

Vote Nos: 9/123-472-156

Fin Source: DHS

14 732 508

Proj Start: Proj End:

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Implementation																	
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	1 134 975	1 009 901	1 107 943	1 589 688	2 480 226	2 243 065	2 421 082	1 701 038	1 044 590				4 842 507	14 732 508				
Expenditure to date	Capital	297 212		2 008 795										2 306 007			2 306 007	12 426 501	84.3%

**Project: pj-20-0015 - Dev Services: Malmesbury De Hoop project - External Services (Sewerage)****Location:** Municipal area**Vote Nos:** 9/123-474-496**Fin Source:** CRR

590 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Implementation																		
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital			117 251	126 075	101 682	139 875	105 117						243 326	590 000				
Expenditure to date		Capital			130 775										130 775			130 775	459 225	77.8%

**Project: pj-20-0016 - Dev Services: Malmesbury De Hoop project - External Services (Water)****Location:** Municipal area**Vote Nos:** 9/123-476-166**Fin Source:** CRR

890 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Implementation																		
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital			112 852	146 215	180 220	170 674	280 039						259 067	890 000				
Expenditure to date		Capital			2 753										2 753			2 753	887 247	99.7%

**Project: pj-20-0017 - Dev Services: Malmesbury De Hoop project - External Services (Streets and stormwater)****Location:** Municipal area**Vote Nos:** 9/123-478-174**Fin Source:** CRR

500 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Implementation																		
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital			115 347	114 775	117 465	134 293	18 120						230 122	500 000				
Expenditure to date		Capital			490 884										490 884			490 884	9 116	1.8%

**Caravan Parks****Project: pj-16-0044 - Equipment: YZF Caravan Park****Location:** Yzerfontein**Vote Nos:** 9/120-47-745**Fin Source:** CRR

30 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Equipment - purchasing																		
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital	2 500	2 500	2 500	2 500	2 500	2 500	2 500	2 500	2 500	2 500	2 500	2 500	10 000	30 000				
Expenditure to date		Capital															10 745	10 745	19 255	64.2%

Planning

Project: pj-17-0088 - RSEP - Indoor outdoor sport centre  
Vote Nos: 9/121-409-27 [CRR]; 9/121-408-27 [Donation]; 9/121-407-27 [DEADP]

Location: Malmesbury West  
Fin Source: CRR 750 000  
DEADP 140 154  
Other 141 038

Proj Start: Proj End:

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Implementation																		
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital				60 000	120 154	438 983	330 000				82 055		60 000	1 031 192				

Project: pj-17-0100 - RSEP - Entrepreneurial Hub  
Vote Nos: 9/123-9-27 [DEADP]

Location: Malmesbury West  
Fin Source: DEADP 600 000

Proj Start: Proj End:

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Implementation																		
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital			200 000	200 000	200 000								400 000	600 000				

Project: pj-17-0101 - RSEP - Darling Project  
Vote Nos: 9/123-318-67 [CRR]; 9/121-194-67 [DEADP]

Location: Darling  
Fin Source: CRR 1 000 000  
DEADP 5 247 148

Proj Start: Proj End:

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Implementation																		
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital			520 000	690 000	690 000	860 000	540 000	480 000	917 148	860 000	690 000		1 210 000	6 247 148				

Project: pj-19-0041 - RSEP - Recreational Nodes  
Vote Nos: 9/112-406-27 [DEADP]

Location: Malmesbury West  
Fin Source: DEADP 198 989

Proj Start: Proj End:

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Implementation																		
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital				100 000	98 989								100 000	198 989				



## Electrical Engineering Services

### Electrical Engineering Services General

**Project:** pj-11-0096 - Equipment Electricity

**Vote Nos:** 9/117-39-749

**Proj Start:**                      **Proj End:**

**Location:** Municipal area

**Fin Source:** CRR

400 000

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Equipment - purchasing													On schedule					
<b>S/Notes:</b> Jul 20: Planning in process Aug 20: Tenders invited Sep 20: Tender awarded																				
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital					350 000	10 000	10 000	10 000	10 000	10 000				400 000				
Expenditure to date		Capital			347 050										347 050		2 070	349 120	50 880	12.7%

### Electricity Operations, Maintenance and Construction

**Project:** pj-17-0044 - Electricity: Saamstaan/De Hoop project

**Vote Nos:** 9/117-534-176

**Proj Start:**                      **Proj End:**

**Location:** Ilinge Lethu

**Fin Source:** INEP

3 052 000

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Implementation													On schedule				
<b>S/Notes:</b> Jul 20: Planning in process Aug 20: Construction in process Sep 20: Construction in process																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital					900 000	152 000		500 000	500 000	500 000	500 000			3 052 000				
Expenditure to date	Capital		10 309	29 746										40 055		977 384	1 017 439	2 034 561	66.7%

**Project:** pj-18-0031 - Electricity: Upgrading of streetlights, floodlighting and building installations

**Vote Nos:** 9/117-255-188

**Proj Start:**                      **Proj End:**

**Location:** Municipal area

**Fin Source:** EEDSM

3 600 000

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Upgrading work													On schedule				
S/Notes:			Jul 20: Project proposal presented to DMRE. Project report in process Aug 20: Project report submitted to DMRE Sep 20: Project report approved by DMRE. Energy efficient streetlights to be ordered																
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital						2 000 000		600 000	500 000	500 000				3 600 000				
Expenditure to date	Capital			7 957										7 957		1 468 414	1 476 371	2 123 629	59.0%

**Project: pj-19-0019 - Electricity: Morreesburg Sibanye - Infrastructure and connections****Location:** Moorreesburg**Vote Nos:** 9/117-333-186**Fin Source:** INEP

2 600 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Construction													Behind schedule				
<b>S/Notes:</b> Jul 20: Contractor AM Engineering commence after delay. Material partially delivered. Tender document for Phase 2 connections in process Aug 20: Construction proceed by Contractor AM Engineering. Tenders invited for Phase 2 connections. Sep 20: Construction of Phase 1 by AM Engineering contractor in process. Tenders for Phase 2 adjudicated.																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	100 000	200 000	200 000	200 000	100 000	50 000	50 000	400 000	400 000	400 000	300 000	200 000	700 000	2 600 000				
Expenditure to date	Capital		359 377											359 377		59 112	418 489	2 181 511	83.9%

**Project: pj-19-0021 - Electricity: Riebeek Kasteel Low cost housing development- 435 erven - Electrification****Location:** Riebeek Kasteel**Vote Nos:** 9/117-334-308**Fin Source:** CRR

350 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Implementation													Streetlights only					
S/Notes: Aug 20: Eskom responsible for electrification. Await electrical network design from Eskom to plan streetlights																				
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital			50 000	200 000			50 000	50 000					250 000	350 000				

**Project: pj-19-0022 - Electricity: Kalbaskraal Low cost housing development- 109 erven - Electrification****Location:** Kalbaskraal**Vote Nos:** 9/117-335-303**Fin Source:** CRR

100 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Implementation													Streetlights only					
S/Notes: Aug 20: Eskom responsible for electrification. Await electrical network design from Eskom to plan streetlights																				
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital			50 000	50 000									100 000	100 000				

**Project: pj-19-0023 - Electricity: Malmesbury Security Operational Centre****Location:** Malmesbury**Vote Nos:** 9/117-332-318**Fin Source:** CRR

800 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Implementation													On schedule				
<b>S/Notes:</b> Jul 20: Planning to upgrade radio network in process Aug 20: Tender to upgrade radio network in process Sep 20: Tender invited to upgrade radio network in process																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			100 000	100 000	100 000	100 000	100 000	100 000	100 000	100 000			200 000	800 000				
Expenditure to date	Capital															19 366	19 366	780 634	97.6%

**Project: pj-19-0029 - Electricity: Minisubstations Swartland****Location:** Moorreesburg**Vote Nos:** 9/117-378-22**Fin Source:** CRR

3 100 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Implementation													On schedule				
<b>S/Notes:</b> Jul 20: Planning in process Aug 20: Orders placed Sep 20: Manufacturing in process																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital					2 800 000		50 000	50 000	50 000	50 000	50 000	50 000		3 100 000				
Expenditure to date	Capital															2 919 198	2 919 198	180 802	5.8%

**Project: pj-19-0030 - Electricity: Swartland LV Upgrading****Location:** Municipal area**Vote Nos:** 9/117-382-438**Fin Source:** CRR

1 500 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Implementation													On schedule				
<b>S/Notes:</b> Aug 20: Planning in process Sep 20: Construction in process																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	100 000	100 000	200 000	200 000	200 000	100 000	100 000	100 000	100 000	100 000	100 000	100 000	600 000	1 500 000				
Expenditure to date	Capital	180 188	156 074	226 518										562 780		340 746	903 526	596 474	39.8%

**Project: pj-19-0031 - Electricity: Substation fencing****Location:** Municipal area**Vote Nos:** 9/117-384-72**Fin Source:** CRR

200 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Implementation													On schedule					
S/Notes: Sep 20: Planning in process																				
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital		20 000	20 000	20 000	20 000	20 000	20 000	20 000	20 000	20 000	20 000		60 000	200 000				
Expenditure to date		Capital		4 029	33 712										37 740		64 307	102 047	97 953	49.0%

**Project: pj-19-0032 - Electricity: Malmesbury meter and polebox replacement****Location:** Malmesbury**Vote Nos:** 9/117-386-328**Fin Source:** CRR

160 087

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Implementation													On schedule					
<b>S/Notes:</b> Jul 20: Planning in process Aug 20: Installation in process Sep 20: Installation in process																				
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital	10 000	20 000	20 000	20 000	20 000	10 000	20 000	10 000	20 000	20 000	20 000	10 000	70 000	160 087				
Expenditure to date		Capital	13 827	5 152	6 325										25 304		7 142	32 445	127 642	79.7%

**Project: pj-19-0034 - Electricity: Darling South streetlight network upgrade****Location:** Darling**Vote Nos:** 9/117-538-192**Fin Source:** CRR

200 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Implementation													On schedule					
<b>S/Notes:</b> Aug 20: Planning in process Sep 20: Material ordered																				
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital			50 000	30 000	20 000	20 000	20 000	20 000	20 000	20 000			80 000	200 000				
Expenditure to date		Capital			196 087										196 087			196 087	3 913	2.0%

**Project: pj-19-0044 - Electricity: New Connections: Electricity Meters****Location:** Municipal area**Vote Nos:** 9/117-442-37**Fin Source:** CRR

243 913

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Implementation																		
S/Notes: Jul 20-Jun 21: New connections installed upon application and receipt of connection fee.																				
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital	4 000	20 000	20 000	20 000	20 000	20 000	20 000	20 000	20 000	20 000	20 000		64 000	243 913				
Expenditure to date		Capital	44 176	80 150	51 517										175 843		25 465	201 308	42 605	17.5%

**Project: pj-20-0019 - Electricity: Replace oil metering units (Ostrich Abbotoir - Fabriek str)****Location:** Wesbank**Vote Nos:** 9/117-536-182**Fin Source:** CRR

300 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Implementation													On schedule					
<b>S/Notes:</b> Jul 20: Planning in process Aug 20: Tenders invited Sep 20: Tender awarded																				
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital					200 000		50 000		50 000					300 000				
Expenditure to date		Capital			114 900										114 900		45 107	160 007	139 993	46.7%

**Project: pj-20-0020 - Electricity: MV upgrading (Malmesbury - Saamstaan)****Location:** Saamstaan**Vote Nos:** 9/117-541-194**Fin Source:** CRR

1 500 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Implementation													On schedule				
<b>S/Notes:</b> Jul 20: Planning in process Aug 20: Construction in process Sep 20: Construction in process																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital		50 000	100 000	200 000	500 000	100 000	100 000	100 000	100 000	100 000	100 000	50 000	350 000	1 500 000				
Expenditure to date	Capital															1 466 077	1 466 077	33 923	2.3%

**Project: pj-20-0021 - Electricity: Replace obsolete airconditioners****Location:** Municipal area**Vote Nos:** 9/117-542-506**Fin Source:** CRR

100 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Implementation													On schedule					
S/Notes: Sep 20: Replacement of air conditioners undertaken where required																				
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital		10 000	10 000	10 000	10 000	10 000	10 000	10 000	10 000	10 000	10 000		30 000	100 000				
Expenditure to date		Capital			15 186										15 186		9 250	24 436	75 564	75.6%

## Information, Communication and Technology

**Project:** pj-10-0004 - IT: Storage Array Network (SAN)

**Vote Nos:** 9/118-261-734

**Location:** Municipal area

**Fin Source:** CRR

700 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Implementation													On schedule					
<b>S/Notes:</b> Jul 20: Planning in process Aug 20: Planning in process Sep 20: Planning in process																				
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital												700 000		700 000				

**Project:** pj-11-0104 - IT: Terminal replacements

**Vote Nos:** 9/118-259-729

**Location:** Municipal area

**Fin Source:** CRR

40 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Implementation													On schedule					
<b>S/Notes:</b> Jul 20: Planning in process Aug 20: Quotation requested Sep 20: Order to be placed in Oct																				
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital				40 000									40 000	40 000				

**Project:** pj-11-0105 - IT: Scanner replacements

**Vote Nos:** 9/118-87-729

**Location:** Municipal area

**Fin Source:** CRR

80 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Implementation													On schedule					
<b>S/Notes:</b> Jul 2020: Gather Specifications and models compatability with PayDay software Aug 2020: Meeting with PayDay with regards to units available. Sep 2020: Addition information requested about mobile units																				
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital			80 000										80 000	80 000				

**Project: pj-11-0106 - IT: Equipment****Vote Nos:** 9/118-39-731**Location:** Municipal area**Fin Source:** CRR

70 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Equipment - purchasing																		
<b>S/Notes:</b> Jul 2020: Equipment purchased as required Aug 2020: Equipment purchased as required Sep 2020: Equipment purchased as required																				
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %	
Projected Cash Flow	Capital		7 000	7 000	7 000	7 000		7 000	7 000	7 000	7 000	7 000	7 000	21 000	70 000					
Expenditure to date	Capital		4 155	1 276										5 431		4 591	10 022	59 978	85.7%	

**Project: pj-14-0028 - IT: Printers****Vote Nos:** 9/118-74-729**Location:** Municipal area**Fin Source:** CRR

150 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Equipment - purchasing													On schedule					
<b>S/Notes:</b> Jul 2020: Purchased line and MFP printers Aug 2020: Purchased laser printers Sep 2020: Received printers																				
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital					50 000					100 000				150 000				
Expenditure to date		Capital			27 117										27 117			27 117	122 883	81.9%

**Project: pj-14-0029 - IT: Desktops****Vote Nos:** 9/118-201-729**Location:** Municipal area**Fin Source:** CRR

170 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Equipment - purchasing													On schedule					
S/Notes: Sep 20: Scheduled for Nov																				
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital					85 000					85 000				170 000				
Expenditure to date		Capital															92 483	92 483	77 517	45.6%

Project: pj-14-0030 - IT: Notebooks

Vote Nos: 9/118-64-729

Location: Municipal area

Fin Source: CRR

260 000

Proj Start: Proj End:

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Equipment - purchasing													On schedule					
S/Notes: Sep 20: Scheduled for Nov																				
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital					130 000					130 000				260 000				
Expenditure to date		Capital			3 741										3 741			3 741	256 259	98.6%



Financial Services General

Project: pj-09-0021af - Equipment Finance

Vote Nos: 9/119-25-737

Proj Start: Proj End:

Location: Municipal area

Fin Source: CRR 44 000

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Equipment - purchasing																		
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital		2 000	3 000	24 000	3 000	2 000	5 000	3 000	2 000				29 000	44 000				
Expenditure to date		Capital		21 001	5 483										26 484		16 234	42 718	1 282	2.9%

Project: pj-16-0033 - Vehicles Finance: CK40702 Citi Golf 310

Vote Nos: 9/119-50-765

Proj Start: Proj End:

Location: Municipal area

Fin Source: CRR 216 720

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Purchase																		
<b>S/Notes:</b> Jul 20: Dit is tans uit op tender maar die tender is nog nie toegeken nie Aug 20: Tender sluit																				
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital				216 720									216 720	216 720				
Expenditure to date		Capital															188 975	188 975	27 745	12.8%

## Protection Services

### Traffic and Law Enforcement

**Project:** pj-17-0064 - Vehicles Traffic and Law Enforcement: CK14877 Nissan bakkie

**Location:** Municipal area

**Vote Nos:** 9/126-269-763

**Fin Source:** DCS

561 600

**Proj Start:** 21-Aug-20 **Proj End:** 06-Nov-20

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Tender process																		
1	2	Purchase & delivery																		
S/Notes: Sep: Re-advertise for tender																				
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital					561 600									561 600				

**Project:** pj-18-0068 - K9 Unit: Equipment

**Location:** Municipal area

**Vote Nos:** 9/126-353-146

**Fin Source:** DCS

50 000

**Proj Start:** **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Equipment - purchasing																		
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital				10 000		10 000		10 000		10 000	10 000		10 000	50 000				
Expenditure to date		Capital			24 400										24 400		14 787	39 186	10 814	21.6%

### Fire and Emergency Services

**Project:** pj-10-0139 - Equipment Fire and Emergency Services

**Location:** Municipal area

**Vote Nos:** 9/125-27-749

**Fin Source:** CRR

120 000

**Proj Start:** **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Equipment - purchasing																		
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital			35 000		35 000			35 000			15 000		35 000	120 000				

**Project: pj-19-0026 - Vehicles Fire Services: New Fire Fighting Vehicle****Vote Nos:** 9/125-484-248 [CRR]; 9/125-482-206 [FSCBG]**Location:****Fin Source:** CRR  
FSCBG468 000  
732 000**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Delivery of chassis/cab																		
1	2	Build of a super structure																		
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital					720 000						480 000			1 200 000				
Expenditure to date		Capital															707 518	707 518	492 482	41.0%

**Protection Services General****Project: pj-10-0138 - Equipment Protection****Vote Nos:** 9/126-44-749**Location:** Municipal area**Fin Source:** CRR

96 000

**Proj Start:**                      **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Equipment - purchasing																		
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital				22 000			20 000		20 000		34 000		22 000	96 000				
Expenditure to date		Capital															28 550	28 550	67 450	70.3%