



**MINUTES OF AN ORDINARY MEETING OF THE SWARTLAND MUNICIPAL COUNCIL HELD AT THE TOWN HALL, MALMESBURY ON THURSDAY, 24 APRIL 2025 AT 10:00**

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**PRESENT:**

Speaker, ald M A Rangasamy  
Executive Mayor, ald J H Cleophas  
Executive Deputy Mayor, ald J M de Beer

**COUNCILLORS:**

Bess, D G (DA)	Pieters, C (ANC)
Fortuin, C (ANC)	Pypers, D C (DA)
Jooste, R J (DA)	Smit, N (DA)
Le Minnie, I S (DA)	Soldaka, P E (ANC)
Nel, M (DA)	Van Essen, T (DA)
Ngozi, M (ANC) [joined later]	Warnick, A K (DA)
O'Kennedy, E C (DA)	Williams, A M (DA)
Papier, J R (GOOD)	White, G E (PA)
Penxa, B J (ANC)	

Officials:

Municipal Manager, mr J J Scholtz  
Director: Financial Services, mr M A C Bolton  
Director: Civil Engineering Services, mr L D Zikmann  
Director: Electrical Engineering Services, mr T Möller  
Director: Protection Services, mr P A C Humphreys  
Director: Corporate Services, ms M S Terblanche  
Director: Development Services, ms J S Krieger  
Manager: Secretariat and Records, ms N Brand

**1. OPENING**

The Speaker welcomed the Executive Mayor, alderladies, aldermen, councillors, officials and members of the public.

The Director: Development Services opened the meeting with scripture reading and prayer at the invitation of the Speaker.

Cllr A M Williams was congratulated by the Speaker for his birthday in April.

**2. LEAVE OF ABSENCE**

Leave of absence is granted to cllrs A M Booysen and G Vermeulen, while cllr M F Gaika is absent without leave.

**3. DEPUTATIONS  
STATEMENTS AND COMMUNICATIONS  
PRESENTATIONS**

None.

**4. MINUTES FOR CONFIRMATION**

**4.1 MINUTES OF AN ORDINARY COUNCIL MEETING HELD ON 31 MARCH 2025  
SPECIAL BOARD MEETING HELD ON 31 MARCH 2025**

**RESOLUTION**

(proposed by cllr E C O'Kennedy, seconded by cllr D C Pypers)

That the minutes of an Ordinary Council meeting held on 31 March 2025 are approved and signed by the Speaker.

**5. FEEDBACK ON RESOLUTIONS TAKEN BY THE EXECUTIVE MAYOR IN TERMS OF DELEGATED AUTHORITY**

**RESOLUTION**

That notice be taken of the Executive Mayor's resolutions in terms of delegated authority as contained in the minutes below:

**5.1 MINUTES OF AN ORDINARY MEETING OF THE EXECUTIVE MAYORAL COMMITTEE HELD ON 25 MARCH 2025**

read with

**MINUTES OF PORTFOLIO COMMITTEE MEETINGS HELD ON 12 MARCH 2025**

**6. FEEDBACK ON RESOLUTIONS TAKEN BY THE MUNICIPAL MANAGER IN TERMS OF DELEGATED AUTHORITY**

**RESOLUTION**

That notice be taken of the Municipal Manager's resolutions in terms of delegated authority as contained in the minutes below:

**6.1 MINUTES OF A BID ADJUDICATION COMMITTEE MEETING HELD ON 26 MARCH 2025**

**6.2 MINUTES OF A BID ADJUDICATION COMMITTEE MEETING HELD ON 31 MARCH 2025**

**7. MATTERS ARISING FROM THE MINUTES**

None.

**8. MATTERS FOR CONSIDERATION**

**8.1 TOOLS OF TRADE POLICY FOR PART-TIME COUNCILLORS (5/10/1)**

The Tools of Trade policy was adopted by the Council at the first meeting after the local elections in November 2021. The policy is reviewed annually with the announcement of councillor remuneration by the National Minister of Cooperative Governance and Traditional Affairs.

The policy was recently revised by the municipal Information and Communication Technology (ICT) committee, specifically to regulate the purchase of laptops by part-time councillors at the end of a full term. The amended policy was circulated with the Agenda.

**RESOLUTION**

(proposed by cllr D C Pypers, seconded by cllr R Jooste)

That the Tools of Trade Policy for Part Time Councillors as per Annexure A to the report be approved for implementation with immediate effect.

8.2/...

**8.2 QUARTERLY REPORT (SECTION 52 OF MFMA): JANUARY TO MARCH 2025  
(7/1/1/2-2)**

The submission of the quarterly report to Council is prescribed by Section 52(d) of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003).

The Section 52 MFMA Quarterly Report also contains non-financial information in the form of performance measured against targets in the Top-Level Service Delivery and Budget Implementation Plan.

The aforementioned report was considered by the Municipal Public Accountability Committee (MPAC) on 22 April 2025 for recommendation to Council.

**RESOLUTION**

(proposed by cllr E C O'Kennedy, seconded by ald M Nel)

That cognisance be taken that the quarterly report was tabled at the MPAC on 22 April 2025 "and that the MPAC, by way of reporting to the Council, recommends that the Council takes note of the quarterly report as required by Section 52 of the Municipal Finance Management Act, Act 56 of 2003 in respect of the implementation of the budget as well as the performance against the Top Layer Service Delivery and Budget Implementation Plan of the municipality for the period 1 January to 31 March 2025".

**SIGNED:  
SPEAKER**